

**Wilmington Selectboard/Sewer Commission**  
**November 07, 2012 at 6:00 pm**  
**MINUTES**

**Selectboard Members Present:** Thomas Consolino, Margaret Streeter, Susan Haughwout, James Burke, and Diane Chapman

**Others Present:** Scott Murphy, Mary Towne, Mike Eldred, Chris Mays, Jim Barnes, Laura Sibilia, Lisa Sullivan, Keith Herbert, John Gannon, Amanda Pease, Quinlan Barber, Jeanette Boos, Dustin Boos, Anthony Franceschetti, John Lazelle, Jeanne MacDougall, Doris Horton, and Carlotta Gladding

Chair Consolino called the meeting to order at 6:02 pm.

1. **Minutes:** Streeter moved and Burke seconded to approve Minutes of October 17, 2012. Vote: All in favor.
2. **Visitors and Public Comments:** The Board welcomed a den of Cub Scout Webelos, who are earning their Citizen badge and therefore learning about our government processes and their rights/duties as citizens.
3. **Liquor and Tobacco Licenses:**
  - a. Streeter moved and Haughwout seconded to approve the application for a Second Class liquor and a Tobacco license by J.W. Sandri, Inc of Vermont for Sunoco Station at 43 E. Main St. All were in favor.
  - b. Chapman moved and Burke seconded to approve the application for a VT Special Event Catering Permit and a Wilmington Open Container Ordinance Exemption Permit for the Village Pub, Inc. Crosier Fundraiser Post Event at Memorial Hall. All were in favor
4. **Sewer Commission Wastewater Allocation Request:** Streeter moved and Haughwout seconded to recess the Selectboard meeting and go into a Sewer Commission meeting. All were in favor and they open the Sewer Commission at 6:08 pm. WWTP Chief Operator John Lazelle told the board that Red Hen & Grey Goose, LLC (former Manyu building) have requested sewer allocation for an additional 100 restaurant seats. After deducting current existing unused gallonage, they need to purchase 1,830 gallons per day at a total cost of \$29,280. Streeter moved and Burke seconded to grant preliminary approval for 1,830 gallons per day of sewer allocation to Red Hen & Grey Goose, LLC. Vote: All in favor. Sewer Commission adjourned and Selectboard meeting reconvened.
5. **Action Items:**
  - a. Landowner Permission Form; Deerfield Valley Stump Jumpers: This is an annual form to allow use of Buzzy Towne Park by snowmobiles that the Town Manager signs.
  - b. Schedule the next Select Board Meeting: Since Nov. 21<sup>st</sup> is the day before Thanksgiving, the Selectboard will meet on November 28<sup>th</sup> instead.
6. **Interview Applicants:** The board interviewed John Gannon for a vacancy on the Budget Committee and Keith Herbert for the Wilmington Beautification Committee. The Board thanked them for volunteering.
7. **Memorial Hall Financial Discussion:** Murphy said that with the recent waiver of rental fees by the Selectboard, there will no longer be any income for Memorial Hall, and almost \$6,000 had been budgeted, but expenses will continue. It was realized that the Memorial Hall Board has been receiving donations at events, but the money has not been turned in to the town treasurer. The Memorial Hall Board has been

using the donations as seed money to fund the next event/performance. They also use the “Events Coordinator/Marketing” line item to pay expenses of posters and advertising for events. Streeter asked how it came about that money was not going through the town treasurer.

Jeanne MacDougall, chair of the MH Board, said they sold refreshments that were bought with their personal funds, and thought it was ok with the town manager to use that money to pay for future events. She said the money was in a bank account called Memorial Hall (not a town account). She said they need to pay performers the night of the event and it would be hard to get a check from the treasurer in time. She was told that events are booked in advance and a request for a check on a Wednesday can be written on Thursday.

The Board said that any money should go through the town treasurer. They appreciate the efforts to have events at the hall, but the Selectboard concern is that they have to answer to the auditors and the taxpayers.

The Selectboard consensus was that Murphy and MH Board would set up a process for handling money donations through the town treasurer. Burke mentioned that a correct process would protect board members as well as the town.

