

Wilmington Selectboard/Sewer Commission
March 5, 2015 at 6 pm
MINUTES

Selectboard Members Present: Diane Chapman, Thomas Fitzgerald, Jacob White, Susan Haughwout, John Gannon

Others Present: Town Manager Scott Murphy, Jessica DeFrancesco, Chris Mays of Brattleboro Reformer, Jack Deming of Deerfield Valley News, Tom Consolino, Robin & John Howe, Merrill Mundell, Robert Fisher

Meeting called to order at 6:00 pm

1. Re-Organization:

- a. Town Manager Scott Murphy opened the meeting and asked for nominations for Chairperson. Fitzgerald nominated Chapman for Chair and White seconded. Vote: All in favor. Chapman assumed the meeting as Chair. White nominated Fitzgerald for Vice Chair and Gannon seconded. Vote: All in favor. Chapman nominated Haughwout for Clerk and White seconded. Vote: All in favor.
- b. Chapman moved to appoint Tom Fitzgerald as Fence Viewer, White second; all in favor. Chapman moved to appoint Fred Skwirut for Surveyor of Wood/Shingles, Fitzgerald second; all in favor.
Haughwout moved to enter into Executive Session to discuss Appointments to include the Town Manager, White second; all in favor.

The Board came out of Executive Session at 6:21 pm and the following action was taken:

Fitzgerald moved and White seconded to reappoint the following list of incumbents:

<u>POSITION</u>	<u>INCUMBENT/Term yrs</u>
Tree Warden -----	Fred Skwirut/1
Energy Coordinator -----	Chuck Clerici/1
Senior Solutions/Council on Aging Rep -----	Jennifer Fitzgerald/1
Town Service Officer -----	Joseph Szarejko /1
Fence Viewer-----	Thomas Fitzgerald /1
Fence Viewer-----	Nicki Steel /1
Weigher of Coal-----	Peter Morris/1
Surveyor of Wood & Shingles -----	Fred Skwirut/1
Planning Commission -----	Wendy Manners & Vince Rice/4
Recreation Committee-----	Karen Molina/4
Development Review Board Alt-----	Debby Dorsett/2
Beautification Committee -----	Alice Greenspan, Katy Little, Celia Weissman, Keith Herbert, Lee Schindel, Cheryl LaFlamme, Fred Skwirut/4
Green Up Co-Chair -----	Kathryn Larsen/1
Green Up Co-Chair -----	Rebecca Sweeney/1
Trail Committee -----	John Greene & Robert Fisher/4
Windham Solid Waste District Supervisor Board --	Merrill Mundell/1

Vote: All in favor

Meeting Schedule: 1st & 3rd Wednesday 6 PM – (By Consensus)
Official Newspaper Deerfield Valley News – (By Consensus)
Conflict of Interest Policy and Rules of Procedure Readopted (Motion Haughwout, Second Fitzgerald)

2. **Visitors, Public Comments, Changes to Agenda:** None

3. **Minutes:**

White moved to approve the minutes of February 18 & 25, 2015 Fitzgerald second; 3 in favor, Haughwout & Gannon abstained.

4. **Liquor and Tobacco Licenses:**

Haughwout moved to approve the First Class Restaurant/Bar License for The Dairy Bar, Inc dba Dots Restaurant and a First Class Restaurant/Bar Liquor License and Outside Consumption Permit for Pipe Dream, LLC dba Anchor Seafood Restaurant, the Outside Consumption Permit subject to the Chief of Police's approval, Gannon second; all in favor.

5. **Action Items:**

Roads to be posted for spring 2015. The same roads as last year will be posted; the Board just needs to acknowledge the postings. The Town Highway will post roads as necessary.

6. **Interview Robin Howe for WRC Position:**

Robin started out by addressing the Board with her background. She loves the community and wants to be able to give back. She has interest in Emergency Planning and was with FEMA's Response & Recovery for two years. She looks at the WRC as the communication link between the Town and the State. White asked how often she would be able to meet with the Board to bring new information to them. They have in the past not had information relayed that should have. She responded by saying that she would hope to get back to the Board as soon as possible. Gannon asked her if she had any particular committee in mind that she'd like to be a part of. Robin feels that Emergency Management would be ideal, but WRC's committee is pretty much inactive, but would like to look into re-activating it; otherwise, she'd like to see what's available, where she would be most useful, and where the Board feels they need the most representation. The Board had one more interview in two weeks, and they would like to re-interview Consolino, and then make a decision. The Board thanked Robin for her time.

7. **Merrill Mundell from WRSWD Board:**

Mundell addressed the Board with information regarding Act 148 and its effect on Wilmington. Mundell discussed the "pay as you throw" system that Wilmington already has in place. Composting and recycling were discussed as well as a solar use and credits the town could receive. Gannon stated that he heard at some point down the road, food scraps would no longer be allowed to be thrown away; they would have to be composted. How would that work? Mundell responded that there would have to be bins of some sort put out at the Transfer Stations for that. Gannon also asked about commercial transport and rental properties sorting scraps and how it could be regulated. Mundell believes that everyone, including the state, is going to get a lesson on how this works when it's implemented. White suggested an inexpensive bin that could be purchased for composting. Haughwout asked how you could police the scraps, etc since over 60% of the homeowners are not full-time residents. What is the compliance? Merrill answered that active bag checks and clear bags are possibilities, but there is much to come and nothing is set yet.

8. **Hermitage Fire Agreement:**

Haughwout recused herself from this discussion as she is a member of Cold Brook Fire District (CBFD). Bob Fisher was present, representing the Hermitage Inn Real Estate Holding Co (HIREHC). They discussed some jurisdictional issues brought up by the CBFD. The CBFD wants to ensure that another entity (the Town, HIREHC, etc) doesn't have carte blanche over their jurisdiction. Fire Chief March and CBFD have signed off on the agreement as it is now.

There was discussion on payments and permitting. Training will start in April for the Fire Department.

Fitzgerald asked who from Cbfd made the changes. Mike Kimack was the representative who made them. White and Gannon both expressed financial concerns regarding the timeline of having funds available, and the amount the Town would need. The different types of trucks available, and the different avenues available were discussed.

Fitzgerald moved to authorize Town Manager Scott Murphy to enter into an agreement between the Town of Wilmington and the Hermitage regarding the purchase of fire equipment, Chapman second; 3 in favor (Chapman, Fitzgerald, Gannon), 1 abstained (White).

9. Correspondence to/from Selectboard:

Reviewed Act 250 Log

10. Other Business:

None

11. Selectboard Members Comments and Other Action Items:

White-Fire Dept has been busy. There was a barn fire in East Dover yesterday, and they got called to Big Bear Lodge for ashes that had been dumped on the wooden deck.

Haughwout- Fisher did a phenomenal job at town meeting. Board of Civil Authority should consider a new location for town meeting, as the old high school is not conducive for meetings. The Board should consider having the order the meetings are held (school board and town) to no longer alternate to make it easier for WSSU representatives to be present at all necessary town meetings.

12. Town Manager Updates:

Murphy will be on vacation next week, he will return on Friday, March 13th.

Planning Commission has a public hearing next Tuesday, and if there are enough Board members that are going, we will need to warn a special meeting. It was decided a meeting should be warned.

Chapman moved to adjourn meeting at 7:45 pm, White second; all in favor.

Respectfully submitted,

Jessica DeFrancesco, Administrative Assistant

Approved by Wilmington Selectboard:

Diane Chapman, Chair

Thomas J. Fitzgerald, Vice Chair

Susan Joy Haughwout, Clerk

Jacob White

John Gannon