

**Wilmington Selectboard/Sewer Commission**  
**February 4, 2015 at 6 pm**  
**MINUTES**

**Selectboard Members Present:** James Burke, Jacob White, Diane Chapman, Thomas Fitzgerald, Susan Haughwout

**Others Present:** Town Manager Scott Murphy, Jessica DeFrancesco, Chris Mays of Brattleboro Reformer, Jack Deming of Deerfield Valley News, Tom Consolino, Adam Lemire, Jessie Couture

Meeting called to order at 6:00 pm

**1. Visitors, Public Comments, Possible Changes to Agenda:**

Murphy added a final allocation request to the Sewer Commission meeting, and added Certification of Road Standards to Action Items.

**2. Minutes:**

Chapman moved to approve special meeting minutes of January 21, 2015 White second; all in favor.

White moved to approve the meeting minutes of January 21, 2015 Chapman second; all in favor.

**3. Action Items:**

a. VTrans requires towns to fill out and sign a certificate of compliance with road and bridge standards. Haughwout moved to complete the Certificate of Road and Bridge Standards & Network Inventory, Chapman second; all in favor.

**4. Interview Applicants Adam Lemire and Jessie Couture for Positions on the DRB:**

a. Adam Lemire has been a senior designer at Linesync for 6 years. He has attended one DRB meeting and has worked with the DRB as part of his job at Linesync. He has found it to be interesting that they discuss and deliberate at the meeting in front of the applicants. The Board thanked him for his time.

b. Jessie Couture is new to the area. She also works at Linesync and would like a better awareness of the town and its happenings. She feels that her design perspective could be useful to the DRB. She will be starting grad school in the summer, so her time here may be short. The Board thanked her for her time.

**White moved to go into Sewer Commission Meeting at 6:15 pm, Fitzgerald second; all in favor.**

**5. Sewer Commission Meeting:**

a. Isabelle Alvarado, DBA The Village Roost, has applied for her final allocation for 51 seats. She submitted a letter to the Selectboard asking for the final payment (50%) to be delayed 6 months after she opens. White asked if there were any negatives to accepting the proposal. Murphy stated that the Town could be at risk of losing the 50% payment should the business close within the 6 months. Chapman moved to approve the final allocation for Isabelle Alvarado, DBA The Village Roost, for a total of 56 seats, White second; all in favor. Chapman moved to amend her motion and approve the final allocation for a total of 51 seats; 25% payment already made, 25% paid upon opening, and 50% paid within 6 months of opening, White second; all in favor.

b. Robert Marzelli of 35 West Main St has requested his final allocation, with an increase of 40 gpd bringing his total to 365 gpd for his fitness center. Haughwout moved to approve Robert Marzelli's additional 40 gpd, Chapman second; all in favor.

**6. Possible Sale of Town Owned Lots at Sugar House Village:**

- a. Murphy updated the Board on the negotiations of the sale of the Sugar House Village lots. The stipulations are as discussed in the previous meeting, only the additional \$1000 that was proposed was increased to \$1500 to cover the Town's closing costs. Haughwout moved to authorize the Town Manager to move forward with a purchase and sale agreement for 18 Sugar House Village Lots to Mark Brett, Burke second; all in favor.

**Haughwout moved to enter into Executive Session at 6:30 pm to include the Town Manager to discuss appointments.**

**Came out of Executive Session at 6:38 pm**

Haughwout moved to appoint Adam Lemire to a full seat on the Development Review Board, term to be assigned, Chapman second; all in favor

Haughwout moved to appoint Jessie Couture to a seat on the Development Review Board, White second; all opposed.

**7. 8. Correspondence to/from Selectboard-**

- a. Reviewed mail and Act250 log-no comments

**8. 7. Ralph Meima, Director of Development, Green Lantern Solar:**

- a. Meima discussed renewable energy and its benefits. Based on the Town's electric bills last year it is estimated that the town could save \$4749 per year for 20 years if it entered into this agreement. Burke asked if all of the "energy farms" were in Vermont, and Meima stated that it is required for the farms to be in Vermont. Haughwout inquired about the lease specifications and how the energy credit on electric bills would work. Meima stated that it would be a service contract, not a lease, and the town could draw from an already constructed farm instead of creating their own. Using the Town Highway Garage roof instead of land was discussed. Green Lantern Solar does have financial investors such as National Life, Peoples Bank, and individuals.

**9. Other Business: None**

**10. Selectboard Members Comments and Other Action Items:**

- a. Chapman-Wilmington Works will be starting interviews soon for a new Executive Director
- b. Haughwout-while attending a recent Planning Commission meeting, some items came up regarding Articles II and III that have not previously been on the radar. Haughwout suggested a joint meeting so that everyone could get on the same wave length and to discuss the general direction everyone was hoping to go with the Articles.
- c. Burke-was schedule to go to a summit meeting regarding emergency plans/management, but after talking with Gretchen they decided it wouldn't be worthwhile to attend.

**11. Town Manager Updates:**

- a. Town Meeting Articles-Burke will address Article 4, White will address Articles 5 & 6, Chapman will address Article 7, and Fitzgerald will address Articles 8 & 9.
- b. Update on Fire Agreement and Security Agreement with the Hermitage Club-security should have already been in place but what they had was a weekend guard, and the Police were getting many calls during the week for various things. Although initially reluctant, the Hermitage agreed to hire a security firm and they now have security 24/7. Haughwout inquired about all the other buildings; ie: The Vermont House, Nordic Hills, Horizon Inn. Murphy stated that the Vermont House is in the agreement, but the others he was unsure about. The Fire Dept is at an Emergency Management meeting at the Hermitage tonight. They will be shown how the elevator operates when the power goes out, and other scenarios.

Items for next meeting

-Invest EAP-the Selectboard is covered by this benefit and Sherry Manning from Invest EAP will discuss what they are covered for and how it works.

-Sprague Property Re-Use-Murphy stated that he is still gathering information at this point.

Burke moved to adjourn meeting at 7:43 pm, Chapman second; all in favor.

Respectfully submitted,

Jessica DeFrancesco, Administrative Assistant

**Approved by Wilmington Selectboard:**

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James R. Burke, Chair

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Diane Chapman, Vice Chair

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Susan Joy Haughwout, Clerk

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Jacob White

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Thomas J. Fitzgerald