

Wilmington Selectboard/Sewer Commission
September 4, 2018
Meeting Minutes

Present: Tom Fitzgerald, John Gannon, Vince Rice, Sarah Fisher, Ann Manwaring

Others Present: Scott Tucker, Jessica DeFrancesco, John Lazelle, Gretchen Havreluk, Meg Staloff, Nicki Steel, Edith Molner, John Quigley, Shannon Haaland–DVN, Diane & Lenny Chapman, Craig Ohlson, Andrea Berg, Liliast Hart, Pat Johnson, Larry Nutting, Peter Wallace, Anna Drozdowski by phone 6:15–6:45 pm

Meeting called to order at 6:02 pm

1. Visitors, Public Comments, Possible Changes to the Agenda
 - Diane Chapman–update on Route 9 where it is caving in. Bids were opened last week and it was given to Weaver excavating; extended to October 19th.
 - Open Container exemption approval to the liquor commission Action Item #2–change \$2000 to \$2500.
2. Approve Minutes of August 21, 2018
 - Gannon moved to approve the minutes of August 21, 2018, Rice second; all in favor.Liquor Commission at 6:04 pm.
3. Liquor Commission
 - Rice moved to approve an Open Container Exemption Permit for an event at Memorial Hall on September 21, 2018 catered by Jim’s Bistro at the Roadhouse. A Special Event Permit for Vermont Distillers Inc for the Wine and Soup Stroll on September 21, 2018 at Chapman’s Antiques–7 West Main St. Also Request to Cater Permits for Jim’s Bistro at the Roadhouse for the Wine and Soup Stroll on September 21, 2018 at Memorial Hall–14 West Main St, McGrath Gallery–22 West Main St, West End Used Books–35 West Main St, and Bartleby’s Books–17 West Main St; and a Request to Cater Permit for the Jim’s Bistro at the Roadhouse for an event at Memorial Hall on October 5, 2018, Gannon second; all in favor.

Out of Liquor Commission at 6:06 pm

4. Action Items
 - The Selectboard discussed giving comment on the Whitingham Hazard Mitigation Plan. The Planning Commission has no comments. Wilmington’s HMP expires in 2020. The Selectboard has no comments.
 - Havreluk discussed a MPG and a “needs assessment” for the valley. The project would be about \$40,000. It is a 10% match, with Dover also contributing. The consultant will design “next steps” once the assessment is done. Gannon moved to approve funding for a Municipal Planning Grant for a housing assessment from the 1% Local Option Tax, not to exceed \$2,500, Manwaring second; all in favor.
5. Asset Management Project Review
 - Gretchen Havreluk and John Lazelle presented the final report from Aldrich & Elliot on the East Main Street sewer lines. There are 3 sections that have joint sewer lines. Three locations were excavated and inspected with cameras. East Main St 1 (area near Peoples Bank) and East Main St 2 (5 houses west of the bridge) scored very poorly on the rating scale. On West Main St (former Mangia e Beve to Bartleby’s) has some clay pipe. It would be possible to extend the

sewer main to an existing manhole. The town would be responsible for that extension but the homeowners would be responsible to connect to the sewer main. East Main 1 has very shallow pipe in some areas. The suggestion is to extend to an existing manhole. East Main 2 is complex because there are 5 houses where the private sewer line goes from house to house to house. Four of the five houses need to be separated. The suggestion is to have their private lines go out the backs of their houses and connect with the town sewer line. A wastewater permit from the state would be required for each of these projects. Public funding: Clean Water State Revolving Loan Fund, USDA Rural Development, Line item in budget, Bond; Private: Loan/grant from State Revolving Loan Fund, Loans from 1% Local Option Tax Fund.

6. Plastic Bag Ordinance

- The Selectboard discussed the possibility of a plastic bag ban. Diane Chapman is not opposed, just wants more information. This would be the single-use grocery bags. Chapman's Antiques is for the ordinance. Staloff stated that many of the retail stores don't use that type of bag. Hart has noticed many customers coming in with their own bags, or refusing a bag. Fisher will create a draft and send it to Jessica.

7. Town Plan

- The Selectboard reviewed the draft town plan. Gannon moved to approve the town plan, Rice second; all in favor. The hearing will be October 2, 2018 at 6 pm.

8. Class 4 Highway Classification

- The Selectboard discussed the Class 4 classification of Country Club Rd with the Country Club Road Association (Edith Molner, John Quigley). The first part of Country Club Road is class 3, then turns to class 4. Discussion has been had with homeowners on the class 4 section. The ditching on the class 4 section got filled up and was causing issues on the class 3 sections, so the highway dept cleaned it out. The road was still wet and caused some issues. The class 4 section is maintained by the landowners. The highway has offered to help spread material if the landowners purchase it. To reclassify a class 4 a class 3 the highway ordinance mandates the landowners bring the road up to class 3 standards. Quigley feels it would be for the good of the town to help maintain the road. The cost could be prohibitive. The landowners will have to pay for an engineer, the town's engineer, an attorney, plus materials. For now, it is agreed that once a year they will coordinate with the highway dept to spread material.

9. Correspondence to/from Selectboard

10. Other Business

11. Select Board Members Comments and Other Action Items

- Manwaring noticed a few things at the transfer station in Westerly RI. They sell the bags that you have to use. This helps fund the transfer station. They also had numerous canisters to sort the recycling.
- Gannon had a tour with Great River Hydro at Harriman Dam.

12. Town Manager's Updates

- VT Community Leadership Summit is looking for a nominee from Wilmington
- ANR Watershed Management discharge permit comment period ends 9/14/18. Lazelle and engineer reviewed the permit and have no comments.
- Police is holding another coffee with a cop on 9/18 at 9 am with Detective Mark Denault.

- Police Chief is retiring 10/31/18
- Public Safety Facility Committee is forming.
- The reports that came back on Memorial Hall and Town Hall need to go to historic preservation to see what they think about certain projects.

Meeting adjourned at 7:36 pm.

Respectfully Submitted

Jessica DeFrancesco
Administrative Assistant

Approved by the Wilmington Selectboard:

Thomas Fitzgerald, Chair

John Gannon, Vice Chair

Vince Rice, Clerk

Sarah Fisher

Ann Manwaring