
Wilmington Police Department

BOX 217, 2 East Main Street

Wilmington, VT 05363

802-464-8593

November 18, 2014

Applicant

RE: Patrol Officer Employment Application

Enclosed/attached you will find an application packet for the Patrol Officer position at the Wilmington Police Department. Please forward the completed **typed** forms with a **recent photograph** attached to my attention. **Applications are due no later than December 20, 2014.**

If you have any questions you may contact me directly. Thank you for your interest in the Wilmington Police Department.

Sincerely,

Joseph M. Szarejko
Chief of Police

Wilmington Police Department

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Wilmington Police Officer Requirements

- Age:** Minimum 21 years of age at appointment.
- Education:** Minimum High School Graduate or GED.
- Testing:** Any applicant not certified as a full-time or part-time police officer in Vermont will be required to take and pass a written Vermont Police Academy entrance examination as well as physical agility testing. Applicants will be required to undergo an oral review process, background investigation, polygraph exam, psychological examination, written personality examination and participate in a “ride along” with Wilmington Police Officers on patrol.
- Personal History:** Applicants must be free of felony convictions or overdue civil liabilities. Ability to work harmoniously with the public and co-workers is a must. Misdemeanor convictions may also eliminate the applicant from further consideration.
- Health:** Applicants must undergo a medical examination performed under the direction of a physician chosen by the Chief of Police. Applicants must provide a written statement from an attending physician stating there are no known physical or medical conditions, which would prevent or impair the applicant’s performance of the essential job functions of a police officer.
- Probation Period:** The successful candidate will be on probation for twelve (12) months from the date of completion of the Vermont Police Academy or twelve (12) months from the date of hire if already certified as a police officer in Vermont. Dismissal may come at any time during the probation period without benefit of a hearing.
- Job Description:** A police officer in Wilmington is assigned various duties and work shifts by the Chief of Police.

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Applicant's Waiver of Liability And Release Form

In order to permit the Wilmington Police Department to make a thorough investigation of my background, pursuant to the laws of the State of Vermont, I, _____, do hereby release from liability and promise to hold harmless from any liability, under any and all possible causes of legal action, opinions regarding my background or reputation.

The undersigned hereby authorizes any person or legal entity who may be contacted by officers, agents or employees of the Wilmington Police Department to release any information, data or opinions they may have regarding my background.

The undersigned further agrees to hold harmless and release from liability, under any and all possible causes of legal action, the Wilmington Police Department, its officers, agents and employees, for any statements, acts or omissions in the course of its investigation into my background and reputation.

This release from liability given by me to the Wilmington Police Department, its officers, employees, agents and all others, as heretofore provided, shall apply to any right of action that might accrue to myself, my heirs and my personal representatives.

I have read and fully understand the above waiver.

Signature if Applicant

Date

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Authority For Release Of Information

To whom it may concern,

I hereby authorize any Investigator or duly accredited representative of the Wilmington Police Department, bearing this release or copy thereof, within one (1) year of its date, to obtain any information from schools, residential management agents, employers, criminal justice agencies, credit agencies, or individuals, relating to my activity. This information may include, but is not limited to, academic, residential, achievement performance, attendance, personal history, disciplinary, arrest and conviction records. I hereby direct you to release such information upon request of the bearer. I understand that the information released is for official use by the Wilmington Police Department and may be disclosed to such third parties as necessary in the fulfillment of official responsibilities.

The purpose of furnishing said information is for use in making a determination as to my fitness for employment with the Wilmington Police Department.

I hereby release you, as the custodian of such records, and any school, college, university, or other educational institution, credit bureau or consumer reporting agency, including its officers, employees, or related personnel, both individually and collectively from any and all liability for damages or whatever kind, which may at any time result to me, my heirs, family or associates because of compliance with this authorization and request to release information, or any attempt to comply with it. Should there be any question as to the validity of this release, you may contact me as indicated below.

Applicant's full name (Last, First, Middle)

Date of birth

Current Address (Street or Box #)

(City/Town)

(State)

(Zip)

Telephone (Home)

Telephone (Cell)

Telephone (Work)

Signature of Applicant

Date

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List three persons (not related to you) who you have had business dealings with (banker, store owner, plumber, etc.):

Name	Address	Business/Occupation

List three businesses/persons that you have credit with (banks, credit union, charge cards, etc.):

Name	Address	Business/Occupation

Attention - This statement must be signed

Read carefully before signing this statement

A false answer to any question in this questionnaire may be grounds for not employing you, or for dismissing you after you begin work. All statements are subject to investigation, including a check of your fingerprints, a polygraph exam, police records, and former employers. All the information you give is subject to investigation.

Certification: I certify that all of the statements made in this questionnaire are true, complete, and correct to the best of my knowledge.

Signature if Applicant

Date

Signature witness

Date