

Pettee Memorial Library Minutes for April 9, 2013

Present: Franklin Reeve, *chair*; Louis Clark, *treasurer*; Ann Ottaviano, *secretary*; Meg Streeter, Carolyn Palmer, Harriette Hamilton, *assistant librarian* and Helena Queenie, *children's librarian*.

We convened at 3 p.m. in the meeting room at Town Hall. Franklin Reeve moved that we go into Executive Session to discuss hiring personnel, Meg Streeter seconded, all present agreed. We came out of Executive Session at 4 p.m., no action taken.

Secretary's Report: Minutes for March 12, 2013 were emailed to Board members for their corrections or approval.

Treasurer's Report: The treasurer's report was distributed and reviewed at the meeting.

General Fund Cash - \$58,303.75,

Endowment Funds: General Endowment - \$97,150.00, Pool Bequest - \$27,203.43, Willard Fund - \$14,584.22, Boyd Fund - \$20,869.78, Gifts IMO Laurel Fox - \$580.00, Friends of the Library - \$631.50.

Meg Streeter made the motion to accept the treasurer's report and the secretary's minutes, Franklin Reeve seconded, so voted.

Library Maintenance: Swan Electric checked the fire alarms. Everything was in compliance except for three exit lights. They will send an estimate to replace said lights. The elevator is working but we are waiting for the correct bulb for interior light. Brandon adjusted the side door and it is working properly.

Helena will call Newton for copier issues. She will also call Steve Adams for the printer. We authorized Helena to call Therese Lounsbury if she should have problems with our projector and we will reimburse Therese for her time.

Programs: It was decided the House to House Cooking Series could not cook at the library. Their March 21st program was attended by 11 adults and 1 teen. The Adult Book Club was postponed until April 30th. The Vermont Humanities program about Irish in Vermont was a huge success. The Friends of the Library did a wonderful job with the raffle and helping with food and refreshments. There were 64 adults and 4 children in attendance. A Memorial Hall program followed immediately after with Irish Step Dancers. Additional people showed up for their event.

Children's Librarian Report

Story Hour and Programs:

Highlight of the month, we made 33 owl houses during our half day extravaganza. The event was in collaboration with Southern Vermont Natural History Museum and our Friends of the Library. We thank Wally Godfrey and the Deerfield Valley Rotary for putting on a wonderful luncheon. Special thanks to Carol and Gary DeBarba and Willie Queenie for volunteering to cut, drill and assemble kits one Saturday morning. Our next half day program will be "Spring is Sprung" and we will be decorating the inside of the library and making birdfeeders outside, weather permitting. We will be making a "garden full of flowers" as well to send to the Sandy Hook school.

We continue with our weekly programs. The Teen Book Club met and made beaded bookmarks at the Beadz Needs store in Wilmington. It was well attended and our Family Movie Night was a success as well. Six families went home with a copy of the book "Mr. Popper's Penguins".

Library Duties:

I am currently putting together a spring/summer calendar of activities and events for the library. I am also working on the summer reading program and scheduling performers and activities. This year's slogan for children is "Dig into Reading"; for teens "Beneath the Surface" and for adults "Groundbreaking Reads". I will send out donation letters and begin gathering prizes for each of the age groups. Thursday, April 11th, preschoolers will be given a tour of the library.

New Business: The library sponsored Eric Carle trip for DVES second graders will take place on June 4th. Monday, April 15th, our roof will be re-evaluated by another roofing firm. The Board decided on October 11th for the library's participation in the Jazz Series. We will help with the set-up of Memorial Hall for said event.

Meeting adjourned at 4:55

Next Meeting: We will meet in the Town Hall Meeting Room at 3 p.m., Tuesday, April 16, 2013.

Respectfully submitted,
Ann Ottaviano
Recording secretary