

Wilmington Selectboard/Sewer Commission
October 17, 2012 at 6:00 pm
MINUTES

Selectboard Members Present: Thomas Consolino, Margaret Streeter, Susan Haughwout, James Burke, and Diane Chapman

Others Present: Scott Murphy, Mary Towne, Mike Eldred, Carl Boyd, Carolyn Palmer, Christine Richter, Vince Rice, Bob Fisher, and Celia Weissman

1. **Minutes:** Chapman moved and Streeter seconded to approve the minutes of October 3, 2012. Vote: All in favor.
2. **Visitors and Public Comments:** None
3. **Action Items:** The Board confirmed that their intent on their September 5, 2012 vote was that from September 5, 2012 – June 30, 2013, rental fees for use of Memorial Hall will be waived in order to encourage more use of the hall. The fuel charge and security deposit will still be required during this time.
4. **Interview:** The Board interviewed applicant Vincent Rice for a Planning Commission vacancy and thanked him for volunteering.
5. **Financial Update:** Murphy and Finance Officer Christine Richter updated the board on the Town's financial position. Since the discussion at the last meeting it was discovered that due to an accounting practice, we are in a better position. Instead of an approximate \$200,000 plus deficit, there is actually an approximate \$90,000 surplus. The figures will not be solidified until all of the insurance money and FEMA money from the flood are received.
6. **Haystack Airport Ownership:** Attorney Bob Fisher went over a map with ownership status of the lands surrounding the Haystack Airport. The Town owns several lots purchased at tax sale and there were questions about ownership of the common land. The proposed runway expansion was discussed and how much property would be needed for the approach as well as how much of the airport is in Dover. Fisher will look into the questions and get back to the Board with clarifications. The Board also talked about the proposed Town Owned Land Policy and would like to pursue it soon.
7. **Permanent Cell Tower by Grain Communications:** The Board reviewed the balloon-fly pictures and the options suggested by Windham Regional Commission. Consolino clarified that WRC does not approve or oppose. The things mentioned by WRC were not concerns, but just suggestions of issues that the town might consider. Tower height, brown stick or stealth design, and decommissioning were briefly discussed. Carl Boyd said that his contract says that GRAIN would be responsible for decommissioning. GRAIN expects to submit the Act 248 application in a couple of weeks.
8. **After-Action Review Discussion Following Last Year's Flood:** Streeter said that back during the flood event Ken March had said we needed to set up an After-Action Review after the emergency of the flooding of Tropical Storm Irene was over. It would not be a committee but a meeting of the people involved. People need to be identified Police, Fire, Department Heads, etc. and then asked to write down on paper and then go from there. They should write what happened, how they took care of it, and how to prepare for a future event. The Selectboard should complete a Continuing Operations Plan also. Murphy will ask March if he has a structure for the people to write their summaries.

9. **Correspondence to/from Selectboard** was reviewed and no action taken.
10. **Other Business - Selectboard Members Comments and Other Action Items:**
- a. Streeter moved and Burke seconded to appoint Vincent Rice to the Planning Commission to fill the remainder of a four-year term that ends in March 2015. Vote: All in favor.
 - b. Streeter reported on the CERT Training and that Jeanette Linnehan is working with the Red Cross about setting up an emergency Center in our area.
 - c. Streeter Updated the Board on the Bi-Town Economic Development Committee which has started meeting again.
 - d. Burke gave an update on the new town garage.
 - e. Consolino asked about progress on the Memorial Hall Grant they won. Murphy said that the engineer is working on a design and key for construction of ADA improvements. The total cost is expected to be about \$50,000.
11. **Town Manager's Updates:**
- a. Grant Award: A grant has been received for a bike rack at the library.
 - b. Smith Road Embankment: Construction is in progress and they are pouring concrete.
 - c. Economic Development Position: They have conducted a couple of interviews, but no decision has been made yet.
 - d. There will be a meeting with the date to be determined in November concerning the Route 9 and Route 100 Intersection.
 - e. Haynes Road Bridge: If the weather allows, the bridge should be done in a month.

Chapman moved and Burke seconded to adjourn. All were in favor and the meeting adjourned at 7:25 pm.

Respectfully submitted,

Mary Towne, Administrative Assistant

Approved by Wilmington Selectboard:

Thomas P. Consolino, Chair Margaret L. Streeter, Vice Chair Diane Chapman, Clerk

Susan Joy Haughwout James R. Burke