

**Pettee Memorial Library Board of Trustees, Special Meeting,  
September 29, 2015 6 PM, Library, Margaret Greene Room**

**Present: Allison Smith and Jennifer Razez, library staff ; Carolyn Palmer, Karina Martin, Meg Streeter, library trustees; Therese Lounsbury, Bettina Krampetz, Elizabeth McEwen, Alice Greenspan, Friends of the Library.**

**Carolyn called the meeting to order at 6:03 PM and began discussion of the meeting's purpose: discussing goals, plans and fundraising of the volunteer Friends group. General discussion among all present about the Friends becoming an 501(c) (3) non-profit group or staying as they are; about the good work the Friends have done to support the library and about the need for better communication between the Friends and the Trustees so that fundraising goals and requests are mutually agreeable.**

**Friends agreed that they will, at their next scheduled meeting on October 5th: set goals for their group, discuss their interest in becoming a formal non-profit and decide what items they would like to have in a memorandum of understanding with the trustees. Then they will come to the next Trustees meeting on October 13th to discuss their plans. In the meantime, Therese will find out from the town manager the process necessary to change or not accept the approved donation from the 1% fund to the Friends.**

**Meeting adjourned at 7 PM.. (moved by Meg, 2nd by Karina and so voted)**

**Respectfully submitted,**

**Meg Streeter, Secretary**