

**Wilmington Selectboard/Sewer Commission**  
**April 6, 2016**  
**Meeting Minutes**

**Present:** Tom Fitzgerald, John Gannon, Diane Chapman, Vince Rice. **Absent:** Susan Haughwout

**Others Present:** Richard Covey, Ken March, Jake White, Adam Grinold, Cindy Hayford, Cammie & Doug Swanson, Gretchen Havreluk, Tom Consolino, John Howe, Phil Taylor, Chris Mays-Brattleboro Reformer, Mike Eldred- Deerfield Valley News, Len Chapman, Michele Doucette, Heidi Taylor, Bette Crawford, Merrill Mundell, Topper Van Backer.

Meeting called to order at 6:00 PM

**1. Visitors, Public Comments, Possible Changes to Agenda**

None

**2. Approve Minutes of March 30, 2016**

Chapman moved to approve the minutes of March 30, 2016, Fitzgerald second; all in favor.

**3. Action Items**

- Chapman moved to appoint Danielle Covey as Deputy Town Forest Fire Warden, Gannon second; all in favor
- Chapman moved to close South Main St on Sunday May 29, 2016 for the South Main St Block Party from 2:30 – 8:00, Rice second; all in favor.

**4. Fitzgerald moved to enter into **Liquor Commission**, Gannon second; all in favor**

- Gannon moved to approve a First Class Liquor renewal request and an Outdoor Consumption permit for the following applications: The Hermitage Club, LLC dba The Hermitage Club at Haystack Golf Course; The Hermitage Club, LLC dba The Hermitage Club; and Pilcher Hospitality Group, LLC dba The Wilmington Inn and Tavern. Rice seconded the motion and all in favor.

**5. **Bob Stevens and Jeffrey Glassberg, representing Stevens' and Associates****

Stevens and Glassberg presented part 2 of their final Work product results from their analysis of the former high school building on Beaver St. They focused on the financial aspects and feasibility of two possible options for re-use of the building. Option B involved re-using almost all of the old school building and involved town administration, anchor tenants, and 3<sup>rd</sup> floor housing. Option D was also discussed and this involved a smaller footprint, the demo of the older section, and re-use by town administration, police dept, and two or three anchor tenants. Comments were heard by many people including: Doug Swanson, Cammie Swanson, Cindy Hayford, Adam Grinold, Dennis Richter, Michele Doucette, Merrill Mundell, and others.

**6. Deerfield Valley Rescue Overview**

- Heidi Taylor, DVR Business Administrator, along with members Merrill Mundell and Topper Van Backer gave an overview of their operations to the Selectboard. They currently have 22 volunteers and are responding to over 200 calls annually. They mentioned that, similar to the fire department, they are having difficulty recruiting volunteers. Murphy said that he could add their call for recruits to the Town’s website. Taylor also had a complaint that DVR has not been able to receive additional keys for the Knox Box system from the Fire Chief. Chief March stated that the Knox Box system is restricted and does not allow him to distribute additional keys and that he is concerned about DVR volunteers having access to secure sites while the Town is responsible. It was suggested the Town determine the cost for a “sub-system” key arrangement that might allow DVR access to certain buildings.

**7. Act 250 Municipal Impact Questionnaire**

John Gannon needed input from a couple of additional sources to create a new, proposed policy for the Town responding to Act 250 MIQ requests. Having received some of this tonight from DVR, he will put together a proposed policy for the Selectboard to review at their next meeting.

**8. Correspondence to/from Selectboard**

No new mail was received

**9. Other Business**

Rice asked about the search for a new town attorney. Murphy updated the Board and will place an advertisement in the Vermont Bar Association newsletter.

**10. Selectboard Comments and Other Action Items**

No additional comments

**11. Town Manager Updates**

Murphy confirmed for the Board that a site visit to see the construction at the town’s waste water treatment plant is scheduled for Wednesday May 4th at 5:15, prior to their regularly scheduled meeting at 6:00.

The Meeting was adjourned at 8:20

Respectfully submitted by:

Scott Murphy  
Town Manager

**Approved by Wilmington Selectboard:**

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Thomas Fitzgerald, Chair

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John Gannon, Vice Chair

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Diane Chapman

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Susan Joy Haughwout

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Vince Rice, Clerk