**8. Jim Barnes’ request for transfer of Town Owned Land near Mount Snow airport:** Jim Barnes talked to the board about two things:

- A.** Discussion about possibly getting a low interest loan from the town fund which will be created for the 1% tax funds included:
  - The town will not have that kind of money until at least 2 years from the 1% funds
  - The Selectboard cannot make any commitments for that money now.
  - No mechanism has been set up to do loans. Perhaps CDBG (Community Development Block Grant) funds could be obtained to start a revolving loan fund, but there is no funding available for that now.
- B.** Discussion about transferring Town-owned land near the airport included:
  - This is not an easy thing to do; it will require discussion and consulting state statutes.
  - Clarification of the boundaries of the land he is interested in.

Murphy will get together with Barnes and come up with a list of what is needed to consider such a transfer.

**9. Laura Sibilias and Lisa Sullivan; SeVEDS Request For Funding:** Sibilias and Sullivan presented the request for the Town for funding to support Southeastern VT Economic Development. They would like an article placed on the town meeting warning for fiscal year 2014 funds, but they would also like money from the current FY13 budget. They explained the goals of SeVEDS which include building a regional economic development strategy for the 27 towns and a work force challenge. The board consensus was for Sibilias to begin the process of placing the request before the voters at Town Meeting. Murphy will look to see if there is any money available in this fiscal year – maybe in economic development line items.

**10. Discuss 2014 Health Insurance Options For Town Employees:** Murphy updated the board on upcoming insurance changes. The State of Vermont will be implementing mandatory changes in the way health insurance is purchased and beginning January 1, 2014, there will be a single vendor system and a state-operated exchange. This will be the ONLY way for small towns like Wilmington to purchase insurance. The VT League of Cities and Towns is working on this to get information for towns, but the state does not have the information yet. Possible options might be for the town to drop group insurance and have employees purchase directly and town would pay for the employee’s cost. It is hard to budget for the next FY when the state does not have figures yet. Murphy will share more information as it becomes available.

11. **Correspondence to/from Selectboard:** Act 250 log was reviewed and no action taken.
12. Other Business - Selectboard Members Comments and Other Action Items:
- Burke gave a garage update. The new generator will be installed soon.
  - Haughwout thanked the Board of Civil Authority and others who helped with the election.
  - Haughwout reported that the Planning Commission is working with John Bennett of Windham Regional Commission on Zoning Articles.
  - Streeter reported on the Bi-Town Economic Development Committee meetings and that another representative is needed to replace Bruce Mullen who resigned. Streeter and Adam are working on a marketing plan.
  - Streeter would like to put a priority on setting up a revolving loan fund with a Community Development Block Grant. Murphy said that there are currently no funds since the money went into Irene recovery, but next year we could apply.
  - Consolino mentioned that many of our second homeowners were affected by Hurricane Sandy and several groups are setting up ways for us to reciprocate for all of the help we received after Tropical Storm Irene.
  - Haughwout moved and Burke seconded to appoint John Gannon to the Budget Committee to serve until March 2013 when the position will be up for election. Vote: All in favor.
  - Haughwout moved and Burke seconded to appoint Keith Herbert to the Beautification Committee to serve the remainder of a 4-year term ending in March 2015. Vote: All in favor.
13. Town Manager's Updates:
- Economic Development Specialist: Gretchen Havreluk has agreed to work 2 days a week until someone is hired.
  - Budget progress: Working with Department Heads and it is going forward.
  - Smith Road is completed and looks nice.
  - Haynes Road Bridge is being worked on and should be done before winter.
  - Downtown Designation Application Status Murphy and Consolino are working on and Havreluk will help. Leanne Tingoy from the state is coming down to meet with them.
  - CDBG Disaster Grants: The grant writer is working on the application for re-locating fire and police departments.
14. **Executive Session:** Streeter moved and Haughwout seconded to go into executive session with the Town Manager present to discuss a real estate issue. All were in favor and the board entered executive session at 7:40 pm. They came out of executive session at 7:45 pm. No action was taken. Meeting adjourned.

Respectfully submitted,

Mary Towne, Administrative Assistant

**Approved by Wilmington Selectboard:**

Thomas P. Consolino, Chair

Margaret L. Streeter, Vice Chair

Diane Chapman, Clerk

Susan Joy Haughwout

James R. Burke