

Wilmington Selectboard/Sewer Commission
December 7, 2016
Meeting Minutes

Present: Tom Fitzgerald, John Gannon, Diane Chapman, Susan Haughwout, Vince Rice

Others Present: Town Manager Scott Murphy, Jessica DeFrancesco, Gretchen Havreluk, Jack Widness, Chris Mays-Brattleboro Reformer, Lauren Harkawik-Deerfield Valley News.

Meeting called to order at 6:02 pm

1. Visitors, Public Comments, Possible Changes to Agenda

2. Approve Minutes of November 11, November 16, and Nov 28, 2016

Chapman moved to approve the minutes of November 11, 2016, Gannon second; aye-Chapman, Fitzgerald, Gannon; Abstain- Rice, Haughwout

Chapman moved to approve the minutes of November 16, 2016, Gannon second; aye-Chapman, Gannon, Haughwout, Rice; Abstain-Fitzgerald

Chapman moved to approve the minutes of November 28, 2016, Gannon second; aye-Chapman, Gannon, Rice; Abstain-Fitzgerald, Haughwout

3. Action Items

-The Deerfield Valley Stump Jumpers have submitted their annual request for the use of town roads for snowmobile access. They have included a new addition to the list, a portion of North Rd, which Chief Szarejko and Road Supervisor Bill Hunt recommend approval on a trial basis for this upcoming season. Haughwout asked if Chimney Hill was consulted on this request. They were not. Haughwout moved to add North Road to the list of approved roads on a trial basis for the upcoming snowmobile season pending approval from Chimney Hill, Rice second; all in favor.

-The Board of Listers has submitted their Errors and Omissions List for adjustments to the 2016 Grand List for possible Selectboard approval. Haughwout moved to accept the Errors & Omissions report submitted by the Board of Listers, Chapman second; all in favor.

Chapman moved to enter into Sewer Commission at 6:07 pm, Gannon second; all in favor.

4. Sewer Commission

Susan Lawrence is looking for a final sewer allocation for her new Mexican restaurant: La Casita at 14 South Main St. She is looking for an additional 1,120 gpd for a 42 seat restaurant and a one bedroom apt. with a total allocation fee of \$11,200 (25% has already been paid with the preliminary approval).

Chapman moved to approve final allocation of 1,120 GPD for La Casita at 14 South Main St, rice second; all in favor.

Chapman moved to exit Sewer Commission at 6:08 pm, Haughwout second; all in favor.

5. Selectboard to Possibly Agree To Sell Town Owned land near Look Rd

Previously the Selectboard had authorized the Town Manager to enter into discussions with a potential buyer, who owns adjacent property, to sell town owned land near Look Road bridge. The land was purchased for \$2,000 and currently has an estimated value of \$3,000. The Town Manager is seeking approval to make a sale offer of \$3,000 plus expense to the potential buyer. The expenses would cover things such as attorneys' fees. Selectboard to possibly agree to sell a small parcel of town owned land near Look Rd bridge. Haughwout moved to authorize the Town Manager to enter into negotiations with the prospective buyer for the amount of \$3,000 plus expenses, Chapman second; all in favor.

6. Lake Raponda Greeter Program

Havreluk and Jack Widness presented a grant application to the Selectboard for the Lake Raponda Greeter Program. The town would be submitting an application in conjunction with the Lake Raponda Association to fund a greeter/education program for the preservation of water quality in Lake Raponda. This program would run from Memorial Day to Labor Day. The hope is for two greeters who would split a 60 hour work week. A portable toilet and a shelter would be necessary. The greeters would inspect boats going in and out of the lake looking for aquatic nuisance such as milfoil. The greeters would educate boaters about this species, and if there is any on their boat, they may ask for permission to clean it off their boat. The hourly pay rate would be \$12/hour which is based on what other lakes are paying their greeters. The grant amount is \$24,600 with a 25% required, which can be provided through in-kind services. Lake Raponda Association is interested in writing the grant with some assistance, and the Town would then submit it. Haughwout stated that she was happy to see the Lake Raponda Association so active with what is going on at the lake. Haughwout moved to approve the grant application and to sign a Resolution of Support for a grant to fund the Lake Raponda Greeter Program, Gannon second; all in favor.

7. The Better Connections Grant Program

Havreluk presented the Better Connections Grant Program to the Selectboard. This is an annual planning grant jointly sponsored by VTrans and ACCD, for the support of downtowns with economic development and revitalization efforts. The grant would be for an engineer to conduct a study and come up with an idea/plans for better connectivity and walkability in the area of Beaver St from South Main St to East Main St. Discussions pertaining to the old high school and old garage site, potential for "closing off" part of Beaver St (which would affect Emergency Services, Moover, traffic flow), and sidewalk feasibility occurred. Haughwout feels that it is premature to be applying for such a grant. Perhaps when the old high school and old garage site have been dealt with, it would be a better time to apply. Chapman moved to approve the grant application to the Better Connections Grant Program, Haughwout second; aye-Chapman, nay-Fitzgerald, Gannon, Haughwout, Rice

8. Correspondence to/from Selectboard

9. Other Business

Gannon updated the Board on the TransCanada sale. At a recent BDCC meeting, Chris Campany was present and discussed the TransCanada property. There is the potential for towns and individuals to meet with the new owners to discuss potential improvements, ie: boat launch, trails access, etc. The Board agreed that the Town should reach out to Chris Campany and set up a meeting to discuss these topics.

10. Select Board Members Comments and Other Action Items

Haughwout asked to have an executive session to be put on next agenda to discuss certain ideas pertaining to the capital project list.

11. Town Manager's Report

Look Road Bridge replacement update-Holden Engineering is still working with ANR to obtain the necessary permit.

Chapman moved to adjourn at 7:10, Gannon second; all in favor.

Respectfully Submitted,

Jessica DeFrancesco
Administrative Assistant

Approved by the Wilmington Selectboard:

Thomas Fitzgerald, Chair

John Gannon, Vice Chair

Vince Rice, Clerk

Susan Joy Haughwout

Diane Chapman