

## **Wilmington Selectboard Meeting Minutes May 21, 2019**

**Present:** Tom Fitzgerald, Vince Rice, Sarah Fisher, Ann Manwaring, John Gannon by phone

**Others Present:** Scott Tucker, Jessica DeFrancesco, Mike Eldred, Christine Richter, Matt and Cameron Murano, Scott Moore, Teresa Miele, John Lazelle, Dennis Richter, Maggie Lewis, Matt Murano, Shawn Hammond, Andrew Kirkman

Meeting called to order at 6:00 pm

1. Visitors, Public Comments, Possible Changes to the Agenda
2. Approve Minutes of May 7 and 13, 2019
  - Rice moved to approve the minutes of May 7, 2019, Fisher second; 4-0 Fitzgerald abstained.
  - Rice moved to approve the minutes of May 13, 2019, Fisher second; 3-0 Fitzgerald and Gannon abstained.

Fitzgerald moved to enter into liquor commission at 6:02 pm, Rice second; all in favor.

3. Liquor License
  - Rice moved to approve an Outside Consumption Permit for L&W Hospitality dba The Vermont House at 15 West Main St, Fisher second; all in favor.

Fitzgerald moved to exit liquor commission at 6:04 pm, Rice second; all in favor.

Entered into sewer commission at 6:05 pm

4. Wastewater Budget
  - There is a \$30,000 surplus in the budget. Putting \$20,000 in the capital account would help with pump repairs, leaving \$10,000 of the surplus in the budget to keep the ECU rate close to even with the current rate. Gannon moved to approve the FY20 Wastewater budget with two amendments; reduce surplus to \$10,000 and increase sewer rent income to \$341,608, Rice second; all in favor. Gannon moved to move \$20,000 in surplus to the Wastewater Capital account, Rice second; all in favor.

Exit sewer commission at 6:20 pm

5. Financial Update
  - General Fund; Total tax delinquencies is \$474,000; Listers are under budget but they are just starting their busy time with grievance; police is well under budget, a new officer is starting next week; health care may have about \$50,000 surplus; recycling has one more bill to be paid out; memorial hall is over budget mostly due to heat.
  - Highway; overtime stayed within budget this year; guardrails and crack sealing are expected to still be spent.
  - Wastewater; \$9,000 of outstanding rents are in tax sale with another \$22,000 past due.
  - 1%; received last payment for the fiscal year leaving \$267,000 income, which is a bit lower than last year.

6. 1% Local Option Tax request

- Maggie Lewis is asking for funding to help with marketing and development for the Gathering Place. This would include a development staff person and community outreach. They are hoping to grow home care, staff, and attendance. A request has also been submitted to Dover. Manwaring moved to approve \$30,000 in FY 20 and \$20,000 in FY 21 to the Gathering Place. Motion amended to approve \$30,000 in FY20 and \$20,000 in FY 21 to the Gathering Place contingent upon two conditions: no 1% requests will be made before 2024 and annual appropriations will not be requested for two fiscal years, Fisher second; all in favor.

7. Wage Analysis

- Teresa Miele presented her wage analysis to the Selectboard. Questions arose pertaining to comparing wages from larger towns versus similar sized towns and how the minimum, median and maximum wages were developed.

8. Other Business/Correspondence

9. Select Board Members Comments

- Manwaring wanted to extend appreciation to the work Brandon and the highway crew did cleaning up the recycling area at the transfer station.

10. Town Manager's Updates

- In talks with the water district to see if the town can take over the finance aspect of the water district.
- Chief Murano is reaching out to local businesses who would be willing to hire individuals trying to make a fresh start and get back on track.
- Chief Murano is applying for a grant that may require a 20% match. The grant is for portable radios within the school, electronic door locks, emergency portable generator hook-up, training and some other items.
- John Lazelle has been asked to apply for a position on the VT Rural Water Assoc Board.

Meeting adjourned at 8:23 pm

Jessica DeFrancesco

Administrative Assistant

Approved by the Wilmington Selectboard:

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Thomas Fitzgerald, Chair

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John Gannon, Vice Chair

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Vince Rice, Clerk

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Sarah Fisher

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Ann Manwaring