

Wilmington Selectboard/Sewer Commission
February 6, 2013 at 6:00pm
MINUTES

Selectboard Members Present: Thomas Consolino, Margaret Streeter, Susan Haughwout, James Burke, and Diane Chapman

Others Present: Scott Murphy, Mary Towne, Mike Eldred, Chris Mays, Jake White, Adam Grinold, Mary Wright, Rebecca Morris, Miller Longbothom, Katherine Longbothom, Bruce Mullen, John Gannon, Gretchen Havreluk, Renee Galle, and others.

1. **Minutes:** Burke moved and Chapman seconded to approve minutes of January 16 and 22, 2013.
Vote: January 16: All in favor. January 22: Three in favor and Consolino and Streeter abstained.
2. **Visitors and Public Comments:** None
3. **Liquor and Tobacco Licenses:** Streeter moved and Haughwout seconded to approve the following Licenses: Jolley-Short Stop (2nd class & tobacco), George Douglas, LLC (Nutmeg, 1st Class), Family Dollar (tobacco), C&S Beverage (2nd class & tobacco), Wilmington Village Pub (1st class & tobacco), Rite Aid #2481 (2nd class & tobacco), Blue Mountain Produce (2nd class). Vote: All in favor.
4. **Action Items:** The Selectboard approved and signed the annual Certificate of Highway Mileage.
5. **Interview Applicant Tom Consolino for Bi-Town Economic Development Committee:** Passed over.
6. **Byway Presentation:** Adam Grinold of the Byway Committee presented the draft application for the Scenic Route 100 Byway. The application contains all the towns from Stamford through Londonderry and Weston except for Readsboro which declined to participate. It will be the longest Vermont Byway except for the Connecticut River Byway. The application was put together mainly by Linda Anelli and Grinold thanked her for all her work. There are sections with the attributes for each town. He showed the colorful sign which will be posted along the Byway and also stickers for businesses to use in their establishments. The federal funding for byways has stopped, but Vermont Transportation has picked it up. There will be little money available for projects, but Vermont will be doing a lot of marketing for the byway. The Management Plan includes all the towns in the report and the only cost to the towns will be the signs which are about \$60.00 each. The timeline is that the Selectboard sign a resolution tonight, the application will be submitted and will be considered at a State meeting in February. After adoption the state will print the maps. Streeter moved and Chapman seconded to sign the Resolution endorsing the application. Vote: All in favor. (Copy attached to minutes.)
7. **USDA Grant Application by Mount Snow Valley Chamber:** Adam Grinold, Executive Director of the Chamber, presented the draft application to the board. Streeter said she thinks it is a good application and has a lot of data in it. Grinold said one of the benefits is getting everyone to agree to work together. Haughwout moved and Burke seconded that the Selectboard support the application with \$10,000 matching funds from the matching funds line item in the budget. Vote: All in favor. Grinold thanked the board. The application will be submitted in early March to go to the state and then USDA in June.

- 8. Downtown Designation Application:** Gretchen Havreluk, John Gannon, and Scott Murphy spoke to the board about the application which is about 85% complete. One remaining item is for the board to possibly set a wastewater capacity reserve for future growth in the downtown area. The Wilmington Fund Vermont has volunteered to be part of the application by allowing the downtown designation to use their existing 501-C(3) status. The committee gave the board a draft Mission Statement and draft Bylaws for “Wilmington Works”.

The board discussed several sections of the proposed application including:

- a. A Board of Advisors will consist of 2 Wilmington Selectboard appointees, 2 Wilmington Fund Vermont appointees, 1 representative from the Mount snow Valley Chamber of Commerce, 2 business owners, 2 property owners, and possibly 2 more appointees for a total of 11.
- b. There would be at least 4 subcommittees which would involve a lot more people.
- c. Open meetings – not required by law for a private VT Corporation, but they would not object to having them public.
- d. Options to later separate from the Wilmington Fund VT. There is a 90 day exit clause for both Wilmington Fund VT and Wilmington Works.
- e. Memberships – not included because dues would be involved. People may make donations to support the group.
- f. The Mission Statement and Bylaws will remain in draft form until the Board of Advisors approves them.
- g. The Board of Advisors will develop an annual work plan and budget and present it to the Selectboard and the Wilmington Fund VT.
- h. Memorandum of Understanding between Wilmington Fund VT and Wilmington Works

Haughwout moved and Streeter seconded that the Wilmington Selectboard supports a multi-year commitment of municipal monies to cover a portion of the Wilmington Works annual operating budget. Vote: All in favor

Burke moved and Haughwout seconded to recess the Selectboard meeting and open a Sewer Commissioner’s meeting. All in favor and the Sewer meeting opened at 6:54 pm. Streeter moved and Haughwout seconded to allocate 4,000 gallons of wastewater capacity reserve for future growth in the downtown area. Vote: All in favor.

Sewer meeting adjourned and Selectboard meeting reconvened at 6:55 pm.

- 9. Discuss the possible sample uses for the local 1% Option Tax Funds as defined by “economic development” and “community development” and work to develop a short list of potential projects before Town Meeting Day:** The board reviewed lists of suggested projects submitted by each of the Selectboard members. Project choices need to be narrowed down, given a dollar amount, and a timeline created. Action needs to be taken – concrete ideas on what to spend the money on and set up programs. Haughwout said her list was looking more at an on-going process including looking at Dover’s programs, but this short list should be for priority projects now. The board will continue the discussion at their next meeting on February 20th and narrow down the projects. They will also come up with a process including when to take projects to voters.

- 10. Correspondence to/from Selectboard:** The board reviewed the Act 250 log and other correspondence. No action was taken.

- 11. Other Business - Selectboard Members Comments and Other Action Items:**

- a. Consolino told the board that Windham Regional Commission will be holding meetings with each town in the region to see what the towns need and what WRC can do for them. A date will be set soon for this public meeting which will include the Planning Commission and Selectboard.
- b. Streeter: Bi-Town Committee meets tomorrow. Murphy and Havreluk met with Ken Black regarding connecting trails between Dover and Wilmington. The Library will be advertising for a new librarian since Amity DeAngelis has resigned.
- c. Haughwout: The Planning Commission's Public Hearing on zoning amendments went well with good suggestions received and the Planning Commission will be working on revisions. She questioned the Town Manager about having another tax sale.

12. Town Manager's Updates:

- a. Informational Meeting date in preparation of Town Meeting Day: The Rotary Club will be hosting a Meet the Candidates Night on February 27th and the pre-town meeting informational night can be held the same night. The meetings will start at 6pm.
- b. Town Hall Flood Mitigation: Funds have been provided for floodgates for outside doors and the vault door, as well as tying down the oil tank in the basement.
- c. There is an upcoming negotiation meeting with Hermitage regarding a fire agreement.
- d. An RFP will be sent out soon for ADA improvements to Memorial Hall. A grant will pay for the work.

Haughwout moved and Streeter seconded to adjourn. All were in favor and the meeting adjourned at 7:40pm.

Respectfully submitted,

Mary Towne, Administrative Assistant

Approved by Wilmington Selectboard:

Thomas P. Consolino, Chair

Margaret L. Streeter, Vice Chair

Diane Chapman, Clerk

Susan Joy Haughwout

James R. Burke