

Wilmington Cemetery Commission
Meeting Minutes

Meeting Date: April 20, 2016

Meeting Time: 5:30 pm

Meeting Location: Wilmington Fire House

Attendees: Jim Burke, Richard Covey, Donna Moore, Scott Moore, Walt White

Meeting opened at 5:35 pm

Reorganization: Motion made, second by Burke; all in favor

Richard Covey appointed Chair

Walt White appointed Vice Chair

Donna Moore reappointed Secretary

Jim Burke reappointed Sexton

Scott Moore reappointed Treasurer

Cemetery Mowing Bids opened. Accepted as follows:

Spirka-Intervale Cemetery

Dix-Averill & Restland Cemetery

Hunt-Riverview Cemetery

Covey moved to use \$5,000 to repairs head stones in all cemeteries, all in favor.

Discussed the vault & mapping of the new sections in Riverview Cemetery. Burke will contact Merrill Mundell.

White moved to paint all vault doors at Riverview Cemetery, all in favor.

Discussed the RFP for removing the vault and having it put out on May 6, 2016 with bids due May 20th.

D. Moore will prepare the RFP.

The cemetery over on Miller Rd near the Transfer Station needs to take priority this year. Site visit on April 27th at 5:30.

Motion made to meet on a monthly basis; May 25th, June 29th, July 27th, and August 31st; all in favor.

Meeting adjourned at 6:35 pm

Respectfully submitted,

Jim Burke

Cemetery Sexton - Wilmington