

**Wilmington Selectboard/Sewer Commission**  
**October 16, 2018**  
**Meeting Minutes**

**Present:** Tom Fitzgerald, Vince Rice, Ann Manwaring **Absent:** John Gannon, Sarah Fisher

**Others Present:** Scott Tucker, Jessica DeFrancesco, Christine Richter, Craig Ohlson, Cheryl LaFlamme, James Dassatti, Laurie Newton, John Lazelle, Cliff Duncan, Scott Moore, Shannon Haaland

**Meeting called to order at 6:14 pm**

1. Visitors, Public Comments, Possible Changes to the Agenda
2. Approve Minutes of October 2, 2018
  - Rice moved to approve the minutes of October 2, 2018, Manwaring second; all in favor.
3. River Corridor Ordinance
  - LaFlamme and Ohlson discussed a possible River and Flood Corridor Ordinance. The list of affected properties is on the website. John Broker-Campbell will be at the next Planning Commission meeting on 10/22. The Planning Commission wanted to bring the flood hazard by-laws and river corridor to the Selectboard's attention because it is new. This will also help receive additional funding, should there be another flood. Duncan suggested the Planning Commission send a letter to owners affected by Irene. Some of the guidelines seem onerous.
4. Health Insurance
  - Richter discussed health insurance plan options for 2019. Since health connect took over, the increase in plan costs has stayed around 4% each year. The out-of-pocket costs have been increasing slightly each year but the amount the town contributes has remained the same, the balance being picked up by employees. \$539,000 approximately for FY20 vs \$520,000 for FY19. Manwaring would like to know how long, and by how much, employees have been taking in extra expense with the out-of-pocket costs. Fitzgerald is happy to keep things as is. This will be discussed and voted on October 30<sup>th</sup>. November 6<sup>th</sup> meeting will be cancelled.
5. Living History Association
  - James Dassatti of the Living History Association discussed their plans for a historic trail and possible funding options. They are trying to create a self-guided historical tour from Dover to Readsboro, with podium style kiosks at various locations. There are many grants available but they require matching funds. Dassatti has been going to individual towns to discuss funding options. Some have suggested 1%, some an article at town meeting. The historical societies don't have the funds for this scale project. The LHA is hoping to create a tour for visitors; pushing people from one end of the valley to another. Manwaring suggested Dassatti sit with Havreluk to figure out how to tie all the towns together. With the appropriate petition, Readsboro will put it on their town meeting warning.
6. Stump Jumpers
  - Rice moved to approve the annual request by the Deerfield Valley Stump Jumpers for the use of town roads for snowmobile access, Manwaring second; all in favor.
7. Action Items
  - The Selectboard would like to have a combined meeting with Water District to publicly discuss and sign the MOU on October 30<sup>th</sup> at the rescheduled meeting.
  - The Selectboard agreed to meet with the Dover Selectboard on November 13, 2018 at 6 pm at Dover Town Hall.

8. Correspondence to/from Selectboard

9. Other Business

10. Select Board Members Comments and Other Action Items

11. Town Manager's Updates

- Chamber may be objecting cost that was paid on from fireworks. Sheriffs were hired which hiked up the cost.
- Wine & Soup Stroll was a success with 350 attendees.
- RFQ for the East Main St Asset Management and Sewer Expansion project went out today.
- Police Chief's interview happened on October 10<sup>th</sup>. It was unanimous that the candidate should move on to the next interview. A conditional offer has been drafted, an executive session will be needed to discuss some items.
- Ecommerce will be starting soon. The training will be tomorrow. The POS systems have been delivered.

Rice moved to adjourn at 7:36 pm, Manwaring second; all in favor.

Respectfully Submitted

Jessica DeFrancesco  
Administrative Assistant

Approved by the Wilmington Selectboard:

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Thomas Fitzgerald, Chair

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John Gannon, Vice Chair

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Vince Rice, Clerk

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Sarah Fisher

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Ann Manwaring