

Wilmington Planning Commission  
Meeting Minutes  
Monday, July 23, 2018  
Meeting Time: 4:00 P.M.

**Open meeting**

Cheryl called the meeting to order at 4:10 PM

In attendance: Cheryl Laflamme, chair, Meg Staloff, Angela Yakovleff  
Scott Tucker, Town Manager, Gretchen Havreduk

**Possible additions to the agenda**

None

**Approve minutes from 7/9**

Correction in arrival time

Meg made a motion to approve the corrected minutes from July 9, 2018.

Cheryl seconded.

In favor: Meg, Cheryl, Angela

Opposed: none

**Public comments:**

Discussion concerning open meeting law. Concern voiced to Scott by a Wilmington resident as to whether the Planning Commission and Select Board are following Open Meeting Law.

Jessica will add any track changes made to the Proposed Town Plan and the posting date when she posts on the web site.

**Discuss Vacant Building Ordinance**

No substantive changes made. Minor wording corrections and clarification only: Health Officer to replace Zoning Administrator throughout document. Add under **B. Statutory authority** 3. 24 V.S.A. 2291 (15)

**D. Definitions**

4. Minor wording changes

F. (1) correct word order

**G. Enforcement and Penalties**

3. Add calendar days and step-up fines

Angela made a motion to approve the Vacant Building Ordinance with changes made on 7/23/18.

Cheryl seconded.

In favor: Cheryl, Meg, Angela

Opposed: None

**Zoning Ordinance Updates**

Discussion was tabled and put on the agenda for the next meeting when the Zoning Administrator will be present.

Meg made a motion to adjourn at 4:39 PM.

Angela seconded.

In favor: Cheryl, Meg, Angela

Opposed: None

Respectfully submitted,  
Angela Yakovleff, scribe

Next meeting, August 13, 2018, 4:00 PM

Agenda items: Zoning Ordinance Updates