

**WILMINGTON BOARD OF CIVIL AUTHORITY
WEDNESDAY, JULY 17, 2019 AT 5:30PM
MINUTES OF MEETING**

The Wilmington Board of Civil Authority convened at 5:30pm on July 18, 2019 in the second floor meeting room of Town Hall.

IN ATTENDANCE: A quorum was achieved with 10 out of 12 members present. Selectboard – Tom Fitzgerald (also as JOP), Sarah Fisher, Ann Manwaring and Vince Rice; Justices of the Peace – Elizabeth McEwen, Tom Consolino, Fred Houston, Linda Green, Rhea Clark; Town Clerk – Susie Haughwout

Listers – Len Chapman, Appraiser Brian DeCesare and Lister Administrator Deb Kingsley

CALLED TO ORDER at 5:30pm by Clerk

1. NO CHANGES TO AGENDA, NO PUBLIC INPUT

2. ELECTION OF CHAIR – Fred Houston nominated Elizabeth McEwen as Chair, seconded by Tom Fitzgerald. There were no other nominations. Nominations closed. Elect Elizabeth McEwen as Chair VOICE VOTE – ALL IN FAVOR.

3. MOTION TO APPROVE Minutes of August 22, 2018 and September 19, 2018 made by Tom Consolino, seconded by Ann Manwaring. VOICE VOTE – 8 in favor – 2 Abstained – SO VOTED

4. MEETING SCHEDULE was set as follows:

Wednesday, July 17, 5:30pm Organizational Meeting – see agenda below and attached.

Wednesday, July 24, 5:30pm – hear 4 tax appeals

Wednesday, July 31, 5:30pm – hear 4 tax appeals

Tuesday, August 13, 5:30pm – present 8 inspection reports

Friday, August 23 (or before) - Teams submit 8 written Decisions with reasons to Clerk

Wednesday, August 28, 5:30pm – hear final 4 tax appeals

Wednesday, September 11, 5:30pm – present final 4 inspection reports

Friday, September 20 (or before) – Teams submit final 4 written Decisions with reasons to Clerk

Inspections will be encouraged to take place on Thursday, Friday & Saturday following hearings.

5. ASSIGNMENT OF INSPECTION TEAMS discussed. Two teams to split up the work. Chair will assign final team members.

6. BRIAN DECESARE gave overview of current market conditions, and showed BCA how to read Appraisal Reports.

7. OTHER BUSINESS: All members must participate in writing reports and decisions. Evidence packets will be emailed. Clerk will print upon request of individual members. Notices will be emailed to Board & Listers.

8. MOTION TO ADJOURN made by Tom Consolino, seconded by Linda Green. VOICE VOTE - ALL IN FAVOR ADJOURNED – 7:30pm.

TO THE BEST OF MY KNOWLEDGE, INFORMATION AND BELIEF, THESE MINUTES ARE A TRUE AND OFFICIAL RECORD OF ALL ACTION TAKEN AT THE BOARD OF ABATEMENT MEETING HELD, JULY 17, 2019.

MINUTES PREPARED ON TUESDAY, JULY 22, 2019 & SUBMITTED TO WEBMASTER ON TUESDAY, JULY 22, 2019 AT 9:30PM.



ATTEST:

Susan Joy Haughwout, Wilmington Town Clerk

DATE: JULY 22, 2019

TO THE BEST OF MY KNOWLEDGE, INFORMATION AND BELIEF, THESE MINUTES ARE A TRUE INDICATION OF THE BUSINESS OF THE BOARD OF ABATEMENT MEETING HELD, JULY 17, 2019.

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