

Memorial Hall Board  
Minutes April 8, 2013  
DRAFT

**Present:** Fran Alfieri, Carlotta Gladding, Alan Greenspan, Alice Greenspan, Robin Howe, Jeanne MacDougall

**Absent:** Scott Murphy

**Guest:** Chuck Clerici, Doris Horton

Jeanne called the meeting to order at 3:05. Alice made a motion to approve the March 25th minutes; Fran seconded; motion carried.

Chuck, Wilmington's Energy Coordinator, gave an overview of the energy audit report and the suggested improvements from Evergreen Building Contractors. Said documents were distributed to the Select Board at their April 3rd meeting. One of the objectives of going forward with the suggested improvements is to reduce the heating costs and to lower maintenance costs which could be achieved through a conversion to a high efficiency propane boiler. Chuck noted that there is a drainage problem on the corner of the north side of the boiler room and this should be inspected during a rainstorm to detect as precisely as possible where the leak is. In any case, this leak should be fixed before installing the new handicap ramp and perhaps a water alarm should be installed. Chuck stated the importance of having an architect, not an engineer, develop a detailed master plan who would prioritize his own punch list. He discussed a possible timeline if the Select Board were to approve the project.

**Motion: Fran made a motion that the Memorial Hall Board recommend that Scott forward to the Select Board our desire for the town to solicit bids for an architectural firm with historic preservation expertise to develop a master plan for the renovation of Memorial Hall. Alan seconded; motion carried.**

A request will be made to have this put on the April 17th Select Board agenda which Chuck will attend. He mentioned that portable air conditioners could be rented or purchased to pre-cool the building as a temporary solution for events held this summer in the hall. How to handle window treatments should be a question posed to the architect. Priority should be to have the new heating system in place by early fall.

**Piano:** Jeanne will ask Scott's permission to hire a piano tuner to check out the Knabe piano that Lenny Chapman has offered us.

**Friends group:** They are incorporated as Friends of Historic Memorial Hall and are seeking 501(c)(3) status.

**Quilt Show:** Sue Wurtzberger has decided to have the show affiliated with Twice Blessed so our help will not be needed.

**Equipment:** Carlotta will ask Dale if he ordered the dimmer.

**Other Business:** Fran is resigning from the committee citing scheduling conflicts. He was commended for his contributions and has offered to be a consultant to the board. Since Doris has moved back to Wilmington, she will take his place.

**Discussion points for April 22 mtg.**

Bathroom accessorizing/Ramp - Scott

MHCA use of name

Future bookings

Piano update

Equipment inventory/hall schematic for renters

**The next meeting will be 10am April 22.**

There being no further business, Robin made a motion to adjourn; Alan seconded; motion carried.

Respectfully Submitted,  
Carlotta Gladding