

**Wilmington Selectboard/Sewer Commission**  
**January 2, 2013 at 6:00pm**  
**MINUTES**

**Selectboard Members Present:** Thomas Consolino, Margaret Streeter, Susan Haughwout, James Burke, and Diane Chapman

**Others Present:** Scott Murphy, Mary Towne, Chris Mays, Jake White, Adam Grinold, Christine Richter, Dennis Richter

Chair Consolino called the meeting to order at 6:00 pm.

1. **Minutes:** Streeter moved and Burke seconded to approve minutes of December 19, 2012. Vote: All in favor.
2. **Visitors and Public Comments:** Adam Grinold said he is interested in the 1% tax discussions and did not see it on the agenda. He thinks it should be listed as a separate discussion item rather than included under the topic of budget discussions.

**3. Action Items:**

- a. Resolution: Burke moved and Chapman seconded to approve the resolution authorizing Scott Murphy to be the contact person for the Town's CDBG-DR grant application. Vote: All in favor.
- b. Bi-Town Goals for 2013: The Bi-Town Economic Development Committee is meeting tomorrow to set goals for this year and they asked each town Selectboard to suggest a couple of goals. After discussion the consensus was to suggest:
  - a. Plan to connect at least 1 trail from Wilmington with Dover Trails.
  - b. Develop a "Welcome to Business" packet or information sheet to help businesses who want to locate in town.

**4. Budget Discussion for FY 2014 budget:**

- a. **Education lobby costs with Dover:** The Selectboard gave \$5000 in year one of the contract, but are not sure what amount they should do for year two. Also discussed whether to put on Warning as a special article. Passed over until more information is received.
- b. **Fire Department Vehicle:** Discussion of purchasing the truck the WWTP is trading in to use to tow equipment to calls. Discussed paying mileage for use of personal vehicles and insurance concerns. Discussed whether to make a separate article. Murphy to get more insurance information.
- c. **SEVEDs Funding Request of \$5628:** Consensus to put on the Warning as a separate article and they do not have to petition.
- d. **Fire Department Equipment Capital Account:** Consensus \$100,000 this year.
- e. **Highway Equipment Capital Account:** Consensus \$150,000 this year.
- f. **Memorial Hall Capital Account:** Consensus \$10,000 this year. Slate roof needs repair as well as other items.
- g. **1% Option Tax funds:** Christine Richter joined the board. Discussion whether to leave the money in General Fund or to have a special article. Possibly leave in General Fund for this fiscal year and have an article to see if voters want to create a capital account for the following fiscal year. Name of proposed capital fund suggested – for Revitalization or to the Good and Betterment of the Town. If money is left in General Fund it is up to the Selectboard to decide what to do with it, but a capital fund needs to be approved by the voters. Consolino said his research showed that in all but two cases, other Selectboards came to a decision what they would like to do and then took it to the voters. Haughwout said we should look more broadly than just the downtown village Grinold again said that this item should have been warned separately in the agenda.

**h. Library:** Still waiting for information so passed over.

5. **Correspondence to/from Selectboard:** Reviewed Act 250 log and other correspondence.
6. Other Business - Selectboard Members Comments and Other Action Items:
  - a. The board will hold a special meeting on Wednesday, January 9<sup>th</sup> at 5:30pm to continue budget review and possibly vote on budget.
  - b. Like to take up Downtown Designation when finished with budget and Warning.
7. Town Manager's Updates: none
8. Executive Session: Streeter moved and Haughwout seconded to go into executive session to discuss a contract and evaluation of a Public Official. It was so voted and the board entered executive session at 7:37 pm. They came out of executive session at 8:05 pm and adjourned.

Respectfully submitted,

Mary Towne, Administrative Assistant

**Approved by Wilmington Selectboard:**

Thomas P. Consolino, Chair

Margaret L. Streeter, Vice Chair

Diane Chapman, Clerk

Susan Joy Haughwout

James R. Burke