

## DRAFT

Memorial Hall Board Meeting Minutes June 4, 2012

**Members Attending:** Jeanne MacDougall, Alan Greenspan, Kathy Arnold, Carlotta Gladding, Gale Stachelek, Dale Doucette, Doris Horton  
Scott Murphy

**Guests:** Shelly Park, Andy Hauty, Kelly Kahler, Skip Morrow, Lorraine Morrow, Michael Singer, Marty Gehring, Mike Gilberg

### **Preservation Trust of Vermont Conference**

231 chairs will be set up. Coffee, tea and water will be available in Memorial Hall. Registration will be at Parmelee and Howe and The Crafts Inn. Any board members or others who have helped with preparations for the conference can register for free on the PTV website. Additional tables will be provided by the Masons and also from Rentals Plus which Ann Cousins will coordinate. The stage apron will be painted by Renee Galle on Wednesday. Dale will take care of the technical needs. Carlotta will get the podium from the high school.

### **Neverland Wings Program**

Performances will be on June 22, 23, 24 with 60 children participating. Andy asked how to darken the room. Suggestion for a short term solution would be to use construction paper and painters tape which Andy will take care of during the week of July 18. With regards to the lack of dressing rooms, he can hang sheets over the framing in the basement. We look forward to more collaborations with the schools and will be glad to help with publicity which is key to successful events. Doris brought up concern where to store costumes she is collecting.

### **Action items for Town Manager:**

The following repairs are needed in the Hall:  
Outside lights not working  
Overhead light in concession room not working  
Fiberglass exposed in the ceiling in the box office  
Step off at loading door in basement very high

### **Town Manager's Report**

When asked whether decision about extending Valley Town Church lease would be in Executive Session, Scott replied that leases in general are done so during that exclusionary time and the town attorney was looking at the lease.

Gale commented on the Memorial Hall Board's role to promote, protect and preserve Memorial Hall and the complications that arise from having a long term lease which gives a sense of permanence to the lessees. Question was asked what is considered "long term?"

Scott was asked whether he had in fact told the church group that Dale had Scott's permission to be working in the basement. Dale had been confronted in the basement by one of the young men from the church because he was making noise with power tools in order to lay the plywood floor that took him from 10am-4pm to install. The church group said they had not been informed. Main floor clean-up started at 1pm.

A motion was made by Carlotta and seconded by Gale that "The Memorial Hall Board recommend to the Select Board NOT to renew the lease to the current tenant. We have made this recommendation based on the new damage incurred during their tenancy." Motion unanimously carried.

Laraine mentioned that the \$50 a day rental to non profits should be re-evaluated as it was never intended to be used for repetitive rentals. Skip commented that if walls had been penetrated and marks left on walls, that should be grounds not to renew a lease. Marty as a landlord echoed the comments. Carlotta pointed out that during the Hall clean up on Sunday, one of the church leaders had come in and used silicone caulking to fill in some of the holes they had made with hooks to hang black vinyl banners to cover up the portraits in the back of the hall. We questioned their judgement in doing so without asking permission and the ironic timing, a week before their lease expires. Anyone who rents Memorial Hall should remember this is a community-owned historic building and they should leave it as they found it and nothing should be installed which could compromise the fabric of the building. Question remains who will pay for the damage especially to the black lines over each window from the black fabric blackout curtains. It was suggested to Scott that the Select Board could invite the Memorial Hall Board to participate in the Executive Session regarding the Valley Town Church lease discussion. This should be a separate agenda item so that community members have the time to make comments whether they think Memorial Hall is an appropriate place for long term tenants.

There being no further business, Carlotta made a motion to adjourn the meeting at 5:15pm. Kathy seconded. Motion carried.

Respectfully Submitted,  
Carlotta Gladding