

Memorial Hall Board Minutes
February 25, 2013
DRAFT

Attending: Fran Alfieri, Carlotta Gladding (by phone), Alan Greenspan, Alice Greenspan, Jeanne MacDougall, Scott Murphy
Guests: Dale Doucette, Andy Haughty

Jeanne MacDougall called the meeting to order at 3:05.

Grant Award Ceremony: Jeanne attended the Cultural Facilities Grant Award ceremony in Montpelier for which we were awarded the \$30,000 grant for the ADA improvements. She received positive comments about the renovation plans.

RFPs: Scott reported that so far he has received at least 3 responses to the RFP's; the deadline is March 1. After vetting the bids for experience, costs, insurance coverage and reviewing references, he expects an award to be announced within 90 days. There will be some additional repairs and plumbing estimates we've requested which will be folded into the job, such as the need for a large kitchen sink in the concession room.

Energy Audit and Hall Use: Scott will forward the board the energy audit results Chuck Clerici will oversee how to proceed with suggested energy improvements.

Oil Burner: Scott will look to Chuck for guidance for funding sources and what kind of a unit to install as everyone would benefit from an air exchanger.

Town Meeting: The board feels that visible improvements to the building will help garner more support from the community both financially and with regards to participation at events and for awareness that we need to look to some long term improvements. Dale mentioned that the hall could/should be a revenue generating facility and Alan feels that the voters and selectboard should give Memorial Hall some long overdo attention and priority for the additional interior repairs needed. Carlotta reminded all that the hall is our Veterans Memorial and that we need to also remind the voters and officials as such so they will be willing to spend some extra money for repairs and specific things like insulating the building. By promoting events that involve youth and provide some educational component, the community should realize what a valuable asset Memorial Hall is to all. Families who have participated and supported the Wings program will hopefully support our

endeavors at the hall and speak up at town meeting. Andy is awaiting word from Merchants Bank regarding a grant request for the truss work.

Dale will talk with Cliff Duncan to see if we could get some fiber optic cable in the hall for internet and tv with the goal that we could film events and run them on a local access tv channel. He's cited Brattleboro Community TV as an example.

Dimmer: Dale and Scott will confer to order the dimmer.

Floor: Scott was reminded that the wood platform on the stage needs to be removed next week so that Patti and Jim Burke can lay the marley floor. Dale gave Jeanne the name of where to get two rolls of tape, Barbizon Lighting.

Irish Celebration: Both Mary Towne and Helena from the library have printed posters but there needs to be coordination as to who is hanging them where. Jeanne has gotten a \$25 gift certificate from Shaws to be used for some of the sides to accompany the corned beef. The library will provide some Irish table decorations. Carlotta reminded all that our donation box cannot be available during the library's portion of the event; only during the refreshments and dance performance as the speaker is funded by a grant.

Future Bookings: Alan again mentioned the Sandglass Theater although the puppet festival is every two years so the next will be 2014. Andy would like to collaborate with us for events for children through Wings programming which is when school is not in session.

The next meeting will be Monday, March 11.

There being no further business, Alice made a motion to adjourn at 4:30; Alan seconded. Motion carried.

Respectfully Submitted,
Carlotta Gladding