

Wilmington Selectboard/Sewer Commission

April 4, 2012 at 6:00 p.m.

MINUTES

Selectboard Members Present: Thomas Consolino, Margaret Streeter, Susan Haughwout, Diane Chapman

Selectboard Members Absent: James Burke

Others Present: Scott Murphy, Dawn Baxter, Mike Eldred, Christa Gannon, John Gannon, Felicity Ratte, John Lazelle, Rachel Lazelle, Laurie Boyd, Cliff Duncan

Consolino called the meeting to order at 6:05 p.m.

1. **Minutes:** Streeter moved and Chapman seconded to approve the minutes of 3/21/2012. Vote: All in favor. Streeter then moved to accept the minutes of 3/28/2012 which was seconded by Chapman. Vote: Three in favor, with Haughwout abstaining due to her not being in attendance at that meeting.
2. **Visitors and Public Comments:** none
3. **Liquor and Tobacco Licenses:** Chapman made a motion which was seconded by Haughwout to approve First Class Liquor and Tobacco Licenses for the following establishments:
 - a. Crosslinks Inc.
 - b. Jim's Bistro at the Roadhouse
 - c. The White House InnVote: All in favor
4. **Action Items Review/Selectboard Members Comments:** Haughwout announced that as a result of a press release advertising an opening for Justice of the Peace, she has received an application. Streeter will order more SOVT bumper stickers. Consolino recognized Wilmington's Road Crew and acknowledged that the roads look good, despite a bad mud season. Consolino also introduced the idea of Wilmington providing lunch for the May 2nd FEMA meeting at the Grand Summit
5. **Interviews for Committee Appointments:** The Board interviewed Christa Gannon and John Gannon for a position on the Trails Committee. Since there have been several volunteers coming forward wishing to serve on this committee, the Board acknowledged that they will need to choose one individual amongst all of those that have been interviewed. The Gannon's assured the Board that they would continue to volunteer and attend meetings even if they are not chosen to serve on the Committee. The Board thanked the Gannon's for their time and for their willingness to serve the Town.

Other Business: The Board took up other business with John Lazelle in order to await arrival of Water District representative.

John Lazelle, Chief operator of the Waste Water Treatment Plant, was in attendance. Since the representative of the Water District was not yet in attendance, John suggested that the Board discuss a Sewer Connection Application that he received in the meantime. Streeter made a motion for the Board to enter into a meeting of the Sewer Commission. This motion was seconded by Haughwout. The Board entered into a meeting of the Sewer Commission at 6:15 p.m. Lazelle received a Sewer Connection Application from Frank Sprague in order to connect his new building at 22 Stowe Hill Road to the main sewer line on Rte. 100. Since the Board waived fees for flood-related new construction, there was some discussion as to whether this included the \$80.00 Sewer Connection Fee. Lazelle will check the minutes where this was discussed in order to determine whether or not Mr. Sprague should owe this fee.

Haughwout made a motion to approve Frank Sprague's Sewer Connection application for 22 Stowe Hill Road without the fee, pending verification. Streeter seconded. Vote: All in favor

Haughwout motioned to adjourn meeting of the Sewer Commission. This was seconded by Streeter. Vote: All in favor. Meeting of Sewer Commission was adjourned at 6:25 p.m.

- 6. Meet with the Wilmington Water District Commissioners Regarding Possible Merger/Acquisition:** Laurie Boyd, representing the Wilmington Water District joined the meeting in order to discuss a possible merger/acquisition with the Town. John Lazelle was also on hand to help answer technical questions. There are several compliance issues which will cost around \$1,000,000 to correct. An economic study will be conducted in the interest of acquiring a no or low interest bond for these projects. There was a discussion of the possibility of expanding the district to make the area more attractive to businesses and potential home buyers. The Board determined that it may be interested in pursuing a merger with the water district contingent on answers to legal and engineering questions. Scott will gather as much information as available without incurring expenses at this point in the process. Laurie will check to see if the existing bond, which has a balance of about \$900,000 can be rolled into a new bond. Scott, John and Laurie will meet to gather information and answer questions in regards to cost, procedures, etc.
- 7. Trail Committee Footbridge Update:** Town Manager Scott Murphy told the Board that he met and conducted a site tour with three state officials in regards to the river and the potential footbridge. He was told that the key component to this project is obtaining the proper permits. He was informed that the State will issue a Short Term Water Quality Permit in order to do work in the river where the bridge is. The footbridge is a private donation. The individual who is making the donation will pay for the permits as well as conduct the permitting process. Murphy also noted that while looking across the River from the Craft's Inn Property during the site visit, it was noticed that the foundation of the Wilmington Pub and Chris Cady's building next to the Riverbank Park seems unstable, as there are large gaps in the stone. Murphy will try to contact Mr. Cady to notify him of this. Haughwout will convey this information to the owners of the Wilmington Pub.
- 8. Approve Zoning Amendment Changes to Articles I and V of the Zoning Bylaws:** The Board went through the suggested changes to the Articles:
- Section 110 G shall now read: "To preserve the Town's natural beauty and topography."
 - Section 120: This section will not be changed as articles III and IV will come at a later date and then it will make sense
 - Section 511 B: No change was made
 - 512 L shall now read: "Waivers may be considered by the Development Review Board (DRB) for **all buildings** to reduce dimensional requirements, or to **reduce** existing setbacks in the Residential District."
 - 512M shall now read: "The DRB may grant a waiver (**see also Section 520.A.5**) provided all the waiver criteria below are satisfied:"
- Streeter stated opposition to the two foot setback for sides and rear of buildings, as she feels that it is too small. She suggested that ten feet would be more reasonable.
- 512M3 shall now read: "No front setbacks shall be reduced to less than two feet."
 - 512M7A shall now read: "**Enlargements** may be made to non-conforming residential **buildings** ..."
 - 513A shall now read: "The Planning Commission shall consist of five (5) members appointed by the Selectboard as allowed by the Act..."
 - 520A: No changes were made
 - 520A5: Made the addition of (**see Section 512M**)
 - 520B5 shall now read: "No setback shall be reduced to less than two (2) feet."

