

Wilmington Selectboard/Sewer Commission
October 3, 2012 at 6:00 pm
MINUTES

Selectboard Members Present: Thomas Consolino, Margaret Streeter, Susan Haughwout, James Burke, and Diane Chapman

Others Present: Scott Murphy, Mary Towne, Mike Eldred, Adam Grinold, Bob Gashlin, Carl Boyd, Fran Alfieri, Christine Richter, and Nicki Steel

1. **Minutes:** Streeter moved and Burke seconded to approve minutes of September 19, 2012. Vote: All in favor.
2. **Visitors and Public Comments:** None
3. **Action Items:**
 - a. **Reminder of October 9 at 7 pm Public Forum** on Long Term Community Recovery Projects.
 - b. **Request for Letter of Support for Chamber of Commerce application for grant funding** for a marketing study and improvements to West Main Street Parking lot. Streeter moved and Chapman seconded to sign a letter of support for the above application for funding from Building and General Services. Vote: All in favor.
4. **Interview:** The Board interviewed Francis Alfieri, for appointment to the Memorial Hall Board.
5. **Bob Gashlin from US Cellular:** Mr. Gashlin discussed the possibility of US Cellular constructing a temporary cell tower on Boyd Hill Road to service Wilmington and the surrounding areas while Grain Industries goes through the permit process for a permanent tower. Haughwout moved and Chapman seconded to approve the application at 121 Boyd Hill Road. Vote: All in favor.
6. **Town of Wilmington Financial Update:** Town Manager Murphy and Finance Director Christine Richter went over the Town's overall financial position including FEMA reimbursements, insurance payments, and emergency debt since Irene.
7. **1% Option Tax:** Consolino gave an update on his research into the Procedural Use of the 1% Option Tax by Other Towns. In most towns Selectboards decide where to spend the money and several towns bring an article to town meeting to be voted on. In 2008 several towns put all of the money in the General Fund to reduce taxes, but now only 3 large towns do that. Seven towns use the money either entirely or in part for capital improvement projects. Several spend it on economic development. No vote was taken but the consensus seemed to be to bank the money until we see how much there is and then start thinking about projects.
8. **Volunteer Recruitment Discussion:** Consolino said he had been asked by Nicki Steel to see if there were ideas to bring in more volunteers for public service boards. There are several vacant positions for the following: Beautification, Recreation, and Budget Committees; Wilmington Planning and Windham Regional Commissioner; Development Review Board Alternate. Ideas discussed included:
 - A public forum similar to "Dover Days"
 - A volunteer Fair at Memorial Hall
 - Information Packets at Memorial Hall, Village Strolls, and the Chamber
 - Recognition – Hang a Framed poster with all the volunteers and descriptions of the committees and boards
 - Information Table at Town Meeting
 - Website and Newsletter

9. **Final Banner Design for Wilmington/Dover Pole Banners:** Adam Grinold, Executive Director of the Chamber of Commerce presented the design choices for the pole banners. Streeter moved and Chapman seconded to approve design option B (with the name Wilmington, but with the mover bus deleted). Vote: 4 in favor and Consolino opposed.

10. **CDBG-DR Application:** The Board discussed prioritization of proposed projects for applications for CDBG-DR grants by the Town. The consensus of the Board was to select 3 projects that are ready to get rolling. Murphy went over a list of projects and which ones fit the grant definitions best and are high priority. The consensus was to hire Jill Michaels as a Grant-Writer, and have her get started with the first ones.

11. **Correspondence to/from Selectboard:** Act250 log – reviewed and no action taken.

12. **Other Business:** Selectboard Members Comments and Other Action Items:

- a. Motion by Streeter and second by Chapman to appoint Francis Alfieri to the Memorial Hall Board to fill the remainder of a three-year term that expires in March 2013. Vote: All in favor.
- b. Burke gave an update on the new Town Garage
- c. An open house will be held for the garage sometime.
- d. School News: Business Manager Ronda Lackey is retiring at the end of this month and Nancy Talbot is the Interim Superintendent

13. **Town Manager's Updates**

- a. Mountain Ponds/ Quail Hollow failed sale: The sale fell through due to Cold Brook Fire District Assessments that would remain on the property. Discussions are going on with Cbfd to possibly reduce the assessments.
- b. Haystack Fire Agreement: The Agreement is on hold. A third party consultant will determine what is needed.
- c. Smith Rd Embankment Bid Results and Status: Still being worked on and construction should commence soon.
- d. Town Garage Generator: An RFP has gone out for an emergency generator for the new town garage and bids are due 10/18/12.

14. **Executive Session:** Streeter moved and Chapman seconded to go into Executive Session with the Town Manager present for a real estate contract and personnel. All in favor and they entered executive session at 8:02pm. The Board came out of executive session at 8:10 pm. No Action was taken.

15. Streeter moved and Burke seconded to adjourn. All in favor and the meeting adjourned at 8:10pm.

Respectfully submitted,

Mary Towne, Administrative Assistant

Approved by Wilmington Selectboard:

Thomas P. Consolino, Chair

Margaret L. Streeter, Vice Chair

Diane Chapman, Clerk

Susan Joy Haughwout

James R. Burke