

**Pettee Memorial Library  
Minutes for September 11, 2012**

**Present:** Franklin Reeve, *chair*; Louis Clark, *treasurer*; Ann Ottaviano, *recording secretary*; Carolyn Palmer, Amity DeAngelis, *librarian* and Harriette Hamilton, *assistant librarian*.

**Secretary's Report:** The minutes for August 14, 2012 and September 4, 2012 were emailed to the trustees for their approval or corrections.

**Treasurer's Report:** The treasurer's report was distributed and reviewed at the meeting.

**Account balances as of August 31, 2012:**

<b>General Fund cash</b>	<b>\$ 6,859.04</b>
<hr/>	
<b>Endowment Funds:</b>	
<b>General Endowment:</b>	
Cash – People's United	\$ 12,421.49
Investments	80,407.34
Due from General Fund	1,250.00
<b>Total General Endowment</b>	<b>\$ 94,078.83</b>
<hr/>	
<b>Gifts IMO Laurel Fox:</b>	
Gifts Received	850.00
Program Expenditures	(270.00)
<b>Laurel Fox Fund Balance</b>	<b>580.00</b>
<hr/>	
<b>Pool Bequest:</b>	
Cash – Peoples United Bank	4,495.68
Investments	21,455.41
<b>Total Pool Bequest</b>	<b>25,951.08</b>
<hr/>	
<b>Willard Fund:</b>	
Investments	13,778.28
<hr/>	
<b>Boyd Fund:</b>	
Cash - Merchants	19,328.39
<b>Total Endowment Funds</b>	<b>\$ 153,716.58</b>
<hr/>	

Franklin Reeve made the motion to approve the minutes for August 14 and September 4<sup>th</sup> as well as the treasurer's report as of August 31, 2012, Carolyn Palmer seconded, all approved.

**Librarian's Report**

**Upcoming events:** Saturday, September 29<sup>th</sup> at 3:00 pm – Susan B. Anthony – The Invincible! Vermont Humanities Council event presented at Memorial Hall. Tuesday, October 2<sup>nd</sup> at 6 pm – Book Club for Adults: "Friday Night Knitting Club".

**Friends of the Library:** Our first official meeting will be Monday, October 15<sup>th</sup> at 4:30 P.M... Amity will be present and anyone who is interested in joining the group is encouraged to attend.

**Grants:** We have received \$1,000 from the Ben & Jerry's Foundation for youth programming. The A.D. Henderson Foundation's executive committee is recommending a grant of \$10,000 for the library to the Foundation's full board. Have not heard from the Vermont Community Foundation. Have been unable to contact anyone at the Verizon Foundation. According to Judith Williams Erlich there is a Historic Preservation Grant that we qualify for and it can be used for internal repairs (ceiling).

**Collection Development:** Have weeded 50% of the adult nonfiction collection and am replacing titles as necessary.

**Professional Development:** Amity has registered for a free six-week course provided by PLA called "Turning the Page 2.0" about effective advocacy.

**Building Maintenance:** Ed and Linda Stiles of Deerfield Valley Carpet Cleaning have been hired to clean every Sunday for \$60.00.

### **Children's Librarian Report**

**Story Hour and Programs:** On Sunday, August 26<sup>th</sup>, Johanna Hurwitz, author of many children's books, entertained the children and adults with her stories and background information. Her program was followed by the 4<sup>th</sup> annual stuffed animal sleepover. Both programs we well attended. Many thanks to Steve of North Star Bowl for delivering pizza. The next morning there was a special story hour featuring "Dragons Love Tacos". All present were treated to tacos and a dragon craft.

**Library Duties:** Helena has focused on the Parenting Section this month. It has been weeded, reclassified, spine labels and MARC records have been updated and new materials ordered. She will be creating a calendar of events for families and teens including book clubs, Parents workshop, family movie night and half day programs.

**Old Business:** There was a discussion about the process of financing the new door and repairs to the ceiling in the stacks. We have not received the estimate from Dave Sklar of D.S. Builders about replacing the ceiling with sheetrock.

Meeting was adjourned at 4:40 P.M.

**Next Meeting: Tuesday, October 9, 2012 at 4 P.M.**

Respectfully submitted  
Ann Ottaviano  
Recording Secretary