

Wilmington Beautification Committee December 10, 2012

Committee Members Present:

Mary Wright, Kit Cincotta, Carlotta Gladding, Keith Herbert, Katy Little, Scott Murphy, Cheryl LaFlamme Rothman, Fred Skwirut, Celia Weissman

Committee Members Absent: Lee Schindel, Len Chapman, Alice Greenspan

Guests Present: Robin Howe

The meeting was called to order at 8:30 am by Mary. Mary introduced Robin Howe. Robin is interested in joining the committee, however there are no openings. She will attend meetings as a guest and work with committee on various projects. Welcome Robin!

Minutes

Keith moved to accept the minutes of the November 26 meeting. The motion was seconded by Carlotta and passed.

Treasurers Report

Celia reported:

Unexpended Operating Balance: \$. 3,768.07. Pending expenditures of \$35 for winter decorations.

Capital Balance: \$ 3,899.09

Temporary Secretary

Celia will be attending meetings via phone until April. She will continue to prepare the Treasurers Report but cannot take minutes. Carlotta volunteered to take the minutes.

Summer Flower Program/Landscaping

Gateway Garden: Celia reported that Mary Ann McLeod is working on the detailed plan for the Gateway Garden expansion, it will be available early January. When complete, Keith will prepare an estimate and the plan will be presented to the committee at the January 14th meeting. If the plan is approved, Mary will present it to the Select Board, hopefully at the January 16th meeting.

Town Manager Update

Scott reported that he is awaiting the pricing for the Summer Flower Program from Mary Pike Sprenger before the budget can be finalized. He is working with other committees and departments regarding temporary lighting for the new parking lot. He will discuss shoveling the walk in River Bank Park with the Highway Department.

Holiday Decorations/Bright Lights

Alice, Len and Keith added the final decorations to the park. The hayracks will not be installed on Town Hall until spring. Keith and Len suspended a star over the south side of the river. The star for the north side will be installed this week and will be lit as soon as electricity is available.

Shelia Osler decorated the bridges with greens and lights. Thanks to Alice, Len, Keith, Shelia and everyone else who assisted.

Keith reported that to date the cost of materials for the stars is approximately \$160. Kit advised that her mother will donate \$100 towards the stars.

Celia reviewed the procedures for handling invoices and donations; invoices, bills, and donations should contain the notation "Beautification – Operating" when submitted to the town and copies should be given to Celia. If copies are not available, Celia should be advised of the amount via email.

Mary reported that a number of empty buildings have been decorated with lights. Bartleby's generously donated the lights and electricity for the Vermont House. Cheryl will investigate Fennesy's.

Annual Report

Mary Towne has requested that the committee's annual report be submitted by the end of this week if possible as she will be out of town for several weeks. Lee and Mary prepared a draft report which was circulated. Cheryl moved that the report be approved with a few minor corrections. The motion was seconded by Katy and passed. Celia will make the corrections and submit to Mary Towne.

Next Meeting

The second meeting in December will be cancelled. Celia will notify Mary Towne to warn the cancellation.

Next meeting: Monday January 14, at 8:30 am

Location: Town Hall

Agenda

Treasurers Report

Landscape – Gateway Expansion Presentation

Seasonal Decoration/Bright Lights update

Town Manager Update - Snow removal at RBP, etc

Meeting Schedule for January

Please notify Mary of any additional items for the agenda.

There being no further business, Keith moved that the meeting be adjourned. The motion was seconded by Fred and passed. The meeting was adjourned at 9:15 am.

Respectfully Submitted,

Celia Weissman

Secretary