

Wilmington Selectboard/Sewer Commission
May 6, 2015 at 6 pm
MINUTES

Selectboard Members Present: Diane Chapman, Thomas Fitzgerald, Jacob White, John Gannon

Others Present: Town Manager Scott Murphy, Jessica DeFrancesco, Chris May of Brattleboro Reformer, Allen Taylor, Sharon Cunningham, Steve Love

Meeting called to order at 6:00 pm

1. Visitors, Public Comments, Possible Changes to Agenda

None

2. Approve Minutes of April 18th and May 6, 2015

White moved to approve the minutes of April 18, 2015, Fitzgerald second; vote 3-0; Chapman abstained

White moved to approve the minutes of May 6, 2015, Fitzgerald second; vote 3-0; Chapman abstained.

3. Liquor and Tobacco Licenses

Chapman moved to approve a **First Class Liquor License renewal** and an **Outside Consumption Permit** for Sitzmark Bar & Grill , LLC @ 54 East Dover Rd, White second; all in favor.

4. Action Items

Murphy informed the Board that Coldbrook Rd would be closed for a large culvert replacement, either June 8 – 12 or June 15 – 19. Zaluzny's was chosen for the project through an RFP last fall. Mt. Snow is also working on Coldbrook Rd and is working in conjunction with Zaluzny to make sure that both sections are not closed at the same time.

5. Steve Love, CPA from Love, Cody, & Co to review the Town's FY14 Audit:

Steve Love gave a brief overview of the audit results from this past fiscal year and the overall financial position of the Town. There were no real issues this year. Capital, Revenue, and expenditures of the Town were reviewed. Overall, the Town qualifies as a low-risk auditee. Gannon inquired if the Selectboard needed to approve deposits to mutual funds. Murphy will look into that. It is something that the Town has always contributed to. Gannon also inquired about what the Davenport Legacy is. Fitzgerald said it might have something to do with a land-locked parcel that the Town acquired. Murphy will get a more definitive answer.

6. Interview Applicant for Development Review Board (10 minutes)

Taylor stated that he felt it was time to get more involved. He didn't know a lot about the DRB or the way they work, but he would collect the materials and be sure he understood them. He is able to differentiate between common sense and the rules and regulations based on his finance experience. He has common sense and a lifetime of knowledge. Fitzgerald moved to appoint Allen Taylor Jr to a regular position on the DRB for a one-year term, Chapman second; all in favor.

7. (8.) 1% Local Option Tax Fund Request

Sharon Cunningham from the Chamber of Commerce approached the Board to request \$3,550 from the 1% fund to help toward expenses for the Wine & Harvest Fest Village Stroll. This is

the 7th year it has been done and the event has grown every year. Last year the village had about 800 visitors. The funds would go toward marketing, entertainment, wagon rides, and to help pay for additional police officers. The Chamber has approached the last 2 years' winning soup vendors and asked if they would like to sell their soups in Memorial Hall this year. One large complaint is the wait time for restaurants once the stroll is over, and Sharon feels this could help with that. Wine will also be available in the Hall. Chapman stated that St. Mary's would like to participate in the stroll this year and offer soup and wine. Fitzgerald moved to award the Chamber of Commerce \$3,550 for the Wine & Harvest Festival from the 1% Local Option Tax Fund, Gannon second; all in favor.

8. (7.) Façade Program Funding Update

At their last meeting, the Selectboard asked for the balance of the 1% Fund so they could determine what was available, and also if \$75,000 for the Façade Program would be less than 20% of the balance so the Board could approve the funds rather than need a special town vote. The current balance is \$445,000, with \$53,000 committed, so the remaining balance is \$391,868. As per the new guidelines, \$75,000 is less than 20% of the balance so the Board can choose to approve the request. There are some projects from last year that may not get done, and that money will go back into the 1% Fund. White moved to approve \$75,000 from the 1% Local Option Tax Fund to fund the Façade Program, Gannon second; all in favor.

9. Correspondence to/from Selectboard

Reviewed Act 250 log & other correspondence

10. Other Business

None

11. Select Board Members Comments and Other Action Items

Gannon commented that he felt the issue with the Police Department is a retention issue. We can hire officers, but they then move to other towns. Benefits have been mentioned, but there is most likely another reason. Gannon compared Plan B Retirement, which the Town is currently subscribed to, versus Plan D, which Dover and State Police subscribe to, and the difference is significant. There are ups and downs to both plans. Murphy stated that he and the police chief are working toward a solution.

White commented that Rebecca Chalmers from the ANR Wetlands Program will be coming to take a hike on our trails.

Fitzgerald stated that the Fiddlehead Festival block party is shaping into a great event.

12. Town Manager's Updates (5 minutes)

WWTP Funding Update-Murphy spoke with Wayne Elliott from Aldrich & Elliott and Wayne feels that now is not the time to be discussing our funding options. Typically you wait until the following year, when the project is complete; otherwise the grant award could be reduced. Work on Ponchos has started this week. It should be completed in a few weeks. There are no final plans for the Home Center, but Craig Ohlson, Zoning Administrator, is expecting them to be ready to start that project sometime next month.

The wing walls on the bridge next to Dots should be done next week.

Five applicants were interviewed Tuesday for the new police dispatch position.

West Main St Sewer Line-the 2 owners that were going to join in have decided not to contribute to the project. Cotrona looked at his lines again and it is not as bad as they thought, so they are just going to repair his lines.

Chapman stated that the Board needs to look at the Historic District soon, maybe two meetings out. Board agreed.

White moved to adjourn the meeting at 6:57 pm, Fitzgerald second; all in favor.

Respectfully submitted,

Jessica DeFrancesco, Administrative Assistant

Approved by Wilmington Selectboard:

Diane Chapman, Chair

Thomas J. Fitzgerald, Vice Chair

Susan Joy Haughwout, Clerk

Jacob White

John Gannon