

Pettee Memorial Library Minutes for October 8, 2013

Present: Carolyn Palmer, *chair*; Louis Clark, *treasurer*; Ann Ottaviano, *recording secretary*; Meg Streeter, Karina Martin, Allison Smith, *librarian*; Harriette Hamilton, *assistant librarian* and Helena Queenie, youth services librarian.

Meeting came to order at 6 p.m.

The trustees welcomed Karina Martin to the Pettee Memorial Library Board.

Secretary's Report: The minutes for September 10, 2013 were emailed to the trustees for their review. Meg Streeter moved to approve the minutes for September 10th, Louis Clark seconded, so voted.

Treasurer's Report: The treasurer emailed the financial report as of September 30, 2013 to the trustees for their consideration. General Fund Checking - \$91,680.35, Revitalization Fund Checking - \$28,902.24, Boyd Fund Checking - \$23,585.24. (Total Cash Available - \$144,167.83.) Program Matching Funds - \$7,000.00, Reserve for Roof Replacement - 43,197.50, Friends of the Library - \$1,577.20, Boyd Fund - \$23,585.24, Unexpended Grant Funds - \$2,100.00, Unrestricted Funds - \$66,707.89. (Total \$144,167.83.)

Carolyn Palmer moved to accept the financial report as of September 30th, Meg Streeter seconded, all approved. We had a brief discussion about the budget for 2014.

Librarian's Report:

Programs: The Book Club met to discuss "The Help", there were 3 in attendance. We will discuss new titles to bolster attendance. We took part in the "Soup Stroll" on September 20th. Our soups sold out quickly and we had a great response from the people.

Workshops: On October 4th I attended the IBM Social Media Workshop in Northfield with Karina Martin. This was a very informative class on creative ways to improve marketing via our webpage. Helena and I attended the Genealogy 101 workshop in Berlin on September 24th. It outlined the basics and ways to research on line. It informed us about getting information at the Vermont state level. September 20th was the third in a series of Tech Trends seminars, which focused on Apps, including those that provide e-books and Apps that can be included in programming.

Grants: Received a quote from Advantage Preservation for digitizing the Margaret Greene papers. Wrote a letter of inquiry to the Alfred P. Sloan Foundation to begin the application process for their grant for digitization.

Meetings: Met with Chris Bakriges to discuss our upcoming concert; he has put in a great deal of time advertising our event. In addition to putting up posters in town, I contacted several radio stations and newspapers to advance our advertising beyond the local scope. Will be on WKVT this Wednesday for further promotion. Had a meeting with the Bi-Town Economic Committee to get some ideas about the best way to use our FiberConnect. We could have a series of interviews with former Wilmingtonians who live "far away" to be live streamed between the Wilmington and Dover libraries. Met with Laura Stevenson and she generously donated books from Franklin Reeve's library.

Youth Services Librarian's Report:

Story Hour and Programs: Story Hour continues to be well attended at the library and on the Story Walks. We had our 2nd annual apple story hour / get-together at Pine Hills and picked apples. The children enjoyed the hayride and farm animals as well. The Vermont Wildlife Festival proved to be another great way to promote Pettee Memorial Library. On Sunday, September 22nd, we had a special Teen Book Club at the Deerfield Valley Sportsman's Club. We discussed "Catching Fire" by Suzanne Collins and then went outside to the range and enjoyed an afternoon of archery. The teens loved it and Jody Boos, instructor, invited them back in October!

Library Duties: It has been a busy month with paperwork, programing and workshops! Compiled the Information needed for our grant reports and turned them in. Attended a three day Picture Book Workshop with Grace Greene and approximately 30 other librarians. Brought back lots of ideas and ways to incorporate more into our story hour. Another great workshop that was offered one time only was presented by SparkFun and the VT DOL. It was an introductory course to circuit boards and computer programming. Local kids are already doing Lego Robotics where they are programming the robots to do tasks. Attended a Genealogy workshop with Allison.

This month I will be attending the Basic Reference Core course, last course offered until spring. On completion, I will have only one core class left and a few credits to complete my state librarian certificate. Have contacted Tricia Manzke, Twin Valley Elementary Librarian, to discuss ways to incorporate DCF Book Club meetings at the school during lunch and other joint activities to promote literacy at both our libraries. Next week, October 13-19th is National Teen Read Week and I hope to invite some high school classes to visit the library.

Old Business:

- Roof update – It looks great and everything is on schedule
- Projector and screen are up and running and work well.
- FiberConnect – We continue to wait.

New Business: Meg Streeter will ask Doxsee if he can recommend someone to repair the ceiling in the stacks. She will also make inquiries about trimming the trees around the library.

Ann Ottaviano moved to end the meeting, Carolyn Palmer seconded, so voted. Meeting adjourned at 7 p.m.

Next Meeting: Tuesday, November 12, 2013 at 6 p.m.

Respectfully submitted,
Ann Ottaviano
Recording Secretary