

**Wilmington Selectboard/Sewer Commission**  
**April 3, 2018 at 6:00 pm**  
**AGENDA**

1. Visitors, Public Comments, Possible Changes to the Agenda
2. Approve Minutes of March 5 and 21, 2018 (5 minutes)
3. Action Items (15 minutes)
  - *The Selectboard to possibly approve the annual Highway Financial Plan*
  - *The Selectboard to possibly approve the Special Traffic Regulations for Memorial Day on May 28, 2018.*
  - *The Selectboard to possibly approve a Motor Vehicle Racing Permit for DVFDA Demolition Derby.*
  - *The Selectboard to possibly approve the road closure for the Farmers Day Fair on August 9, 10, 11, and 12, 2018.*
4. 1% Local Option Tax Request (10 minutes)
  - *The Selectboard to possibly approve a request for 1% funding for the Lake Raponda Greeter Program.*
5. Liquor Commission: Liquor License (5 minutes)
  - *The Liquor Commissioners to possibly approve A First Class Liquor License and Outdoor Consumption renewal for The Village Roost LLC dba **The Village Roost** at 20 West Main St, Wilmington Village Pub Inc dba **Wilmington Village Pub Inc** at 7 South Main St, L&S Inc dba **North Star Bowl** at 179 Route 100 North. Also a First Class Liquor License Renewal for Deer Mountain LLC dba **Deer Mountain LLC** at 3 North Main St.*
6. Correspondence to/from Selectboard (5 minutes)
7. Other Business (5 minutes)
8. Select Board Members Comments and Other Action Items (5 minutes)
9. Town Manager's Updates (5 minutes)

# SPECIAL TRAFFIC REGULATIONS

## **Town of Wilmington, Vermont Closing of a Portion of Beaver Street For Deerfield Valley Farmers Day Fair**

Pursuant to Title 23, section 1010 of the Vermont Statutes Annotated, the Selectboard of the Town of Wilmington, Vermont hereby promulgate these special traffic regulations on the 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup> days of August, 2018 for it appears that traffic will be congested by reason of public occasion on a portion of Beaver Street.

**We Hereby Order** that Beaver Street from its intersection with Route 9 to the Fire Department be closed to through traffic on Thursday, August 9, 2018 from 4 PM until 10:00 PM, on Friday, August 10, 2018 from 4 PM until 10:00 PM, Saturday, August 11, 2018 from 8:00 AM to 10:00 PM, and Sunday, August 12, 2018 from 8:00 AM to 4:00 PM.

**We Hereby Order** that during the above-mentioned period of time traffic be controlled by the Wilmington Police Department as necessary.

**We Hereby Order** as a matter of public convenience and safety that law enforcement officers, signage and flag persons be posted, as deemed necessary by the Wilmington Police Chief or his agent, to aid with the safe and convenient flow of traffic.

For matters of definition, the public occasion addressed is the **Deerfield Valley Farmers' Day Fair**.

Dated at Wilmington, County of Windham, State of Vermont, this third day of April, 2018.

### **WILMINGTON SELECTBOARD**

Thomas Fitzgerald, Chair

John Gannon, Vice Chair

Vince Rice, Clerk

Sarah Fisher

Ann Manwaring

# SPECIAL TRAFFIC REGULATIONS

## Town of Wilmington, Vermont

Pursuant to Title 23, section 1010 of the Vermont Statutes Annotated, the Selectboard of the Town of Wilmington, Vermont hereby promulgate special traffic regulations on the 28<sup>th</sup> day of May 2018 for it appears that traffic will be congested by reason of public occasion.

**We hereby order** that due to the public occasion on the date above-mentioned traffic be controlled by the Wilmington Police Department and any necessary changes in routing or parking be made at the discretion of the Wilmington Police Department during a parade commencing at 11:00 A.M. in Wilmington at the 1836 Country Store and proceeding east on Vermont Route 9 to the traffic light and then south on South Main Street to Beaver Street, then east on Beaver Street to the Twin Valley High School.

**We hereby order** as a matter of public convenience that law enforcement officers be posted as necessary to aid with the safe and convenient flow of traffic.

**We hereby order** that this special traffic regulation shall remain in effect during the staging of the public occasion, the actual execution of the public occasion, and continue until the traffic congestion is cleared from the Town of Wilmington.

For matters of definition, the public occasion addressed is the **Memorial Day Parade**.

Dated at Wilmington, County of Windham, State of Vermont, this 3<sup>rd</sup> day of April 2018.

WILMINGTON SELECTBOARD

\_\_\_\_\_  
Thomas J. Fitzgerald

\_\_\_\_\_  
John Gannon

\_\_\_\_\_  
Vince Rice

\_\_\_\_\_  
Sarah Fisher

\_\_\_\_\_  
Ann Manwaring

# **Motor Vehicle Racing Permit**

**2018 and 2019**

Pursuant to Title 26 VSA § 4802 this permit is issued to Deerfield Valley Farmers' Day Association, Incorporated for Demolition Derbies to be held in Wilmington, Vermont in August 2018 and in August, 2019.

