

**Pettee Memorial Library
Board of Trustees Meeting
August 10, 2017 6 PM**

Present: Carolyn Palmer, *chair*; Louis Clark, *treasurer*; Meg Streeter, *secretary*, Amy Swanson, Karina Martin, Allison Maynard, Jennifer Razez

Meeting called to order at 6:00 p.m.

Carolyn asked if there were additions to the agenda (none) or public comments (none)

Secretary's report: Louis moved to accept the secretary's minutes of July 11th meeting, 2nd by Amy and so voted 4-0 (Meg abstained)

Treasurer's report: Bulk oil has been purchased at \$1.89 per gallon. E-rebate reimbursement for FY 17 has been received. Cash available as of July 31, 2017: General fund checking: \$6,976.76; Revitalization Fund checking: \$68,583.47; total cash available: \$75,560.23. Friends of the library: \$4,478.40; unexpended grants: \$644.47; endowment funds \$68,583.47; general fund: \$1,853.89; total \$75,560.23.

Librarian's report: full report by Jennifer and Allison is incorporated herein by reference. Allison is setting up interviews for youth librarian candidates - board members may be included if that works for Allison's and candidates schedules.

Next meeting: continue/finish personnel policy review.

6:20 Meeting adjourned.

Respectfully submitted,

Meg Streeter, Secretary