

Wilmington Selectboard/Sewer Commission
December 17, 2014 6 pm
Meeting Minutes

Present: James Burke, Diane Chapman, Susie Haughwout, Jake White, Thomas Fitzgerald
Others Present: Scott Murphy, Jessica DeFrancesco, Jack Demming, Chris Mays, Gretchen Havreluk, John Bennett-WRC, Meg Streeter, Fred Houston, Peter Wallace, Debby Dorsett, Wendy Manners, Vince Rice, John Lebron, Carolyn Palmer, Paul Lockyear, Craig Ohlson

Meeting called to order at 6:0 pm

Changes to the Agenda- Murphy would like to add an emergency Liquor Commissioners session, and he would also like to remove agenda item #7, Hermitage Refinancing Glebelands.

1. No public comments
2. Approve Minutes of December 3 & 11, 2014- Chapman moved to approve the minutes of December 3 & 11, 2014, White second; all in favor.
3. Action Items-
 - a. Haughwout moved to enter Liquor Commission Session, Burke 2nd; all in favor. Paul Lockyear recently purchased the Nutmeg Inn and they are hoping to offer nighttime meals, beer, wine, and possibly apply for a Class 3 liquor license. Haughwout moved to approve the first class liquor license for L & W Hospitality, dba The Nutmeg Inn pending approval from the Chief of Police, Chapman second; all in favor. Came out of Liquor Commission session at 6:05 pm.
 - b. Hazard Mitigation Plan-FEMA has finally approved the Town's Hazard Mitigation Plan. The Town now needs to adopt a Resolution adopting this plan. Burke moved to adopt the Resolution for a Single Jurisdiction Hazard Mitigation Plan, White second; all in favor.
 - c. Errors and Omissions List from Listers- Brief discussion on the list of errors and omissions. Haughwout moved to approve the 2014 Grand List as submitted by the Listers, Burke second; all in favor.
4. Planning Commission Discussion- The Planning Commission (PC) and Development Review Board (DRB) met to discuss with the Selectboard the proposed substantive changes to Article II and III, and Appendix I. W. Manners opened PC meeting at 6:13, P. Wallace opened DRB meeting at 6:14. Items discussed:
 - a. Non-conformity
 - b. 40 ft height limit to ridgeline
 - c. Height Limitations-whether to set them in all districts
 - d. Conservation District-change from 5 acre minimum lot size back to 25 acre
 - e. Historic Review District zero setback-Open space vs. clustered village
 - f. Preservation of Historical Features
 - g. Formula Businesses-unique design consistent with village
 - h. Business footprint limitation
 - i. Guest houses with 2 or fewer rooms-allowed except in HRD
 - j. Business Uses within a Dwelling
 - k. 25% lot coverage

- I. Removed reduced setback option resort districts
PC and DRB adjourned their meetings at 7:41 pm.
5. Sewer Commission Meeting-White moved to enter Sewer Commission at 7:42, Chapman second; all in favor. Cameo Builders at 9 West Main St and is looking for a 6 month extension on their preliminary sewer allocation. They have already paid the 25 % allocation fee. Haughwout moved to approve a 6 month extension for sewer allocation at 9 West Main St, White second; all in favor. White moved to exit Sewer Commission at 7:45 pm, Haughwout second; all in favor.
6. G. Havreduk presented a Façade Grant Application- The Fashion Plate business (building owned by Ed Erhard), owned by Susie Kingman and Kathy Costello, asking for \$500 to build a new sign. Haughwout moved to accept the application, Chapman second; all in favor.
7. Removed from agenda at beginning of meeting
8. Approve 2015 Annual Town Meeting Warning- Haughwout moved to approve the 2015 Annual Town Meeting Warning which includes the FY16 budget, Chapman second; all in favor.
9. Correspondence to/from Selectboard- Reviewed mail and Act250 log
10. Other business- None
11. Selectboard Members Comments and other Action Items-
 - Fitzgerald commented on Mr. Wurzberger's letters to the Board
 - White mentioned that perhaps Wilmington Works would like to take over the Memorial Day Parade-Haughwout stated that she would be happy to lend advice on the events.
 - Chapman no updates
 - Burke stated that he received positive feedback from a citizen that was involved in a foreclosure court case that the Town was also part of.
 - Haughwout thanked the Board for her birthday flowers.
12. Town Manager Updates- Sybil Idelkope has resigned from the DRB as she is moving to Maine, she will be missed.
The water district merger process seems to be picking up
The footbridge raising has been postponed until spring. They wanted to do it at the same time that West Main was being dug up, and it just wasn't feasible.

White moved to adjourn the meeting at 8:03 pm, Burke second; all in favor.

Respectfully submitted,

Jessica DeFrancesco
Administrative Assistant

Approved by Wilmington Selectboard:

James Burke, Chair

Diane Chapman, Vice Chair

Susie Haughwout, Clerk

Jacob White

Tom Fitzgerald