

Pettee Memorial Library Trustee Meeting
March 8, 2016

Meeting called to order at 6:00

Present: Carolyn Palmer, *chair*; Louis Clark, *treasurer*; Karina Martin, Amy Swanson, Allison Maynard, Helena Queenie

Addition of items to the agenda: Organizational meeting,
Friends Memo of Understanding taken off

Organizational discussion – Meg Streeter nominated Secretary and Louis nominated for Treasurer. Carolyn Palmer nominated Chair. All approved. Meeting will continue to be held the second Tuesday of every month at 6:00 in the Margaret Greene room in the library.

No public comments

Secretary's report - Louis made the motion to accept minutes of February 9th as written, Karina seconded, all approved.

Treasurer's report –

1. Cash available as of February 29, 2016

General Fund Checking	\$ 4,295.69
Revitalization Fund Checking	51,225.91
Boyd Fund Checking	24,382.16
Total Cash Available	<u>\$ 79,903.76</u>

Friends of the Library	\$ 4,959.65
Grants	444.47
Endowment Funds	75,608.07
General Fund	(1,108.43)
	<u>\$ 79,903.76</u>

2. I transferred \$10,000 from the Revitalization Fund to the General Fund on March 4 to cover expenses in anticipation of receiving our semi-annual town appropriation.

Karina made a motion to accept, Carolyn seconded, all approved.
Louis is doing the payroll until the end of the fiscal year.

Librarian's report for February:

Circulation: 1605	Attendance: 1312
Website Visits: 35647	ILLs: 11 sent/44 borrowed
Computer usage: 165	One Click: 2 new/ 64 circs +

I'm happy to report that our statistics are up over last year at this time! The Friends' shelving volunteers have been doing a wonderful job. It has been a pleasure to have them two days a week and has been very helpful.

On a personal note, I am pleased to report that I received the VLA Scholarship this year. I received \$1500 towards grad school. My application was chosen based upon my enthusiasm, creativity, leadership, and dedication to Vermont Libraries.

Youth Services Librarian Report -

Programs

Total # of juvenile programs: 8 with 24 kids and 28 adult attendees

Total # of teen programs: 1 with 10 teens and 2 adults attending

Total # of family programs: 3 with 78 kids, 2 teens, and 57 adults attending

Total # of attendees: 78 kids & 2 teen & 57 adults = 137 attendees

Total # of attendees all programs: 102 kids & 12 teens & 87 adults = 201 attendees

Upcoming events:

Adults:

Adult Book Club in April will be discussing "Brooklyn" by Colm Toibin.
PBS POV movie for August 16th entitled "Tough Love." in Memorial Hall

Youth Services:

3/16 Half day event - Reading to Animals @ 11:30-12:30PM

3/21 Egg Hunt Story Time at the library @ 10:30AM

3/24 Egg Hunt for teens at the library @ 3PM

3/28 Laura Stevenson special guest at Story Time @ 10:30AM

3/30 Teen crafts @ TVHS (tentative)

4/3 Teen Matinee

Misc Business

Update on utility pole – talked alternatives to new pole alongside library. Burying the line to the new restaurant may happen this spring.

Louis moved, Karina seconded: Meeting adjourned at 6:51

Next meeting changed to April 5, 2016 at 6:00.

Respectfully submitted,
Amy Swanson