

Wilmington Selectboard/Sewer Commission
March 18, 2015 at 6 pm
MINUTES

Selectboard Members Present: Diane Chapman, Thomas Fitzgerald, Jacob White, Susan Haughwout; John Gannon by telephone

Others Present: Town Manager Scott Murphy, Jessica DeFrancesco, Mike Eldred of Deerfield Valley News, Tom Consolino, Robin & John Howe, Lynne Matthews, Arlene Palmiter, Harry Byron, Alice Greenspan, Jennifer Fitzgerald, Bill Herbert, Gretchen Havreluk, Bettina Krumpetz, Mary Towne, Bette Crawford, Selma Schiffer, Mary Fredette of the Gathering Place

Meeting called to order at 6:02 pm

1. Visitors, Public Comments, Changes to Agenda:

Murphy reminded the Board that since Gannon was participating via telephone, all votes would need to be taken via roll call.

2. Minutes:

Chapman moved to approve the minutes of March 4, 2015 Fitzgerald second; All in favor

3. Liquor and Tobacco Licenses:

Haughwout moved to approve the Second Class Liquor License Renewal for River Valley Market; First Class Liquor License and Outside Consumption Permit for The Village Pub, Hermitage Club clubhouse, and Hermitage Club golf course, White second; all in favor.

4. Action Items:

Special Traffic Regulations-Chamber of Commerce is requesting the closing of South Main St from RT 9 to Beaver St for the Blueberry Festival and the Fiddlehead Festival. Haughwout moved to approve the road closing order for the Fiddlehead Festival on May 24, 2015, White second; all in favor

Fitzgerald moved to approve close South Main St for the Blueberry Festival on August 8, 2015, White second; all in favor.

Reappointments- Haughwout asked if there was any response from the Planning Commission chair regarding the attendance of John Lebron. Murphy replied that the chair had not been notified. Fitzgerald moved to appoint John Lebron to Planning Commission, Haughwout second; 4 in favor, 1 opposed (Chapman)

Fitzgerald moved to appoint Tom Consolino to the WSWMD, White second; all in favor.

5. Interview Tom Consolino for WRC Position:

White stated that he felt Consolino should let the Board know if something important is coming up at a WRC meeting, as the Board doesn't see the agenda. Consolino believes that on occasion the Board is notified of arising issues before him, but he will be sure to make the Board aware of any possible upcoming issues regarding Wilmington. Haughwout stated that it is more about knowing when Wilmington is representing/voting/commenting on something so that the representative can be made aware of the Board's thoughts. The internal policy and process of ACT 250 was discussed. Chapman moved to appoint Tom Consolino as Windham Regional Commission Representative, White second; all in favor.

Fitzgerald moved to appoint Robin Howe as Windham Regional Commission Representative, White second; all in favor.

6. Local Option Tax Fund Request:

Mary Fredette, Executive Director of the Gathering Place, is requesting \$25,000 from the 1% Local Option Tax Fund to help open a satellite location in Wilmington. Currently, the Gathering

Place has 65 clients enrolled, 18 of which travel over Hogback Mountain, and some are on the bus for 2+ hours. Nineteen clients are “in home”. There are others who would take advantage of the Gathering Place, but they won’t get on the bus to come over the mountain. Bathrooms are the most costly renovation. They project roughly 30-35 people being served each day, so that would require 5 bathrooms and a walk-in shower. There would also need to be a “server kitchen” to serve a noon meal. To date, the Gathering Place has received \$23,000 in cash and pledges given by other groups and organizations. They are also looking at a potential of 30 jobs being created in the first 18 months by opening up this satellite location. Chapman inquired about the staff-client ratio. Mary responded that the ratio is normally 1-7, but the Gathering Place runs 1-5 due to the frailty of many of their clients. White inquired about the site location (Former High School), and if there were other options if that fell through. Fredette said that other options were looked at, but the former high school was most ideal, especially with the prospect of the Health Center moving in also. Haughwout asked if residents would have an option as to which location they attend. It is based on the person’s location to each site and which they are closest too, so they would not have a choice. Arlene Palmiter stated that the Rotary had voted today to donate \$5,000 to the Gathering Place for this project. John Howe commented on the positivity of the Health Center and the Gathering Place moving into the former high school. Greenspan commented that not only is it creating jobs, but creating jobs for locals. There was minor discussion on the maintenance of the building and who would be responsible. Haughwout moved to support a one-time pledge of \$25,000 from the 1% Local Option Tax Fund for the startup of a satellite location of the Gathering Place, contingent on a location being secured, and a follow up with the Selectboard in July, Fitzgerald second; all in favor.

7. Possible Rate Changes to the Transfer Station Fee Schedule:

Throughout the summer months, demolition dumping at the Transfer Station is extensive. There are times when the dumpster is full after just one day, and contractors are unable to dump their loads. Murphy has received phone calls from some local contractors who have been severely inconvenienced by this. Murphy stated that getting a second dumpster for 6 months, during contractors’ busier times, would reduce this issue. Therefore, the Town will be adding a second dumpster starting in April. Murphy also proposed an increase in the demolition dumping fee from \$40/cu yd to \$45/cu yd, which would cover the cost of the second dumpster. The senior discount of one free bag a week will go away as of July 1st. A new rate will need to be set. The Board discussed \$1 for the 1st bag and the regular rate of \$2.50 for each additional bag. Chapman moved to increase demolition material fees from \$40/cu yd to \$45/cu yd and the senior discount of \$1 for their first bag and \$2.50 for each additional bag, Haughwout second; all in favor.

8. Possible Executive Session to Discuss a Revolving Loan Application:

Haughwout moved to go into Executive Session for the purpose of discussing a Revolving Loan application, to include the Town Manager and Gretchen Havreluk, White second; all in favor- entered Executive Session at 7:15 pm. The Board came out of Executive Session at 7:30 with the following actions taken:

Selectboard voted to approve the revolving loan request for loan # 03182015 for \$20,000 with the suggested terms & conditions but also to include the following contingencies:

- Receipt and positive review of Year-to-Date financials
- Receipt of state and local permits

9. Correspondence to/from Selectboard

Reviewed Act 250 log and mail

10. Other Business:

None

11. Selectboard Members Comments and Other Action Items:

White talked about difficulties with the fire cart stored in the Allen Barn.

The Board discussed the upcoming joint meeting with the Planning Commission & DRB on 3/25

12. Town Manager Updates:

A \$300,000 grant was recently received through the CDBG-Disaster Recovery Program to construct 520 feet of accessible sidewalk on West Main St.

Meeting adjourned at 8:00 pm

Respectfully submitted,

Jessica DeFrancesco, Administrative Assistant

Approved by Wilmington Selectboard:

Diane Chapman, Chair

Thomas J. Fitzgerald, Vice Chair

Susan Joy Haughwout, Clerk

Jacob White

John Gannon