

**Wilmington Selectboard/Sewer Commission**  
**April 19, 2017**  
**Meeting Minutes**

**Present:** Tom Fitzgerald, Vince Rice, Ann Manwaring, John Gannon by phone, Sarah Fisher by phone at 6:30  
**Others Present:** Gretchen Havreeluk, Jessica DeFrancesco, Jack Widness, Jim Shukie, Wendy Manners Seaman, Cheryl LaFlamme, Angela Yakovleff, John Lazelle, Nicki Steel, Paul Lockyear, Craig Ohlson, Chris Mays, Mike Eldred

Meeting called to order at 6:03 pm

1. Visitors, Public Comments, Possible Changes to the Agenda

None

2. Approve Minutes of April 3 and 5, 2017

Rice moved to approve the minutes of April 3 and April 5, 2017, Manwaring second; all in favor.

3. 1% Local Option Tax Fund Request

The Lake Raponda Association has requested \$3,500 to help fund the Lake Raponda Greeter Program. Jack Widness and Jim Shukie spoke on behalf of the Lake Raponda Association. Shukie hopes that the greeter program is just the first step to keeping the lake free of invasive species. There will be greeter training on May 6<sup>th</sup>. Association members will be volunteering their time when greeters are not scheduled at the lake. Signage at the boat launch area will be provided by the greeter program. Manwaring moved to approve \$3,500 expenditure from the 1% Local Option Tax Fund for the Greeter Program at Lake Raponda.

Fitzgerald moved to enter into Liquor Commission at 6:14 pm, Rice second; all in favor.

4. Liquor Commission: Liquor License

Rice moved to approve a First Class License and Outside Consumption renewal for 9 West Main St Foods, LLC dba Mangia e Beve @ 9 West Main St and for Jezebel's Restaurant & Catering, LLC dba Jezebel's Eatery @ 26 West Main St and a Request to Cater permit and an Open Container Exemption Permit for Friends of Memorial Hall for events at Memorial Hall, catered by Jim's Bistro at the Roadhouse on 5/6/17 and 5/20/17, Manwaring second; all in favor.

Out of Liquor Commission at 6:15 pm.

Rice moved to enter into Sewer Commission at 6:15 pm, Manwaring second; all in favor.

5. Sewer Commission

Paul Lockyear for the Nutmeg Inn at 153 West Main St has applied for preliminary sewer allocation, however is looking to have the \$6,600 fee waived because the previous owners had relinquished the allocation for the restaurant which he was not aware of when purchasing the property. Lazelle pointed out the owners of Village Roost faced a similar situation and bought back the allocation at full price. The Selectboard agreed that this needed to be looked into a bit more. This will be put on an upcoming agenda.

6. Interview Candidate for Development Review Board

Paul Lockyear moved here from Miami with his family to raise his son. He loves the values and politics of Vermont. Manwaring commented that his resume shows that he has had good training for this type of work. Lockyear is interested in how the DRB interprets what is good for the town and if they accept a common sense point of view. Manners replied that there is some subjective decision making that isn't

always black and white, but that is why the DRB Is made up of a panel of members. Rice moved to appoint Paul Lockyear to a term on the Development Review Board, Manwaring second; all in favor.

Fisher called in at 6:30 pm

#### 7. Town Plan Discussion

The Selectboard and Planning Commission discussed the proposed Town Plan.

Fitzgerald—There is mention of 4 new committees. How does the Planning Commission plan to staff them with the lack of volunteerism the town already faces?

Manners—We are challenged by volunteerism, but our job is to draw people out and get people engaged. Some of the committees may piggy-back off of already created committees. The Town Plan went from a 5 year plan to an 8 year, with a 4 year review. This may help in achieving some of the goals outlined.

Manwaring commented on the wording in the school section, and the “legally enforceable standards”. Manwaring and Manners will work together on the wording in the school section.

LaFlamme would like to have a later conversation to merge the Planning Commission and Selectboard priority lists.

Manners will talk to Windham Regional Commission to get guidance regarding the 4 year review, who will be doing it and the process in which it will happen.

The Planning Commission will resubmit the Town Plan to the Selectboard with changes discussed tonight, and then the Selectboard will schedule a public hearing.

#### 8. Action Items

Rice moved to officially accept receipt from the Planning Commission the proposed Zoning Ordinance Amendments and the Village Design Review District, Manwaring second; all in favor.

#### 9. Planning Commission Candidate Discussion

The Selectboard interviewed with Eric Silverstein on April 5<sup>th</sup>. Fitzgerald suggesting tabling his possible appointment until a face-to-face interview can take place. The Board was in agreement. A letter will be sent to Eric.

#### 10. Special Traffic Regulations

Rice moved to approve the special traffic regulations for the South Main St Salsa block party on May 28, 2017 and the Blueberry block party on August 5, 2017, Manwaring second; all in favor.

#### 11. Correspondence to/from Selectboard

#### 12. Other Business

Tax sale— Richter gave a brief explanation as to where the town stands with the upcoming tax sale. There were originally 84 properties on the tax sale list totaling \$288,000 in property and sewer tax. Currently there are 76 properties totaling \$269,000. Seven properties have been paid off, 3 are on payment plans, 12 have contacted the office and are in the midst of working out an agreement. Richter is currently working with Hermitage’s attorney to come up with an agreement to pay off their 35 parcels in the tax sale list. Their delinquent amount is \$129,000 right now.

#### 13. Select Board Members Comments and Other Action Items

Gannon informed the Board that Windham Regional Commission has prioritized the paving of RT 100 from Wilmington to Dover. This doesn’t mean that it will happen, but Windham Regional has a bit of pull and their priorities will be noticed. Gannon and Sibilia are writing a letter of encouragement and Gannon suggested that the Town send one as well.

#### 14. Interim Town Manager Updates

-West Main St project has started. The curbs at the lower end are scheduled to be put in next week.

-Composting- WSWMD sent a proposal at \$115/haul plus tonnage. TAM sent a proposal at \$90/haul with no additional fees. Mundell, the Town's WSWMD Rep would like to meet with Havreluk before a final decision is made. Havreluk will update the Board after her meeting with Mundell.

-West Main St Lights-the fifth light that was never hooked up has been a source of contention with some West Main St property owners. Havreluk received a rough estimate of \$1200 to cut down and hook up the light in the parking lot. The Board agreed that this should be moved forward and will be paid for through the 1% Local Option Tax Fund, which also funded the previous lights in the West Main lot.

Rice moved to adjourn at 7:32 pm, Manwaring second; all in favor.

Respectfully Submitted,

Jessica DeFrancesco  
Administrative Assistant

Approved by the Wilmington Selectboard:

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Thomas Fitzgerald, Chair

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John Gannon, Vice Chair

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Vince Rice, Clerk

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Sarah Fisher

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Ann Manwaring