

**Wilmington Cemetery Commission**  
**Meeting Minutes**

**Meeting Date: April 20, 2016**

**Meeting Time: 5:30 pm**

**Meeting Location: Wilmington Fire House**

**Attendees: Jim Burke, Richard Covey, Donna Moore, Scott Moore, Walt White**

Meeting opened at 5:35 pm

Reorganization: Motion made, second by Burke; all in favor

Richard Covey appointed Chair

Walt White appointed Vice Chair

Donna Moore reappointed Secretary

Jim Burke reappointed Sexton

Scott Moore reappointed Treasurer

Cemetery Mowing Bids opened. Accepted as follows:

Spirka-Intervale Cemetery

Dix-Averill & Restland Cemetery

Hunt-Riverview Cemetery

Covey moved to use \$5,000 to repairs head stones in all cemeteries, all in favor.

Discussed the vault & mapping of the new sections in Riverview Cemetery. Burke will contact Merrill Mundell.

White moved to paint all vault doors at Riverview Cemetery, all in favor.

Discussed the RFP for removing the vault and having it put out on May 6, 2016 with bids due May 20<sup>th</sup>.  
D. Moore will prepare the RFP.

The cemetery over on Miller Rd near the Transfer Station needs to take priority this year. Site visit on April 27<sup>th</sup> at 5:30.

Motion made to meet on a monthly basis; May 25<sup>th</sup>, June 29<sup>th</sup>, July 27<sup>th</sup>, and August 31<sup>st</sup>; all in favor.

Meeting adjourned at 6:35 pm

Respectfully submitted,

Jim Burke

Cemetery Sexton - Wilmington