

**Wilmington Selectboard/Sewer Commission**  
**June 19, 2018**  
**Amended Meeting Minutes**

**Present:** Tom Fitzgerald, John Gannon, Vince Rice, Sarah Fisher, Ann Manwaring

**Others Present:** Scott Tucker, Jessica DeFrancesco, Christine Richter, Steve Adams, Scott Moore, Joe Szarejko, Mike Eldred, John Lazelle, Tony Kilbride

Meeting called to order at 6:00 pm

1. Visitors, Public Comments, Possible Changes to the Agenda
  - Under action items, first topic should read Selectboard to possibly vote, note Sewer Commission
  - Under action items add Selectboard to vote on a time for the town plan public hearing.
2. Approve Minutes of June 5, 2018
  - Gannon moved to approve the minutes of June 5, 2018, Rice second; all in favor.
3. Financial Update
  - The Finance Officer, Christine Richter gave the Selectboard a financial update.
    - o General Fund—should end up with a surplus. The fund is currently \$274,000 over in revenues. Listers, Fire Dept, Health Insurance are all under budget. Town Manager, Transfer Station and Legal are all over budget.
    - o Highway—may not end up in deficit. Bill had gotten some smaller grants as well as a large paving grant. Overtime and salt are both over. Bill did a great job prioritizing to keep his spending down.
    - o Sewer— most likely will end up with a deficit of \$6–10,000. John started out in a deficit this year because of the double bond payment last year.
4. Action Items
  - The Selectboard discussed using 1% Local Option Tax Funds up to \$36,747 to make a sewer bond payment. General fund surplus can't be moved without voter approval. The ECU rate is already increasing drastically. With a deficit, the ECU rate will increase even more. Gannon moved to table the vote to use 1% Local Option Tax Fund to make a sewer bond payment, Manwaring second; 4–1 Fisher opposed.
  - The Selectboard set a special meeting date to set the tax rate for June 28, 2018 at 8 am.
  - The Selectboard discussed the tax sale list. Gannon moved to appoint Tom Fitzgerald as representative for tax sale, Rice second; all in favor.
  - Manwaring moved to adopt the resolution to establish the Wilmington Public Safety Committee, Gannon second; all in favor.
  - Gannon moved to hold the town plan public hearing at their regular meeting time of 6 pm, Rice second; all in favor.

Fitzgerald moved to enter into Liquor Commission at 6:49 pm, Rice second; all in favor.

5. Liquor Commission
  - The Liquor Commission discussed a Request to Cater Permit for Avigliano Catering LLC for the DV Farmers Day Fair from August 9–12, 2018. OSEC voted 7–0 no alcohol on their property. Steve Adams commented that the fair owns a portion of the field where the fair takes place, which is where the beer tent would be. Szarejko respects Adams' opinion; however he is still against alcohol at the fair. The Prevention Partnership is vehemently against it. The fair and the fireworks are the only events in town that are alcohol free. Fitzgerald moved to approve the Request to Cater Permit for Avigliano Catering LLC

for the DV Farmers Day Fair from August 9–11, 2018, Gannon second; 0–3 opposed, Fisher and Rice abstained.

- Gannon moved to approve a Request to Cater for Jim’s Bistro at the Roadhouse for an event at Memorial Hall on July 14, 2018, Rice second; all in favor.

Out of Liquor Commission at 7:12 pm

6. Correspondence to/from Selectboard

7. Other Business

8. Select Board Members Comments and Other Action Items

- Manwaring heard lots of interesting info at the Economic Development conference last week. There should be a procedure for applications coming from the Public Utility Commission.
- Fisher feels that the Board needs to work with the Fair to keep it in the community. Alcohol isn’t the only thing that could help them, but it should be looked at.

9. Town Manager’s Updates

- Police Chief proposing a draft ordinance on marijuana dispensaries; it will be on the Planning Commission agenda Monday. He is also proposing a policy on smoking in and around town property.
- There will be a full time police officer position open the end of June. It will be advertised later this week
- June 20<sup>th</sup> there will be a site visit with ANR on Lake Raponda for the shoreline project.
- Received a thank you letter to Officer Briggs who assisted Dover Officer Hammack with a medical call which ended with the subject enrolled in a detox program.
- Peter Welch sent a thank you regarding the tour of our downtown a couple of months ago.

10. Executive Session

Gannon moved to find that premature public discussion of the economic development coordinator’s contract would clearly place the Town at a substantial disadvantage, Fisher second; all in favor.

Gannon moved to enter into executive session at 8 pm, to include the town manager, to discuss the economic development coordinator’s contract under 1 vsa 313, Rice second; all in favor.

The Board came out of executive session at 8:03 pm.

Gannon moved to approve the economic development coordinator’s contract, Rice second; all in favor.

Meeting adjourned at 8:04 pm.

Respectfully Submitted

Jessica DeFrancesco  
Administrative Assistant

Approved by the Wilmington Selectboard:

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Thomas Fitzgerald, Chair

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John Gannon, Vice Chair

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Vince Rice, Clerk

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Sarah Fisher

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Ann Manwaring