

Memorial Hall Board Meeting
May 7, 2012

Members Attending: Jeanne MacDougall, Alan Greenspan, Kathy Arnold, Carlotta Gladding, Gale Stachelek, Dale Doucette, Doris Horton

Absent: Scott Murphy

Guest: Kathryn Longbotham

Meeting was called to order at 3:05

Minutes: Gale made a motion to accept the minutes of April 30; Kathy seconded. Motion carried.

Venue Information Packet: Most of the meeting was spent editing the information packet which will be given to all renters of Memorial Hall. The information includes Facilities Description, Rental Rates and Charges, Policies and Restrictions/Rules and Theater Technical Specs. Dale will provide the latter. When the edits are complete, the document will be submitted to the Town Manager for his review. Once the basement is renovated, we can move forward and book some prominent performances that would need that space for bathrooms and a green room etc. This information packet will provide lessees all pertinent information regarding the Hall.

Calendar updates: Mary Towne continues to update the Memorial Hall calendar and will notify Kathy and Gale of any booking requests so we can in turn update our personal Memorial Hall calendars.

Grant Update:

Carlotta and Jeanne are working on the Vermont Arts Council Cultural Facilities Grant which is due May 14. Bob Stevens is providing architectural renderings for the ADA bathroom and ramp renovations pro bono.

Future events:

Doris has secured some long folding wooden tables from a church and would like to know where to store them. We will wait to hear from Ann Cousins from the Preservation Trust of Vermont what she might need for the upcoming conference at MH on June 8. She will be contacting Carlotta by the next board meeting. Alan reported on meeting Jerry Levy who will be performing Marx in SOHO on May 26. Carlotta will help with publicity.

Other Business:

The Board has requested to be on the next Select Board agenda on May 16 to discuss how the town officials would like the MH Board to proceed with our charge. The dedicated Mem Hall Board was disheartened and upset over the quotes by some town

officials in the front page article in the May 3 issue of The Deerfield Valley News. A number of Mem Hall Board members are on the verge of resigning but will wait until after we hopefully get clarification from the Select Board. We seek guidance, and representation at our meetings. It was noted that the Sunday renters have not removed the plastic covering from the walls and fridge in the back room that they are using for child care. The Board had suggested to Scott at the previous meeting that the room should be locked as the fridge is unstable and Doris would like to start to clean out and organize the storage closets and create a concession storage area and costume storage there.

There being no further business, Carlotta made a motion to adjourn at 5pm; Gale seconded.

Next meeting is Monday, May 14 at 3pm at Memorial Hall

Action items:

Respectfully Submitted,
Carlotta Gladding, Secretary