

Memorial Hall Board Meeting
3 p.m. February 27, 2012

Members Attending: Jeanne McDougall, Alan Greenspan, Kathy Arnold, Carlotta Gladding, Gale Stachelek, Dale Doucette, Meg Streeter

Meeting was called to order at 3:10

Minutes of Feb. 13 were approved and seconded.

Recap Green Mountain Songwriter Series: \$1,145 in donations raised; 145 attended. Huge success with lots of great press. Dale will schedule more concerts in April and May. He will need a sound console, mikes, cable, dimmer and other equipment that can be used to record any future events in the hall.

Kathy made a motion: Any funds raised through this ongoing event will be put back into the capital fund in order to improve technical capabilities in the Hall. Alan seconded motion.

Process to book hall: Mary Towne sends/receives application and makes sure applicant has insurance. Whenever giving out key, someone from committee should be at hall and also during the event itself. Mary will notify Jeanne when Hall is booked then Jeanne will contact Board members for their availability.

Jeanne will send thank you notes to Friends of the Deerfield Valley for donating plywood for basement, Barbara Lipstadt for donating framed artwork.

Meg reported on Stevens Engineering survey of the Hall. Not necessary to waterproof basement as water should flow right through it although "wet floodproofing" with flood vents would help it to dry out faster. Important not to store anything of value in basement. No one renting the Hall should remove and store any of Memorial Hall equipment in basement.

Scott Murphy, new Town Manager was introduced. He will take care of having the plumbing and electrical inspected in the Hall.

Stairs have been recarpeted. Dale will take care of coordinating laying plywood.

Perhaps we could use the partitions presently being used in the temporary town offices for dressing rooms instead of pipe and drape. Dale would like to hang fabric with grommets on guy wires along the sides of the Hall to help displace sound that presently bounces off the windows. He also suggested to insulate the floor of the main room. Air conditioning and replacing the heat exchanger would preserve and protect the photo collection as well as providing more comfort to attendees in summer and winter.

Jeanne asked the board to prioritize the tentative list of needed repairs:

Tier 1

Rebuild handicap ramp (top wood rail splintered) Scott to check
Insulate main hall floor
Repair doors
Upgrade plumbing/electrical as needed per inspection (Scott to check)
Rebuild 2 bathrooms in basement
Upgrade basement windows
Reattach all staircases
Create dressing room facilities
Weatherstrip windows
Install air conditioning/heat exchanger

Tier 2 repairs

Install side draperies

Future Events:

Dale will schedule further Series concerts for April and May. When Doris returns, we will schedule showing of Mikado. Need to locate movie screen.

Lease letter: Jeanne will have Scott review Dan's letter and respond. Jeanne reminded us that Dan cannot use MH logo or name in the future.

Web Page: When you google Mem Hall, you presently get the Center for the Arts. Dale will talk with Colby Dix. Web page will cost approx. \$500. We need to set up generic email account and also Facebook account.

Preservation Trust mtg. June 8: Carlotta has talked with Adam Grinold about having Chamber help with meal/breakout room/lodging coordination with Ann Cousins and Leanne Tingay. Carlotta also met with the Development Director of the town of Rockingham and the Bellows Falls Opera House who will be providing a panel discussion how to get support for the arts within communities. Dale is aware of the needs for this important event: movie screen, and sound amplification.

March 12th meeting is cancelled. **Next meeting will be March 26**

There being no further business, Dale made a motion to adjourn at 5:20; Carlotta seconded.

Respectfully Submitted,
Carlotta Gladding