

Wilmington Selectboard/Sewer Commission
August 1, 2012 at 6:00 pm
At Wilmington Town Office
MINUTES

Selectboard Members Present: Thomas Consolino, Margaret Streeter, Susan Haughwout, and Diane Chapman

Selectboard Member Absent: James Burke

Others Present: Scott Murphy, Mary Towne, Mike Eldred, Adam Grinold, Christine Richter, Chris Lavoy

1. **Minutes:** Chapman moved and Haughwout seconded to approve minutes of July 18, 2012. Vote: All in favor.
2. **Visitors and Public Comments:** None
3. **Action Items:**
 - Haughwout moved and Streeter seconded to adopt the Multi- Hazard Mitigation Plan as prepared by Windham Regional Commission. Vote: All in favor.
 - Streeter moved and Chapman seconded to approve Special Traffic Regulations to close a portion of South Main Street for the Blueberry Block Party on August 3, 2012. Vote: All in favor.
4. **Set FY 2013 Sewer Rate:** Haughwout moved and Streeter seconded to go into a Sewer Commission meeting. All in favor. The Board went over a spreadsheet of the Wastewater Treatment Plant Budget. Streeter moved and Haughwout seconded to set the ECU (Equivalent Connector Unit) Rate at \$324.60 for Fiscal Year 2013. Vote: All in favor.
5. **Route 100 Byway Designation:** Adam Grinold presented an overview of the Byway Designation Program. The proposed byway would cover the southern part of VT Route 100 from Stamford to Weston. There are a lot of advantages and few disadvantages. The Town would pay the state a maintenance fee for the signage of about \$150.00 per year. Grants can be applied for through the program for projects. Haughwout moved and Chapman seconded to sign a letter of support of the application for the Route 100 Byway Designation to the Vermont Byways Program. Vote: All in favor.

Chapman moved and Haughwout seconded to appoint Adam Grinold to represent Wilmington on the Byway Designation Application Committee. Vote: All in favor.
6. **Chamber of Commerce Banner Program:** Chamber Director Adam Grinold discussed a proposed Banner Program to invigorate the village and the area. There were 3 options: Wilmington Village, Wilmington Town, and Wilmington and Dover Bi-Town effort. The board felt they did not have enough money to cover the larger option, but noted there is \$2500 budgeted for Short-term economic development projects this year. Streeter moved and Chapman seconded to allocate \$1620 for banners in the Wilmington Village project as proposed to come from the Bi-Town Economic Development budget. Vote: All in favor. Consolino said that speaking for the Chamber Board, Grinold is doing a terrific job as Executive Director of the Chamber.
7. **Economic Development Position:** Murphy gave the board a copy of the job description for the recently approved part-time Economic Development position and discussed the associated costs. He also told the board that he has extended Gretchen Havreluk's work for 1 day a week for a month to keep things going.
8. **Quail Hollow & Mountain Ponds Update:** Murphy asked the board to consider a sale of the Town Owned lots in these developments. At the Select Board's June 20, 2012 meeting the consensus was to pursue the possible sale through our Attorney Bob Fisher and determine the next appropriate steps. Fisher recommends that it be a sale, not a donation, and he would draw up a sales contract. Murphy asked the board if they wanted to put any restrictions on the land which is currently common land. The Town acquired the parcels at tax sale when approximately \$60,000 was owed in back taxes and penalties. It is not actually subdivided into lots; it is remaining unbuild property. The Board asked Murphy to clarify with Attorney Fisher why they

might want to put any restriction on the property. The consensus of the Board was to sell the property for \$20,000.

9 **Moving of the Town Offices Update:** Murphy told the board that the town hall passed the fire inspection today, but the elevator will not be inspected until Friday. He hired a painter to paint the outside of the building. The town insurance will pay for the job.

10. **Correspondence to/from Selectboard:**

- Reviewed Act 250 log and no action taken.
- Other correspondence: None

11. **Other Business: Selectboard Members Comments and Other Action Items:**

- Haughwout updated the board on the education task force. The board agreed to meet with the Dover Selectboard on August 21st. Murphy will get in touch with Nona Monis and Laura Sibilia to get more information prior to the meeting.
- Consolino said that there were supposed to be four grant writing courses with one in Wilmington. They will still happen but will be in September.

12. **Town Manager's updates:**

- **Wilmington Water District meeting update:** Murphy briefed the board on the meeting last week. The Water District consultant SVE is preparing a cost benefit analysis, so the Town's consultant will wait until that is received, so he will have more information to work with. The Water District is moving forward because they have to with their mandated timeline. They may have a bond vote between December 2012 and February 2013. In order for a merger to happen, first the Water District would have to vote and then the Town would vote.
- Community Development Block Grant (CDBG) Funding Status and application process: You do not need to be a municipality to apply and applications are due in September. This will be on the next meeting agenda with more information.
- Long Term Community Recovery Steering Committee: The consensus of the board was to appoint the people who had volunteered: Murphy, Consolino, Renee Galle, Mary Wright, Sheila Osler, and Garry Austin.

13. Possible Executive Session for Personnel Issue: Streeter moved and Haughwout seconded to go into executive session without Murphy present for evaluation of a public official. Vote: All in favor and the board entered executive session at 7:30pm. The Board came out of executive session at 7:32 pm. No action was taken. The Board adjourned at 7:32 pm.

Respectfully submitted,

Mary Towne, Administrative Assistant

Approved by Wilmington Selectboard:

Thomas P. Consolino, Chair

Margaret L. Streeter, Vice Chair

Diane Chapman, Clerk

Susan Joy Haughwout

absent
James R. Burke