

Wilmington Selectboard/Sewer Commission

March 21, 2012 at 6:00 pm

At Twin Valley High School Library

MINUTES

Selectboard Members Present: Thomas Consolino, Margaret Streeter, Susan Haughwout, James Burke and Diane Chapman

Others Present: Scott Murphy, Dawn Baxter, Sue Spengler, Carolyn Palmer, Liliast Hart, Alan Stewart, Chet Atkinson, Chuck Clerici, Mike Eldred

Consolino called the meeting to order at 6:02 p.m.

1. **Minutes:** Streeter moved and Haughwout seconded to approve the minutes of March 7, 2012. Vote: All in favor
2. **Visitors and Public Comments:** None
3. **Action Items Review and Selectboard Member Comments:** The Town Manager reviewed the procedure for next week's Public Hearing being held to amend Articles 1 and 5 of the Zoning Bylaws.
4. **Interviews for Committee Appointments:** The Board interviewed Alan F. Stewart for a position on the Trails Committee and John Lebron for a position on the Planning Commission. The Board thanked both people for their willingness to serve.
5. **Parking Committee Update:** Carolyn Palmer updated the Board on discussions with property owners to build a public parking lot behind the businesses on West Main Street. Road ordinance standards, initial costs of project and cost to maintain as well as terms of acceptance were discussed. Carolyn will meet with Town Manager to discuss terms and possible contract in further detail.
6. **FEMA update on work groups:** FEMA Long Term Planning Representative Chad Atkinson distributed a summary sheet to update the Board on Long Term Recovery Project Status. The project, which was kicked off in January is well underway. Mr. Atkinson recommended that the Board begin reaching out to the "Project Champions" to create ties that will be valuable to the entire recovery process. A transition team should also be identified to help with implementation of projects after state and federal agencies leave the area. A draft of the Long Term Recovery plan is currently being reviewed by State and Federal entities and will be sent to the Town Manager in mid April. A final draft will be considered for adoption by the Selectboard at a later date. There will be a Recovery Partners Conference on May 2nd. This event will be held at the Grand Summit Resort and will serve to connect community leaders with funding programs to help implement their projects.

7. **Final report- Garage Committee:** Jim Burke and Chuck Clerici updated the Board on the final wrap up of the New Town Garage Project. There are a few loose ends and glitches that are being addressed, but all in all, they are very pleased with the outcome. There will be an open house in the future with the date to be determined. Chuck would like to extend a letter of recommendation to the architect and general contractor of the project. The Board thanked both Jim and Chuck for their time, efforts, and for the savings their work created for the town on this project. The Town Manager then went over the current financial figures for the project.
8. **Liquor & Tobacco Licenses:** Haughwout moved and Chapman seconded to approve the following licenses:
 - a. Pilcher Hospitality Group (LLC)- Wilmington Inn: 1st Class Restaurant
 - b. Lucas Enterprises, Ltd. – River Valley Market: Tobacco and 2nd Class Liquor
 - c. Pipe Dream LLC – Anchor Restaurant: 1st Class Restaurant
 - d. L & S Inc. – North Star Bowl: Tobacco and 1st Class CabaretVote: All in favor
9. **Resolution of Congratulations:** Haughwout read the Resolution congratulating T.J. Manton on his attainment of Eagle Scout and the Board signed it.
10. **Annual Financial Plan – Town Highways:** Streeter moved and Haughwout seconded to approve the 2011 Certificate of Highway Mileage. Vote: All in favor
11. **Correspondence to/from Selectboard:** None
12. **Other Business:** Streeter is in the process of looking for evidence of the Town's participation in the opposition of the Deerfield Valley Wind Project appeal for a specific time period in order for the Town to be an eligible party in the appeal.

Chapman made a motion to appoint John Lebron to a four year term on the Planning Commission. Streeter seconded. Vote: All in favor

13. **Town Manager's/Assistant's Updates:** An appeal has been filed with FEMA for the Smith Road Project. A member of the State Irene Recovery office has been assigned to act as a liaison between the Town and FEMA in order to hasten the progress on the Haynes Road Bridge project. The Hazard Mitigation Grant Application to flood proof Town Hall was filed on March 17th. The Department of Taxes will be sending a letter to townspeople (and publishing the information in local newspapers) to inform the public of the 1% local option tax which goes into effect on July 1st. Murphy is also working on an RFP to reconstruct the Town Hall building.
14. **Possible Items for April 4th meeting agenda**
- a. Possible water district merger/acquisition
 - b. Trail Committee: Footbridge
15. **Executive Session to discuss a contract:** Streeter moved and Burke seconded to go into executive session and to include the Town Manager in order to discuss a contract. Vote: All in favor. The Board entered executive session at 7:20 p.m. to discuss contractual matters. No action was taken and the Board came out of executive session at 7:30 p.m.

Streeter moved and Haughwout seconded to adjourn meeting. All in favor and the meeting adjourned at 7:31 p.m.

Respectfully Submitted,

Dawn Baxter, Administrative Assistant

Approved by Wilmington Selectboard:

Thomas P. Consolino, Chair

Margaret L. Streeter, Vice Chair

Diane Chapman, Clerk

Susan Joy Haughwout

James Burke