

Pettee Memorial Library Board of Trustees Meeting

Minutes for May 12, 2015

Present: Carolyn Palmer, *chair*; Louis Clark, *treasurer*; Meg Streeter, *secretary*, Karina Martin, Amy Swanson and library personnel: Allison Maynard and Helena Queenie.

Meeting called to order at 6 p.m.

Potential Addition of Items to the Agenda: update on telephone service

Secretary's Report: Minutes for April 14, 2015 were emailed for review. Louis made the motion to approve the minutes of April 14, Amy seconded and so voted.

Treasurer's Report: Louis presented his report and mentioned that he had spoken with Steve Simmons of People's Bank about liquidating our holdings with SEI investment company. Steve will give Louis a proposal for a lower cost fund or funds and we will discuss at the June meeting.

Cash available as of April 30, 2015: General Fund Checking - \$47,095.01; Revitalization Fund Checking -\$56,995.85, Boyd Fund Checking - \$19,459.51 **Total Cash Available - \$123,551.27.** Friends of the Library - \$3,323.64, Endowment Funds - \$76,455.36, General Fund -\$43,772.27 **Total Cash Available - \$123,551.27.** Meg moved to accept the treasurer's report, Karina seconded and so voted.

Librarian's Report: Circulation: 1541 Attendance: 1254 Website visits: 8432 Computer usage: 215 Interlibrary loans: 0 sent/27 borrowed One Click:2 new/23 circs . (there was an error with One Click counting this month)

- On June 8th, we will be hosting a SASH blood pressure screening from 2-3 PM in the Margaret Greene Room.
- Our website now features an online health references page. It is culled from sources from VTLIB and also from resources recommended by the Edge assessment. The link is: <http://petteelibrary.org/health-care-links/>.
- I have added a periodicals page to our website. You can see it here: <http://petteelibrary.org/periodicals/>
- On April 23rd the Adult Book Club met to discuss "Radiance of Tomorrow" with an attendance of six. On May 21st we will meet to discuss "The Pilgrimage of Harold Fry."
- On May 14th at 3:00 I will be appearing in a webinar to discuss the ARSL conference in Tacoma that I attended last September. I will be speaking about how I've integrated ideas from the conference into the library.
- I have scheduled an interesting presentation by a representative of the Better Business Bureau entitled, "Scams, Fraud, and Identity Theft." Amy Schram from

the BBB will be here on Thursday, July 9th to discuss ways to protect yourself from these threats.

- Louisa May Alcott is booked for Tuesday, July 28th at 6 PM at Memorial Hall with approval from the Vermont Humanities Council.
- I have been attending an online class on Thursday mornings called "Adult Programming." It comes at a great time of year to prepare for Summer Reading Program.
- On Friday, April 17th I attended the Chronicling America workshop in Berlin and learned about all of the features of the Library of Congress's website. The Vermont Digital Newspaper Project is growing and is an amazing source for historical and genealogical information. <http://chroniclingamerica.loc.gov>.

Youth Services Librarian's Report: Total of programs: 11. Number of attendees: 73 children and teens, 41 adults.

- attended the Vermont Early Literacy Initiative Conference
- working with Amy Swanson and TVES to schedule the Eric Carle Museum trip and also scheduling class trips to the library
- working on the Fiddlehead Block Party for Sunday May 24th
- Summer Reading Program theme is "Heroes" - both local and supernatural.

Allison and Carolyn reported that the telephone system is back in working order thanks to the efforts of a retired telephone company employee (thanks Carl!).

We discussed the list of available task force members - about 20 yeses so far . Everyone will work on getting more members to the June 10th "first" meeting.

The Board plans to honor Ann Ottaviano's 15 years of service as a trustee with a reception at the library on Friday June 12th at 4 - 5 PM. All are welcome.

Next Meeting: Tuesday, June 9 at **6:00** p.m.

Meeting adjourned at 7:00 p.m. (moved by Carolyn, seconded by Meg and so voted)

Respectfully submitted,

Meg Streeter, Secretary