

**Wilmington Selectboard/Sewer Commission**  
**December 21, 2016**  
**Meeting Minutes**

**Present:** Tom Fitzgerald, John Gannon, Susan Haughwout, Vince Rice **Absent:** Diane Chapman

**Others Present:** Town Manager Scott Murphy, Jessica DeFrancesco, Christine Richter, Tom Consolino, Mike Eldred, Merrill Mundell

Meeting called to order at 6:03 pm

**1. Visitors, Public Comments, Possible Changes to Agenda**

Add approval of December 6, 2016 minutes to item #2

Remove item #7. The town attorney is not done working on this and still waiting for input from Chuck Clerici

Item #5–add payment options to discussion

**2. Approve Minutes of December 7, December 15, 2016**

Haughwout moved to approve the minutes of December 6 and 7, 2016, Gannon second; all in favor

Gannon moved to approve the minutes of December 15, 2016, Rice second; 3 in favor, Haughwout abstained due to absence

**3. Action Items**

Haughwout recused herself from the discussion of possible land sales with the Coldbrook Fire District. Fitzgerald moved to authorize the Town Manager to enter into discussion for the possible sale of town owned land to Coldbrook Fire District; all in favor.

The Selectboard signed a final “Resolution Agreement” for the West Main St sidewalk project. The project is on schedule. There are three companies interested in bidding on the project, which has to be completed by the end of this fiscal year.

Gannon moved to enter into Liquor Commission at 6:10 pm, Haughwout second; all in favor.

**4. Liquor Commission**

Haughwout moved to approve a first class liquor license application for La Casita, LLC dba La Casita, 14 South Main St, Gannon second; all in favor

Gannon moved to come out of Liquor Commission at 6:11 pm, Rice second; all in favor.

**5. Look Road Bridge Contract**

The Selectboard reviewed the options for the replacement of Look Rd Bridge now that the necessary permits have been acquired. Daniels Co. was the low bidder during the RFP process. Their bid was a “winter discount” price because the project would keep their employees working through the winter. The cost difference is about \$250,000. The contract needs to be signed by the end of the month otherwise they could pull their bid and the town would have to re-bid the project. The Board discussed loan payment options and how to warn the town meeting article for such a payment. VLCT should be consulted on the town meeting article.

Gannon moved to approve the bridge construction contract with Daniels Company of Ascutney, Vt (subject to town attorney review), Rice second; all in favor.

**6. Windham Solid Waste Management District Update**

The Selectboard received an update on WSWMD’s decision to eliminate recycling as of July1, 2017 and the effects on Wilmington residents by representative Merrill Mundell. With the elimination of recycling, there will be a town assessment decrease of only \$1,267, bringing the assessment down to \$21,659. The Town will need to decide what to do about recycling; no recycling, hire an outside hauler for one or two locations. Mundell recommends hiring a hauler for at least one site. Haughwout mentioned that if the 24–hour bins are being removed and the town decides to replace them with their own hauler, a new

location should be discussed. WSWMD will most likely be entering into food composting. There are no definitive details yet.

**7. Net Metering Solar Contract with Encore**

Removed from agenda

Selectboard agreed to move item #9 to prior to item #8.

**8. 9. Searsburg Fire Agreement**

The Searsburg Fire Agreement has been amended to reflect increased costs associated with the emergency coverage provided by WFD. The Selectboard reviewed the draft. Gannon asked what the Town's other options are if Searsburg doesn't agree to the new contract. Murphy answered that the Town could bill Searsburg on a per-call basis using our set rates for personnel and equipment. The Board had no recommended changes. Murphy will bring the draft to Searsburg for review.

Haughwout moved to enter into executive session at 7:10 pm to include the town manager to discuss the performance of a town employee and to discuss possible real estate purchase or lease options, Rice second; all in favor.

**9. 8. Town Manager Goals Progress Update**

*The Town Manager to update the Selectboard on the progress of goals established by the Selectboard earlier in the year.*

**10. Possible Executive Session**

*The Selectboard may enter into Executive Session to discuss possible real estate purchase or lease options.*

The Board exited executive session at 9:40 pm, no action taken.

**11. Correspondence to/from Selectboard**

**12. Other Business**

**13. Select Board Members Comments and Other Action Items**

**14. Town Manager's Report**

Rice moved to adjourn at 9:41 pm, Gannon second; all in favor

Respectfully Submitted,

Jessica DeFrancesco  
Administrative Assistant

Approved by the Wilmington Selectboard:

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Thomas Fitzgerald, Chair

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John Gannon, Vice Chair

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Vince Rice, Clerk

Absent

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Susan Joy Haughwout

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Diane Chapman