

Minutes Memorial Hall Board Meeting  
June 24, 2013

**Present:** Carlotta Gladding, Alice Greenspan, Alan Greenspan, Doris Horton, Robin Howe, Jeanne McDougall,

**Absent:** Fran Alfieri

**Guests:** Phil Gilpin, Joseph Cincotta

Jeanne called the meeting to order at 3:20

**Minutes:** Robin made a motion to approve the minutes from June 10; Doris seconded; motion carried.

Phil gave an overview of the ITV Film Festival which will be using the hall Thurs & Fri. Sept. 26, 27 from noon - 8pm. A motion was made by Robin to loan Phil the extra movie screen that is in a carton at the hall for him to use at other venues. Doris seconded. Motion carried. The film festival needs to have blackout shades and he is preparing a system that he would then donate to the hall for future use. He has agreed to let the MH Board sell concessions during the film showings at the hall. Joseph is also coming up with a window covering concept that would be in keeping with the historical preservation of the building

**Concession Policy:** Alice made a **motion** that we sell concessions for \$1; Alan seconded; motion carried. We will ask Doris in advance if she is available to find people to help both bake and also to sell during performances.

**Piano:** Robin made a **motion** that we check with Lenny Chapman to see if the baby grand piano is still available for free. If so, then the Board would authorize spending up to \$500 to have it appraised (with the appraisal fee put towards turning, the piano moved, a cover made/purchased and acquisition of a piano bench and other incidentals. Four approved, two opposed; motion carried. Alice mentioned the possibility of letting residents use the piano for practice sessions with their children.

**Future Bookings:** Alan has booked a polka night with George Adair on September 21 which would benefit the Prostate Cancer organization that George supports. October 26 he has booked a cirque de soleil type acrobatic act.

**Other Business:**

Doris suggested someone from the Board should be in attendance at events held at the Hall in case there are any logistical questions and to make sure the place is cleaned up afterwards.

Since Scott was not at the meeting, Jeanne will once again ask him about the following:

Locked paper supply holders in the bathrooms and the need for paper supplies.  
3 way light switch at bottom/top of stage stairs  
Light in ticket office  
Shelving on landing  
Rehanging portraits according to diagram  
Dressing room partitions  
MHCA website and use of name  
Outside floodlights  
Marquee light and flagpole light

The next meeting will be Monday, July 15 at 3pm at Town Offices.

There being no further business, Alice made a motion to adjourn at 4:40; Alan seconded; Motion carried.

Respectfully Submitted,

Carlotta Gladding