

Pettee Memorial Library

Minutes for February 10, 2015

Present: Carolyn Palmer, *chair*; Louis Clark, *treasurer*; Ann Ottaviano, *recording secretary*; Meg Streeter, Karina Martin, Allison Maynard, *librarian*; and Jennifer Razee, *assistant librarian*.

Meeting called to order at 7 p.m.

Potential Addition of Items to the Agenda: Strategic planning discussion.

Secretary's Report: Minutes for January 6, 2015 were emailed to the trustees for their review. Meg Streeter made the motion to approve the minutes of the January 6th board meeting, Caroline Palmer seconded, all approved.

Treasurer's Report: The treasurer presented his report at the meeting. Cash available as of January 31, 2015: General Fund Checking - \$17,093.36, Revitalization Fund Checking - \$42,976.26, Boyd Fund Checking - \$18,042.88 **Total Cash Available - \$78,112.50**. Friends of the Library - 2,975.64, Endowment Funds - \$61,019.14, General Fund - \$14,117.72 **Total Cash Available - \$78,112.72**. Meg Streeter moved to accept the treasurer's report, Karina Martin seconded, so voted.

Librarian's Report: Circulation: 1779 Attendance: 1276 Website Visits: 8787 Computer Usage: 197

- Received blood pressure monitors from Vermont Department of Health. There are six monitors to circulate. Have notified Jennifer Fitzgerald, Health Center, Rescue and Rite Aid.
- On Wednesday, January 14th, live streamed a talk given by Salman Rushdie, author of the Vermont Reads book of the year "Haroun and the Sea of Stories." The talk was entitled "What's the Use of Stories that Aren't Even Real?" There were 5 in attendance.
- January 21st the Adult Book Club discussed "The Golden Compass" by Phillip Pullman. We watched the movie after our discussion. On Thursday, February 26th we will discuss the "Gilly Salt Sisters" by Tiffany Baker.
- Signed up for Nebraska Library Commission's free online conference, "Big Talk for Small Libraries."
- About 40% done with weeding the Fiction collection.
- Took the Library of America books from the Margaret Greene Room, relabeled and mixed them in with the rest of the collection.
- Eric Sprenger has been working on the new cabinet doors in the Margaret Greene Room.
- Department of Libraries decided to suspend the Minimum Standards program for the year. They will issue a new set of standards for next year.

- Mr. Swan installed our new alarm system on February 5th.
- Friends of the Library postponed their meeting. They will meet Tuesday, February 17th at 4:30 p.m.

Youth Services Librarian's Report: Total of juvenile programs: 6. Number of attendees: 29 children, 15 adults. Total of Family programs: 1. Number of attendees 3 children, 3 teens and 17 adults.

Story Hour and Programs

- Low attendance for Monday Story Hour due to weather and illness. Thursday's day care visits have been well attended.
- Friday morning play group will no longer be using the library in February. They will be moving to space in the old High School.
- Family matinee well attended on Friday afternoon during vacation.

Library Duties

- Continue to clean up and reorganize the Children's Room and shelves.
- Order and process books. Weed accordingly.
- Program planning, posters, updating Facebook with library events.
- Bring Your Child to the Library day the first weekend in March.
- New VHS, weeded and updated collection with new used videos.

Strategic Planning: Board members should consider candidates for steering committee and task force members.

Box Tops for Education: Betty Crocker and Campbell Soup labels may be left in a container at the circulation desk. Karina Martin will be responsible for collecting them.

Dolly Parton's Imagination Library: Karina Martin informed the board of said program. Allison volunteered to call Ludlow about the program in Vermont.

Next Meeting: Tuesday, March 10th at 5:00 p.m.

Meeting adjourned at 7:47 p.m.

Respectfully submitted,
Ann Ottaviano
Recording Secretary

