

Wilmington Selectboard/Sewer Commission
February 21, 2018
Meeting Minutes

Present: Tom Fitzgerald, Vince Rice, Sarah Fisher, Ann Manwaring, John Gannon–by phone

Others Present: Scott Tucker, Jessica DeFrancesco, Mike Eldred, Jessie Couture, Fred Salway, Adam Grinold

Meeting called to order at 6:00 pm

1. Visitors, Public Comments, Possible Changes to the Agenda
 - Add an executive session before item #10 to review a contract between Green Lantern and the Town.
 - Remove the Outside Consumption Permit from item #4.
2. Approve Minutes of January 17 and 23, February 2, 9 and 12, 2018
 - Fisher moved to approve the minutes of January 17, 23 and February 2, 2018, Rice second; all in favor.
 - Fisher moved to approve the minutes of February 9, 2018, Rice second; Rice–aye, Fisher–aye, Manwaring–aye, Fitzgerald–abstain, Gannon–abstain.
 - Fisher moved to approve the minutes of February 12, 2018, Manwaring second; Fisher–aye, Manwaring –aye, Fitzgerald–aye, Gannon–aye, Rice–abstain.
3. Action Items
 - The Board discussed holding the Pre–Town Meeting informational meeting at the elementary school or at OSEC, since the only date to meet is a Monday and the meeting room is occupied. Gannon moved to schedule the Pre–Town Meeting informational meeting for March 5th at 6 pm, location to be determined, Fisher second; all in favor.
 - Selectboard interviewed Jessie Couture for possible appointment to the Development Review Board. She has sat in on a meeting. She works for Linesync and has represented clients at hearings. Jessie is interested in bringing a youthful perspective to the town. Rice moved to appoint Jessie Couture to the DRB, Fisher second; all in favor. The Board also interviewed Fred Salway for possible appointment to Recreation Committee. Fred has been retired for two years. He helped the Rec Committee with the Pickleball start–up and has stayed involved over the last couple of years. Rice moved to appoint Fred Salway to the Recreation Committee, Fisher second; all in favor.
 - The Selectboard accepts with many regrets the resignation of Chris Medina from the Beautification Committee.
 - Rice moved to approve the Certificate of No Appeal or Suit Pending from the Listers for the 2011, 2012, 2013, 2014, 2015, and 2016 Grand Lists, Fisher second; all in favor.

Fitzgerald moved to go into Liquor Commission at 6:26 pm, Rice second; all in favor.

4. Liquor Commission
 - Rice moved to approve Second Class liquor license renewals for Jolley Associates, LLC dba Short Stop #147 at 87 East Main St, Red Fox Shop, LLC, dba Red Fox Shop at 4 South Main St, Lucas Enterprises LTD, dba River Valley Market at Mt Snow at 661 RT 100 N, Sonny’s Cup & Saucer Inc, dba C&S Beverage at 157 RT 100 N, and Ratu’s Liquor & Market Inc, dba Ratu’s Liquor & Market at 34 West Main St. Also an Open Container Exemption Permit for the Beer and Chili Stroll being catered by Jim’s Bistro at the Roadhouse on March 30, 2018 at Memorial Hall, Bartleby’s Books, and West End Used Books and Collectibles. Also Request to Cater Permits for Jim’s Bistro at the Roadhouse for the Beer & Chili Stroll on 3/30/18 at Memorial Hall–14 West Main St, Bartleby’s Books–17 West Main St, and West End Used Books & Collectibles–35 West Main St, and Wilmington Village Pub for a Jazz Concert

Series happening at Memorial Hall on 5/26, 6/23, 7/28, 8/25, 9/22, and 10/26/18, Manwaring second; all in favor.

Out of Liquor Commission at 6:29 pm.

5. 1% Local Option Tax Fund

- The Selectboard discussed the response from the Agency of Education and Mike Purcell's 1% request. The General Counsel for the AOE stated that it appears the donated funds will not be used for educational funds and there is nothing showing that the school intends to incorporate the new bike track into any of its educational activities. Based on this representation there appears to be no violation in using the 1% funds for this project. Gannon commented that a signed landowner agreement should be obtained. Manwaring moved to approve the Hoot Toot and Whistle, as part of the VMBA, request for \$2250 contingent upon the town receiving an executed agreement with the landowner, Fisher second; all in favor.
- The Selectboard to possibly approve a 1% Local Option Tax Fund Request from Friends of Memorial Hall for \$4,750. Manwaring asked if the Friends could provide an end-of-year breakdown with attendance, revenues, etc. The request will be passed on to the Friends. Gannon moved to approve the 1% local option tax fund request for Friends of Memorial Hall for \$4750, Rice second; all in favor.

6. Correspondence to/from Selectboard

- Manwaring mentioned that the Planning Commission hearing for the town plan is Monday February 26th at 5 pm. DeFrancesco will warn a Selectboard meeting should a quorum of members decide to attend.

7. Other Business

8. Select Board Members Comments and Other Action Items

Fisher-The Cott System on the Town Clerk site is out of date as of early December. It would be helpful if there was a message up on the site or something alerting people of this.

9. Town Manager Updates

- Attended the WRC Transportation Committee meeting "VTrans Capital Roadway & Paving Projects". The date for Route 100 to get re-paved similar to Route 9 just did is 2020. Hopefully it doesn't get pushed back any further.
- Attended Local Government Day and discussed the condition of Route 100 at the joint Transportation Committee. Currently playing phone tag with Chad Allen, Director of Asset Management, who contacted Tucker shortly after the event. Also mentioned lack of grant funding for Look Road Bridge.
- South Main St Sidewalk is underway
- Should hear sometime in April if we were approved for the Greeter Program for another year.
- Conflict of Interest Policy amendments are not necessary until 2019 but would like to get them done this March at the reorganization meeting.
- Christine and Jessica did a great job with the budget and town report.
- Sewer extension discussion had about 8 people show up and were all in favor of the project.
- Thank you letter received for Jennifer Fitzgerald
- Congratulations to Capt Bill Spirka for being voted in as Assistant Fire Chief, and to Bobby Maynard for being voted in as Fire Captain.

10. Executive Session

- Fitzgerald moved to find that premature knowledge of the Green Lantern contract would put Green Lantern Group at a substantial disadvantage, Gannon second; all in favor.
Fisher moved to enter into executive session at 7:26 pm, to include the town manager, under 1 vsa 313 (a)(2) to discuss a real estate contract with Green Lantern Group, Rice second; all in favor.
Came out of executive session at 7:43 pm
Gannon moved to authorize the town manager to execute the land lease agreement between the Town of Wilmington and Wilmington Miller Road Solar, LLC, Rice second; all in favor.
- Fisher moved to find that premature knowledge of the contract review would put the town at a substantial disadvantage, Rice second; all in favor.
Rice moved to enter into executive session at 7:44 pm, to include the town manager, under 1 vsa 313 (a)(3) to complete an employee evaluation, Manwaring second; all in favor.
Came out of executive session at 8:27 pm, no action taken.

Fitzgerald asked the Board members to review the warning regarding the assignment of articles.

Manwaring moved to adjourn at 8:29 pm, Rice second; all in favor.

Respectfully Submitted

Jessica DeFrancesco
Administrative Assistant

Approved by the Wilmington Selectboard:

Thomas Fitzgerald, Chair

John Gannon, Vice Chair

Vince Rice, Clerk

Sarah Fisher

Ann Manwaring