

Wilmington Selectboard/Sewer Commission

August 7, 2013 at 6:00 p.m.

MINUTES

Selectboard Members Present: Margaret Streeter, James Burke, Diane Chapman, Susan Haughwout and Jacob White

Others Present: Scott Murphy, Dawn Baxter, Jack Deming of the Deerfield Valley News, Chris Mays of the Brattleboro Reformer, John Lazelle

1. **Approve Minutes of July 17, 2013:** Chapman moved and White seconded to approve the minutes of July 17, 2013.
Vote: All in favor

2. **Visitors and Public Comments:** None

3. **Liquor and Tobacco Licenses:** Burke moved and White seconded to approve the application for an Open Container Exemption Permit and a Request to Cater Permit for Honora Winery's participation at the Vermont Wine and Harvest Festival on September 20, 2013. Approval of both permits are subject to conditions by Chief of Police Joe Szarejko.
Vote: All in favor

4. **Action Items:** White moved to approve the closing of a portion of Beaver Street for the Deerfield Valley Farmer's Day Fair on Thursday, August 15, 2013 at 4:00 p.m. until 10:30 p.m. and on Friday, August 16, 2013 from 4:00 p.m. until 10:30 p.m. and on Saturday, August 17, 2013 from 9:00 a.m. until 10:30 p.m. and on Sunday, August 18, 2013 from 8:30 a.m. until 3:30 p.m. Burke seconded. Vote: All in favor. There was consensus among Board members that there should be a Post-event wrap up discussion to determine how the permitting process and safety issues for the Fair can be streamlined in the future.

5. **Sewer Commissioners Meeting:** Streeter moved and Burke seconded to go into a meeting of the Sewer Commission in order to set the sewer rate, approve a sewer allocation application and a deadline extension on a different sewer allocation. Vote: All in favor and the Meeting of the Sewer Commission began at 6:10 p.m.

John Lazelle, Chief operator of the Waste Water Treatment Plant was on hand to explain to the Commission that the sewer rate would be decreasing due to an increase in the number of ECUs. (Equivalent Connector Units). Burke motioned to set the ECU cost at \$315 for Fiscal Year 2014. White seconded. Vote: All in favor.

Chapman moved and White seconded to approve a preliminary Sewer Allocation Permit for 90 gpd to the State of Vermont for their State Garage building on Haystack Road. Vote: All in favor

Haughwout motioned and Burke seconded to extend the Sewer Allocation Permit for Red Hen/Gray Goose LLC for a period of six months. Vote: All in favor.

Burke motioned and Haughwout seconded to adjourn the meeting of the Sewer Commission. Vote: All in favor and the meeting ended at 6:25 p.m.

6. **Proposed Projects Using 1% Option Tax Funds:** The Selectboard reached a consensus on the language in the "*Procedure for Funding Requests of the 1% Local Option Tax Reserve Fund*".

7. **Review of the Waiver Language in Article V of the Zoning Ordinance:** The Board reviewed comments from Nicki Steel and reached the consensus that the Town Manager would forward them to the Planning Commission for evaluation of the areas that are highlighted so that they may determine if these suggested changes are merited.

8. **Correspondence to/from Selectboard:** The Board reviewed the Act 250 Log and mail items

9. Other Business – Selectboard Member’s comments and Other Action Items: White announced that the first section of the Valley Trail from the footbridge on Rte. 9 to the Chimney Hill Tennis Courts is open and usable.

There was discussion of a building on Main Street where the lawn has not been maintained. It was suggested that this would be a good Wilmington Works project, as unkempt buildings could negatively impact economic development. The Town Manager will find contact information and forward it to Wilmington Works.

Meg Streeter noted that there are many positive things going on in town. It is exciting to see the trail open and so many people using the new footbridge. The Recreation program had record enrollment this year. It is thought that this is due to the elementary school program now being a full day which made it easier for children of working parents to participate.

10. Town Manager’s Updates: Estimates to deconstruct the former town garage on School Street have been obtained, but the determination has been made to use it through the winter and take it down in the spring. Murphy suggested that the Board begin to consider how to best use the space that will be vacant after building is gone. Haughwout questioned where the funds would come from to deconstruct the building and suggested a specific line item in next year’s budget.

There is a proposed jointly warned meeting to discuss the Water District acquisition on August 28, 2013 at 6:00 p.m. to be held in the Town Offices. The meeting is to be held in executive session in order to discuss a contract.

School CDBG-DR application to be reviewed by the VCPP Board on Thursday, August 8, 2013 for the proposed Planning Grant for the Twin Valley High School Building.

An RFP has gone out for Memorial Hall to replace the heating unit, update the insulation and possibly install air conditioning. Since the building is in the flood zone, the heating and/or cooling unit will be installed on the roof of the building.

The Tough Mudder event at Mount Snow is this weekend. There will be a lot of people in town and the traffic lights at Rtes. 9 and 100 will be programmed to Winter mode to help alleviate traffic.

There being no further business, Burke motioned to adjourn. Chapman seconded. Vote: all were in favor and the meeting of the Wilmington Selectboard adjourned at 7:17 p.m.

Respectfully Submitted,

Dawn Baxter, Administrative Assistant

Approved by Wilmington Selectboard:

Margaret L. Streeter, Chair

James R. Burke, Vice Chair

Diane Chapman, Clerk

Susan Joy Haughwout

Jacob White