

Wilmington Selectboard/Sewer Commission
April 20, 2016
Meeting Minutes

Present: Tom Fitzgerald, Diane Chapman, John Gannon, Susan Haughwout, Vince Rice

Others Present: Town Manager Scott Murphy, Jessica DeFrancesco, Steve Love, Carol & Bill Herbert, Chris Mays, Alan Greenspan, Lynne Matthews, Anna Drozdowski, John & Robin Howe, Jerry Osler, Bette Crawford, Mike Eldred, Tom Consolino

Meeting called to order at 6:03 pm

1. Visitors, Public Comments, Possible Changes to Agenda

None

2. Approve Minutes of April 6, 2016

Fitzgerald moved to approve the minutes of April 6, 2016, Gannon second; 4 in favor, Haughwout abstained.

3. Action Items

The contract with Holden Engineering for Design, Construction, and Construction Inspection Services for the Look Road bridge project has been reviewed by Cady & Dugan and some changes have been made and approved by both the Town Manager and Holden. Gannon moved to approve the contract with Holden Engineering for design, construction, and construction inspection services for the Look Road Bridge project, Haughwout second; all in favor.

Fitzgerald moved to enter into Liquor Commission at 6:07 pm, Chapman second; all in favor.

4. Liquor Commission: Liquor License

Haughwout moved to approve three Liquor License renewal requests: a First Class Liquor License renewal and Outdoor Consumption permit for Red Mill, Ltd dba Old Red Mill, a Second Class Liquor License renewal for Ratu's Liquor & Market, Inc dba Ratu's Liquor & Market, and a First Class Liquor License renewal and Outside Consumption permit for Jezebel's Restaurant & Catering, LLC dba Jezebel's Eatery. Also, an application has been made for an Open Container Ordinance Exemption Permit for the Friends of Memorial Hall for events at Memorial Hall on 5/7/16 & 10/22/16 as catered by Wilmington Village Pub, Inc. Also, a Request to Cater permit application from Wilmington Village Pub, Inc dba Wilmington Village Pub for events at Memorial Hall on the following dates: 5/7, 5/28, 6/25, 7/16, 8/20, 9/24, 10/8, and 10/22, Rice second; all in favor.

Exited Liquor Commission at 6:09 pm

5. Steve Love, CPA to review the Town's Fiscal Year 2015 Audit

The Selectboard received a copy of the Town's financial statements and schedules for the year ended June 30, 2015. Steve Love, the Town's auditor from Love, Cody, & Company, gave a brief overview of the audit results including the assets and expenditures as well as financial statements.

6. Municipality Impact Questionnaire for Act 250 Applications

The Selectboard reviewed a draft procedure policy presented by Gannon for commenting on large-project Act 250 Municipal Impact Questionnaires (MIQ). They discussed minor vs major projects. Gannon proposed adding Deerfield Valley Rescue and CBFD to the list of those notified of applications. Haughwout feels that the Zoning Administrator should also be notified. Gannon will make that change. Rather than waiting to notify the Planning Commission until after the other departments have commented, they have been added to the first list. They will now submit comments to the Selectboard with the other departments and the Selectboard will use these comments to determine if they want party status. The Board discussed the rest of the procedure which is very similar to the current procedure. Gannon also proposed some changes to the Act 250 Log. Haughwout moved to approve the procedure for Local Act 250 Review as submitted on April 19, 2016 with amendments, Rice second; all in favor.

7. Possible Town Response to Potential Sale of TransCanada Facilities to State

The Selectboard discussed a formal response from the Town to Windham Regional Commission’s request for public comment regarding the possible State purchase of TransCanada facilities. Public comments were heard by Lynne Matthews, Tom Consolino Jerry Osler, and John & Robin Howe. Comments included tax revenue changes, water quality, recreation areas/facilities and how/who will maintain them, economic impacts, valuation decreases of Harriman Reservoir, cost of recreational maintenance, agreements that are currently in place, licensing requirements. Consolino, R Howe, Fitzgerald, Gannon, and Town Manager will meet tomorrow at 9 am to draft a response to WRC.

8. Correspondence to/from Selectboard

9. Other Business (10 minutes)

-Planning Commission status (Carolyn Palmer& Wendy Manners resignation a/o 6/1/16)-there have been a few inquiries regarding joining the Planning Commission, but nothing absolute yet.
-The Selectboard to discuss the next steps for the reuse of the former high school building-the school is the current owner and the town can’t do anything until the school decides what it wants to do ie: have the voters vote to have the town take it over, sell to a private investor, etc.

10. Select Board Members Comments and Other Action Items

Rice made a comment regarding the TransCanada potential sale. The Town should not be penalized for the state’s decisions.

Gannon updated the Board on the Valley Trail. There had been some question as to if the trail was in existence before Act 250. Affidavits have finally been acquired that state that it had been, so now the Act 250 process can move forward.

11. Town Manager’s Updates

WWTP Site visit reminder; 5:15 on 5/4
VT Alert Training will take place on 5/10 from 3-5 pm.

Respectfully Submitted by:

Jessica DeFrancesco
Administrative Assistant

Approved by Wilmington Selectboard:

Thomas Fitzgerald, Chair

John Gannon, Vice Chair

Diane Chapman

Susan Joy Haughwout

Vince Rice, Clerk