

# Wilmington Selectboard/Sewer Commission

March 7, 2012 at 6:00 pm

At Twin Valley High School Library

## MINUTES

**Selectboard Members Present:** Thomas Consolino, Margaret Streeter, Susan Haughwout, James Burke, and Diane Chapman

**Others Present:** Scott Murphy, Mary Towne, Bill Colvin

Meeting called to order at 6:00 pm by Town Manager Scott Murphy

### 1. Re-Organization:

- a. Elect Chair: Streeter nominated Tom Consolino and Chapman seconded. Vote: All in favor. Consolino took over the meeting as Chair.
- b. Vice Chair: Chapman nominated Meg Streeter and Consolino seconded. Vote: All in favor.
- c. Clerk: Streeter nominated Diane Chapman and Haughwout seconded. Vote: All in favor.
- d. Haughwout moved and Streeter seconded to approve and readopt Conflict of Interest Policy and Rules of Procedure. Vote: All in favor.
- e. The Board discussed the Meeting Expectations sheet and readopted it by consensus after striking the word computer.

- f. The Board elected the following:

<b>Ex-officio of Planning Committee</b>	Susan Haughwout
<b>Ex-officio of Recreation Committee</b>	James R. Burke
<b>Ex-officio of Town Garage Committee</b>	James R. Burke
<b>Rep.: Budget Committee</b>	Diane Chapman
<b>Rep.: School Facilities Committee</b>	Susan Joy Haughwout
<b>Rep.: Trail Committee</b>	Diane Chapman
<b>Rep.: Chamber of Commerce</b>	Thomas P. Consolino
<b>Rep.: Bi-Town Economic Development</b>	Margaret L. Streeter

- g. Other actions approved:

<b>Meeting Schedule</b>	1st & 3rd Wednesday 6 PM
<b>Official Newspaper</b>	Deerfield Valley News

- h. Burke moved and Chapman seconded to make the following re-appointments: (/term)

<b>Tree Warden</b>	Fred Skwirut/1
<b>Energy Coordinator</b>	Chuck Clerici/1
<b>Council on Aging Rep</b>	Jennifer Fitzgerald/1
<b>Town Service Officer</b>	Joseph Szarejko /1
<b>Fence Viewer</b>	William B. Adams /1
<b>Fence Viewer</b>	Nicki Steel /1
<b>Weigher of Coal</b>	Peter Morris/1
<b>Surveyor of Wood &amp; Shingles</b>	William B. Adams/1
<b>Development Review Board</b>	Paul Tonon/3
<b>Green Up Co-Chair</b>	Kathryn Larsen/1
<b>Green Up Co-Chair</b>	Rebecca Sweeney/1
<b>Trail Committee</b>	Ann Ottaviano/4
<b>Memorial Hall Board</b>	Carlotta Gladding/1
<b>Memorial Hall Board</b>	Doris Horton/1
<b>Windham County Solid Waste District Supervisor Board</b>	Merrill Mundell/1
<b>Alternate to WCSWD Board</b>	Thomas P. Consolino/1

**Appointments remaining – no action taken:** Deputy Health Officer, 1 Planning Commission, 3 DRB Alternates, 1 Trail Committee, 1 Beautification Committee, 1 Memorial Hall Board (Town Manager?), 1 Windham Regional Commissioner, 2 Recreation Committee (Discuss whether to change to 3 person committee instead of 5), 2 Green Mountain Beach Committee (Discuss whether to disband), Town Garage Committee (Disband or re-appoint Chuck Clerici, Fred Skwirut, Jeremy White)

2. **Minutes:** Streeter moved and Haughwout seconded to approve minutes of February 15, 24, and 29, 2012. Vote: All in favor.
3. **Visitors and Public Comments:** None
4. **Action Items Review from Previous Meetings and Selectboard Member Comments:**
  - a. Murphy gave an update on the proposed parking lot. Palmer is distributing a draft agreement with the landowners for their review.
  - b. Murphy gave an update on the progress on Town Hall reconstruction Architect Bob Stevens' proposal for design/supervision work on the building.
    - i. Discussion that Selectboard understanding was that the old "as-built" plans could be used so design not required. Murphy will continue research to see if code compliance requires new architectural plans.
    - ii. Discussion and clarification that the flood proofing is separate. Bill Colvin gave an update on the flood proofing information needed for a grant application.
  - c. Murphy gave an update on the status of the Deerfield Wind appeal. They are now questioning the town's party status.
5. **EDA Grant Application:** Bill Colvin updated the Board on the Economic Development Administration (EDA) grant application by BDCC and the impact on the Town's Economic Development line item. The EDA district that we are in includes 13 states from Philadelphia to Maine, and they suggested a community application. The application will be a Southern Vermont joint application including Windham and Bennington Counties. Colvin gave the Board a handout sheet listing the particulars of the application. About 90% of the money would come to Windham County and a lot of that to Wilmington. A match is required and they are requesting a commitment of \$60,000 in-kind over 2 years. This would come out of the Economic Development line item for Colvin's time and also Murphy's time can be included. Streeter moved and Burke seconded to approve a local match from the Town of Wilmington for \$30,000 in-kind, consisting of staff time, for each of the next 2 years starting July 1, 2012 and to authorize the Town Manager to sign a letter of support for the EDA disaster grant application. Vote: All in favor.
6. **Licenses:** Streeter moved and Haughwout seconded to approve Liquor and Tobacco Licenses as follows:
  - a. Jolley Associates d.b.a. Short Stop #147 (Mobil Station): Tobacco and 2<sup>nd</sup> Class Liquor
  - b. McBreairty's Marketplace d.b.a. Robinson's Liquor and Grocery: Tobacco and 2<sup>nd</sup> Class Liquor
  - c. Red Mill LTD d.b.a Old Red Mill: First Class Hotel
7. **Correspondence to/from Selectboard**
  - a. Act 250 Log - none
  - b. Other correspondence - none

**8. Other Business:**

- a. Burke gave an update on the new garage; there are just a couple of items outstanding.
- b. Streeter complimented all for a good job at Town Meeting.
- c. Streeter asked the Town Manager to send the board email updates on what is going on.
- d. Haughwout suggested that the Board think of a creative way to contribute back to Dover for all they have done for us.
- e. Consolino told the Board of the recent death of Melinda Bussino, Chair of the Windham Regional Commission.

9. **Town Manager's/Assistant's Updates:** FEMA is changing the date for the Recovery Partners Meeting. It is cancelled for April 11 and a new date will be set soon.

10. **Possible subjects for March 21 Agenda:** The Board discussed the status of the Wilmington Water District acquisition and whether it should be on the agenda for the next meeting. It may be postponed.

Haughwout moved and Burke seconded to adjourn. All were in favor. Meeting adjourned at 7:35 pm.

Respectfully submitted,

Mary Towne, Administrative Assistant

**Approved by Wilmington Selectboard:**

Thomas P. Consolino, Chair

Margaret L. Streeter, Vice Chair

Diane Chapman, Clerk

Susan Joy Haughwout

James R. Burke