Cliff Duncan, a member of the public, came forward at this point to question waivers in the Commercial District. His concerns stem from his ownership of a building on West Main Street. Cliff pointed out that as per FEMA's suggestions, important infrastructure should be moved above the flood plain; therefore, he would like to raise the roof of his structure in order to create a second floor without changing the footprint of the building. Cliff was concerned that he would be unable to obtain either a waiver or a variance if the amendment is passed as written. After some discussion by the Board, Streeter made a motion to delay the adoption of the changes to Articles I and V of the Zoning Amendment until no later than April 18th's Selectboard meeting. This was seconded by Haughwout. Vote: All in favor

9. **Update of Senate Legislative Committee of Economic Development to visit Wilmington:** Streeter observed that only two of the five senators that were supposed to be in attendance were there due to the President’s visit to Burlington, which coincided with this event. She also commented that Gretchen Havreluk and Bill Colvin did an excellent job representing the Town.
10. **Correspondence to/from Selectboard:** None
11. **Other Business:** Haughwout reported that Windham Sen. Jeannette White and Almira Aekus, Whitingham Town Clerk had informed her of the latest reapportionment news. There had been a possibility that Wilmington could be split into two House Districts to satisfy the reapportionment requirements. The solution to meet the requirements now being considered will move 50 Whitingham voters from our district (Windham – 2) to Dover’s district (Windham-Bennington-1). The Board signed a Get Well Card for former Interim Town Manager Paul Myers, who is currently recovering from injuries sustained in a fall. The Board discussed how to decide on who to appoint to the Trail Committee, since there have been several qualified applicants seeking appointment to one open position. They decided to postpone the appointment until their next meeting in order to check with Mary to determine who presented their application first. Consolino distributed a handout titled, “Division of Responsibilities Between the Town Manager and the Selectboard” and proposed a meeting of the Board to review and discuss objectives and goals and a separate meeting with Scott to determine short and long term objectives of the Town Manager. Scott and the Board will put together a list of objectives and goals and they will discuss this further at their next meeting. Scott informed the Board that a FEMA representative will be meeting with him on Friday regarding the Haynes Road Bridge Project. Due to the approaching summer construction season, Scott suggested that the Board might consider tapping into the Town’s line of credit to fund the project while continuing efforts to obtain FEMA funding. He also let the Board know that he is attempting to obtain an extension to keep the Town’s Witt and Associate’s Employee who is working on FEMA paperwork.
12. **Town Manager’s/Assistant’s updates:** Tennis Court fence replacement and resurfacing will begin on Monday. The Rotary Club has generously made a substantial donation to cover the rebuilding costs of the tennis court. The Town received an official denial of party status to the Deerfield Valley Wind Project Appeal, as there is no evidence of the Town’s participation in earlier stages of the appeals process. A suggestion was made that at future meetings, that participant sign in and comments so that there is a record of attendance. There will be a Hazardous Material “Rural Rover” at the Tennis Courts on May 19th from 9:00 a.m. – 10:00 a.m.
13. **Possible Subjects for 4/18/2012 Agenda:**
- West Main Street Parking
 - Bid Results for Town Hall Reconstruction
 - Selectboard/Town Manager’s Goals and Objectives
 - Zoning Amendment Articles I and V
 - Frank Sprague Sewer Application Fee

There being no further business, Haughwout made a motion to adjourn. Chapman seconded. Vote: all in favor. Meeting was adjourned at 8:04 p.m.

Respectfully Submitted,

Dawn Baxter

Approved by Wilmington Selectboard:

Thomas P. Consolino, Chair

Margaret L. Streeter, Vice Chair

Diane Chapman, Clerk

Susan Joy Haughwout

James R. Burke

