

**Pettee Memorial Library  
Board of Trustees Meeting  
January 9, 2018 6 PM**

**Present:** Meg Streeter ,*acting chair*, Karina Martin, Amy Swanson, *acting secretary*, Allison Maynard, Jennifer Razez, Elizabeth McEwen from the Friends.

Visitors: Anna Drozdowski

Meeting called to order at 6:06p.m.

Additions to the agenda: Update from Friends of the Library. Request to have Pettee Memorial notes sent to the Friends. Update that the Friends are focusing on how do they best support the board and staff, and fundraising? How can they be effective and efficient; how can they expand membership?

Secretary's report: Meg moved to accept last month's minutes, Karina seconded and so voted.

Treasurer's report: Regular report plus quarterly summary of investments. Meg moved to accept the report, Karina seconded and so voted.

Librarian's Report: Incorporated herein by reference. Allison attended the Windham County Librarian's meeting in Dover. She has some new ideas and collaboration ideas from the meeting. Next Monday is the Make-It event, 1:30-3:30, a tracking event is scheduled during the February school break and a snowman making event are planned. The elevator has been repaired. Jennifer will talk at the Vermont Library Conference in May about the Poetry Party's community poem. Circulation was down, but attendance was up last year. Interlibrary loans are more cost-effective now. Angela's dedication and enthusiasm is wonderful.

Youth Librarian's Report: Incorporated herein by reference.

Next meeting is February 13, 6:00pm. Potential agenda items: update on the Strategic Plan; further review and discuss investments; Meeting Room Use Policy. Meeting adjourned at 6:52.