

**TOWN OF WILMINGTON
BOARD OF CIVIL AUTHORITY
THURSDAY, DECEMBER 10, 2015 AT 5:30PM
Wilmington Town Clerk's Office**

MINUTES

The meeting of the Board of Civil Authority was convened at 5:32 p.m.

IN ATTENDANCE: A quorum was achieved with 11 qualified members present: Justices of the Peace – Elizabeth McEwen, Peter Barton, Marcia Dorey, Rosemarie Blair, Fred Houston, Tom Consolino; Selectboard – Diane Chapman, Jake White, John Gannon, Tom Fitzgerald (also as JOP), Susie Haughwout (also as Town Clerk).

2. PUBLIC INPUT: None

Also attending: Listers – Len Chapman

3. APPROVE MINUTES OF 9/1/15:

MOTION made by Marcia Dorey to approve the minutes of September 1, 2015, seconded by Tom Fitzgerald. Voice Vote - All in favor – So Voted.

4. DISCUSS & POSSIBLY VOTE ON TOWN MEETING 2016 LOCATION

At a recent meeting, the School Board was asked by Business Manager Karen Atwood if it would be possible to hold Town Meeting and the Presidential Primary at the Deerfield Valley Elementary School on March 1, 2016. The school board was favorable and board member Dennis Richter emailed the Town Clerk to ask her to look into the process of holding the election at DVES. It is the BCA's authority to make the decision on location of polling places.

The BCA discussed potential costs of moving election equipment and putting down tarps on the DVES gym floor. What is the capacity of the room and are there enough chairs. Could the Moover bring people to the meeting to reduce parking issues. The voting would need to be set up in the cafeteria, while the floor meeting would be in the gym.

MOTION made by Marcia Dorey to assign the Deerfield Valley Elementary School as the polling place for 2016 Annual Town & Town School District Meeting and 2016 Presidential Primary on March 1, 2016 contingent upon provision of necessary election requirements, seconded by Diane Chapman. Voice Vote - All in favor – So Voted.

5. ADJOURN:

MOTION TO ADJOURN made by Fred Houston, seconded by Rosemarie Blair. Voice Vote – All in favor – So Voted.

Adjourned at 6:00pm.

TO THE BEST OF MY KNOWLEDGE, INFORMATION AND BELIEF, THESE MINUTES ARE A TRUE AND OFFICIAL RECORD OF ALL ACTION TAKEN AT THE BOARD OF CIVIL AUTHORITY MEETING HELD, DECEMBER 10, 2015 AND FORWARDED TO THE TOWN WEBMASTER ON DECEMBER 10, 2015 AT 3:40PM.

MINUTES PREPARED ON DECEMBER 15, 2015.



ATTEST:

Susan Joy Haughwout

DATE: December 15, 2015