

Memorial Hall Board Meeting
April 16, 2012

Members Attending: Jeanne MacDougall, Alan Greenspan, Kathy Arnold, Carlotta Gladding, Gale Stachelek, Dale Doucette, Doris Horton, Scott Murphy

Meeting was called to order at 3:10

Minutes of April 11 were amended to read: Any donations or fee charges in the form of a check, must be made payable to Town of Wilmington, Memorial Hall. The minutes with this change were approved by Gale and seconded by Carlotta.

Hall Scheduling Gale presented each board member with a pocket calendar which she had filled in with up-to-date Hall scheduling. The Board thanked Gale and Kathy for their efforts.

The Board addressed their concern to Scott regarding the procedure for renting the Hall and at what point the Board's opinion towards rental requests will be considered, if at all. He will create a procedural document for Hall bookings. Discussion followed about the Board's responsibilities; the present "Charge" and the "Business Plan" were handed out for review.

Motion: A motion was made by Jeanne and seconded by Doris to send a letter to Scott with their concerns. The motion carried.

Motion: A motion was made by Kathy and seconded by Gale to hold future Memorial Hall Board meetings at Memorial Hall. The motion carried.

One of the goals of the Board is to continue its efforts to get the Hall back up and running. The Board will prepare a survey of all equipment in the Hall.

Dale will be booking the Hall on July 14 for a fundraising event under the Green Mountain Songwriter series which will be underwritten.

The next meetings will be May 7 and 21 at 3pm at Memorial Hall.

Possible agenda items:

Procedure for booking Hall - Scott
Board Charge - Scott
Business Plan - Scott
Fee Schedule
Hall rental updates
Progress of repairs and needs in basement and outside
Cultural Facilities Grant
Financials
Quilt Show Update
Equipment inventory and usability
Work party
Other Business

There being no further business, Jeanne made a motion to adjourn at 4:30. Carlotta seconded.

Respectfully Submitted,
Carlotta Gladding, Secretary