I hereby certify that this permit was approved by vote of the Wilmington Selectboard on April 3, 2018.

**WILMINGTON SELECTBOARD**

\_\_\_\_\_, Chair

Filed in the office of the Wilmington Town Clerk on the 4<sup>th</sup> day of April, 2018

**ANNUAL FINANCIAL PLAN - TOWN HIGHWAYS**  
**19 V.S.A. § 306(j)**

TA-60

Town of Wilmington Fiscal Year 2019 Begin 7/1/2018 End 6/30/2019

**INCOME**

DESCRIPTION	ESTIMATED
State Funds - 19 V.S.A. Section 306(a):	
Class 1	\$
Class 2    13.34	\$ 54,660.71
Class 3    54.02	\$ 82,221.18
Town Tax Funds – 19 V.S.A. Section 307	\$ 1,444,792.20
Special Funds (e.g., bonds or earmarks):	
a. Permits	\$ 100.00
b. Interest	\$ 400.00
c. Misc	\$ 250.00
<b>TOTAL</b>	<b>\$ 1,582,424.09</b>

**EXPENSES**

DESCRIPTION	ESTIMATED
Winter Maintenance	\$ 617,515.04
Non-Winter Maintenance	\$ 724,908.96
Major Construction Projects	
a. <b>Resurfacing</b>	\$ 240,000.00
b.	\$
c.	\$
<b>TOTAL</b>	<b>\$ 1,582,424.00</b>

**Comments:**

This form shall be signed by the appropriate town officials and forwarded to the District Transportation Administrator.

**ANNUAL FINANCIAL PLAN - TOWN HIGHWAYS**

TA-60

**19 V.S.A. § 306(j)**

(page 2)

We, the Legislative Body of the Municipality of Wilmington certify that funds raised by municipal taxes are equivalent to or greater than a sum of at least **\$300.00** per mile for each mile of Class 1, 2, and 3 Town Highway in the municipality. (19 V.S.A. 307)

\_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
(Duly Authorized Representatives)

The submitted Town Plan meets the requirements of Title 19, Section 306(j).

\_\_\_\_\_ Date: \_\_\_\_\_

District Transportation Administrator

**2018 Lake Raconda Greeter Program  
VT Watershed Management Division  
Lakes & Ponds Program  
1% Local Option Tax Request**

April 4, 2018

The Town of Wilmington in collaboration with the Lake Raconda Association received the Aquatic Nuisance Control Grant-in-aid through the State of VT. The Greeter Program's goals are to prevent the introduction of aquatic nuisance and invasive species into Lake Raconda through the efforts of greeters. These nonnative species, whose introduction can cause harm to the environment, economy, and even human health, have become a major problem affecting many lakes. Invasive species can render lakes unusable for boating, swimming, and fishing—activities cherished by the public.

**Option 1**

**Full Program (minus mileage reimbursement)**

Hard Cost:

2 Greeters Including Social Security and Workers Compensation 60 hours of coverage per week	\$12,380.00
Kiosk	\$850.00
Porta-Potty	\$650.00
Supplies	<u>\$100.00</u>
Total of Hard Cost	<b>\$13,980.00</b>

Soft Cost:

In-Kind Personnel	\$4,173.00
(Grant writer, Town Manager, Treasurer & E D, LRA staffing (95 hours) & Coordinator)	
Pamphlets, Greeter t-shirts and signage are provided by the Vermont Watershed Management Division.	

**Total Project Cost with In-kind** **\$18,153.00**

**Funding Resources**

Aquatic Nuisance Control Grant-in-aid Grant	\$6,957.00
Lake Raconda Association Contribution	\$2,500.00
Request for 1% Local Option Tax Fund	<u>\$4,523.00</u>
Total Proposed Funds for Program	<b>\$13,980.00</b>

**Option 2**

**Reduce Greeter Hours to 50 hours of coverage per week**

**Hard Cost:**

2 Greeters Including Social Security and Workers Compensation 50 hours of coverage per week	\$10,500.00
Kiosk	\$850.00
Porta-Potty	\$650.00
Supplies	<u>\$100.00</u>
<b>Total of Hard Cost</b>	<b>\$12,100.00</b>

**Soft Cost:**

In-Kind Personnel	\$4,173.00
(Grant writer, Town Manager, Treasurer & E D, LRA staffing (95 hours) & Coordinator)	
Pamphlets, Greeter t-shirts and signage are provided by the Vermont Watershed Management Division.	

**Total Project Cost with In-kind** **\$16,273.00**

---

**Funding Resources**

<b>Aquatic Nuisance Control Grant-in-aid Grant</b>	<b>\$6,957.00</b>
<b>Lake Raponda Association Contribution</b>	<b>\$2,500.00</b>
<b>Request for 1% Local Option Tax Fund</b>	<b><u>\$2,643.00</u></b>
<b>Total Proposed Funds for Program</b>	<b>\$12,100.00</b>