

Wilmington Selectboard/Sewer Commission
November 15, 2017
Meeting Minutes

Present: Tom Fitzgerald, John Gannon, Sarah Fisher, Ann Manwaring, Vince Rice at 6:30 pm

Others Present: Scott Tucker, Jessica DeFrancesco, Kristin Brooks, Adam Grinold, Sarah Lang, Ken Spicer, Gene Clark, Jim Bogard, Steve Geller, Meg Streeeter, Gretchen Havreeluk, Carol Stamatakis, Mike Eldred, Chris Mays

Meeting called to order at 6:01 pm

1. Visitors, Public Comments, Possible Changes to the Agenda
2. Approve Minutes of October 18, November 1, 6, and 8, 2017
Gannon moved to approve the minutes of October 18, 21017, Manwaring second; 3-0 Fisher abstained
Gannon moved to approve the minutes of November 6 and 8, 2017, Fisher second; all in favor.
(At 6:30 when Rice arrived) Gannon moved to approve the minutes of November 1, 2017, Rice second; 3-0 Fitzgerald and Manwaring abstained.

Gannon moved to enter into Liquor Commission at 6:03 pm, Fisher second; all in favor.
3. Liquor Commission: Liquor Licenses
Gannon moved to approve a Second Class Liquor License application for Walgreens Eastern Co, Inc, at 107 East Main St, Fisher second: all in favor.
4. 1% Local Option Tax Requests
 - Kristin Brooks and Sarah Lang presented SeVED's annual request for funding of \$5,628 through the 1% Local Option Tax Fund for ongoing regional economic development. The internship program has placed 24 interns this year. The Digital Marketing Bootcamp, which was sponsored by Wilmington Works, was very well attended. Gannon moved to approve \$5628 from the 1% local option Tax Fund be provided to SeVEDs for ongoing regional economic development, Manwaring second; all in favor.
 - Mike Purcell presented to the Selectboard plans to construct a bike pump track at TVES. It could be used by kids and adults of all ages and it could be a huge asset to the school and the community. There is some concern about the ramifications of using 1% money on school grounds. The Board agreed to contact VLCT to see if the rules regarding mixing municipal funds with education funds have changed, and if they haven't, if there is a way around it.
5. Social Service Organizations
 - Steve Geller from SEVCA updated the Selectboard on what SEVCA does for this community. Last year SEVCA spent \$44,000 and helped 80 individuals in Wilmington (emergency fuel, crisis housing, etc). Town funds are a large part of the organization's unrestricted funds, which can be used as needs of the community are assessed. They are asking for \$2,000 again this year.
 - Carol Stamatakis of Senior Solutions updated the Selectboard on what they have done in Wilmington over the last year. Some services they offer: nutritional services, transportation, support & outreach, health insurance enrollment assistance. They are asking to be put back in the budget at \$350.
6. Stump Jumpers
Ken Spicer, Executive Director of the Chimney Hill Owners Association addressed the Selectboard. The Town highway department has some concerns about some of the snowmobilers in the Chimney Hill area. What can we do to make it safe for everyone? All renters and members are given the list of roads and rules approved for snowmobiles. Homeowners that rent out their homes are asked to pass this information along and that is all CHOA can do about that situation. Chief Szarejko and Spicer have worked closely through the years with Chimney Hill and the Stump Jumpers. There are concerns but there isn't necessarily anything more that can

be done. The Selectboard wants to make sure everyone is on the same page. Maybe some additional signage would help in certain areas. No one wants to discourage snowmobiling; they just want to make sure it is safe for everyone.

Rice moved to approve the Stump Jumpers request with the addition of the entrance to the Chimney Hill Club House parking lot to the trail near the exit from the parking lot, Gannon second; all in favor.

*Manwaring Left

- 7. Action Items
- 8. Other Business
- 9. Select Board Members Comments and Other Action Items
- 10. Town Manager Updates

Fire Chief Hiring Process– hope to have it concluded within the next week

Chamber Gala is December 1st at Memorial Hall

1% Local Option Tax Report– Last year 3rd quarter \$87,980. This year \$92,656

- 11. Executive Session

Gannon moved to find that public disclosure of the revolving loan application request will cause the applicant substantial disadvantage because it will potentially disclose confidential financial information, Fisher second; all in favor.

Gannon moved to enter into executive session at 7:30 to include the Town Manager and Gretchen Havreduk to discuss a revolving loan application with confidential information, Rice second; all in favor.

The Selectboard came out of executive session at 7:55 pm. Gannon moved to approve revolving loan # 112017 for \$15,000, Rice second; all in favor.

Meeting adjourned at 7:56 pm.

Respectfully Submitted

Jessica DeFrancesco
Administrative Assistant

Approved by the Wilmington Selectboard:

Thomas Fitzgerald, Chair

John Gannon, Vice Chair

Vince Rice, Clerk

Sarah Fisher

Ann Manwaring