

Minutes Memorial Hall Board Meeting
July 15, 2013

Present: Carlotta Gladding (by phone), Alan Greenspan, Doris Horton, Robin Howe, Jeanne McDougall,

Absent: Fran Alfieri, Alice Greenspan

Jeanne called the meeting to order at 3:05

Minutes: Robin made a motion to approve the minutes from June 24; Doris seconded; motion carried.

Upcoming Events: In the future, it is not necessary to wait for the whole approval to place an ad in the Valley News for events we as a Board are sponsoring. Carlotta will notify Eric who manages our account at the paper. Someone from the committee should be in attendance for all events if possible. Anyone who rents the hall needs an instruction sheet how to operate lights, fans, etc. We should encourage renters who want to put a poster up in the marquis to mount it on bright or black poster board so it will show up, on the white background of the interior of the marquis.

Follow up for Scott: Jeanne will talk with Scott again about the need to replace the locked paper holders in the new bathrooms and to move the paper towel holder from next to the toilet over next to the sink. We also are repeating the request to have a new work order to install a three-way light switch at the top and bottom of the stage stairs and to have an operating light switch in the ticket office which were to have been done when electrician was on site months ago.

Equipment needs: Alan stated that we need a microphone in the hall. Jeanne will check with Dale.

Ctr. for the Arts: It was suggested that we add a disclaimer on our link on the town website and for any fundraising efforts as there is still confusion.

Robin would like to pursue grants through the Rotary. We will develop a new "wish list" as the basis for financial requests. She and her husband have offered to repaint the marquis once the weather is cooperative.

There being no further business, Robin made a motion to adjourn at 4:05. Alan seconded; motion carried.

Respectfully Submitted,

Carlotta Gladding